

CITY COUNCIL WORK SESSION
Tuesday, November 16, 2021 – 6:00 p.m.
Community Recreation Center
10640 N Clubhouse Drive, Cedar Hills, Utah

Present: Mayor Denise Andersen - Presiding
Council Member Ben Ellsworth
Council Member Mike Geddes
Council Member Brian Miller
Council Member Kelly Smith

Absent/Excused: Council Member Laura Ellison

Staff: Chandler Goodwin, City Manager
Kevin Anderson, Public Works Director
Greg Gordon, Recreation Director
Jeff Maag, Building Official
Charl Louw, Finance Director
Hyrum Bosserman, City Attorney
Colleen Mulvey, City Recorder

Others: Lieutenant Josh Christensen

This Work Session of the City Council of the City of Cedar Hills, having been properly noticed, was called to order at 6:02 p.m. by Mayor Andersen.

- **Station Appreciation – Officer Recognition Presentation.**

Mayor Andersen recognized officers from the American Fork Fire Department and the American Fork Police Department. The City of Cedar Hills was grateful for all first responders who serve the community. However, two officers would be recognized at the current Cedar Hills City Council Work Session including American Fork Fire Lieutenant, Shelbi Clark, and American Fork Police Officer, Zach Goodale.

Mayor Andersen reported that Lieutenant Clark has responsibilities as Lieutenant, where she operated the fire engine. She also had responsibilities as an officer, where she maintained the readiness of the crew. Additionally, she managed the computers, phones, and social media accounts, attended trainings, and continually tried to better herself and the department. Lieutenant Clark was a skilled firefighter and paramedic. Her skills benefit the department and citizens. The City Council thanked Lieutenant Clark for her work.

Officer Goodale was described as one of the hardest-working officers who is continually dedicated to the citizens of Cedar Hills and American Fork. He was also one of the Primary Field Training Officers. The department relies on him to teach new officers how to live the Department Mission Statement, build community, and serve with honor. Officer Goodale always goes above and beyond to ensure that community members receive the best level of service possible. One example

was a criminal mischief case, where Officer Goodale spent time chasing down leads and possible suspects. The impacted resident was so impressed with the effort put forth by Officer Goodale that he reached out to the department directly to express his gratitude. The City Council thanked Officer Goodale for his work.

Mayor Andersen was appreciative of both Lieutenant Clark and Officer Goodale. Council Member Geddes commented that the community is safer now than it was when he first began serving on the City Council. Both the Fire and Police Departments were willing to get involved and make changes as necessary. They are also constantly looking for ways to improve, which he appreciated. Council Member Miller was especially thankful for the American Fork Police Department as a County Prosecutor. The department does a great job with their investigations and the officers are well trained, which makes his job easier.

- **Discussion on Live Streaming City Council Meetings.**

City Manager, Chandler Goodwin led a discussion about live streaming City Council Meetings. He reported that there had been feedback from residents about the possibility. Many wondered why the City was not currently live-streaming meetings and what the options are. Mr. Goodwin reported that in the past, Cedar Hills has tried to do Facebook Live streams and there have been attempts to use Zoom for absent Council Members. However, there had been technical difficulties. He felt the best solution was to wait until the Fire Department finishes building Station 52. There would be an opportunity to view the old City Building in a new light. He noted there was a large conference room there which could become the permanent Council Chambers, with a system in place for live streaming and improved audio feeds. It was something for the Council to consider.

Council Member Miller believed that since the COVID-19 pandemic, more residents expect there to be virtual options. He did not think there would be a lot of residents watching the meetings, but it would be beneficial for the live streams to be available so interested parties could see what was being discussed. Mr. Goodwin agreed that there would likely not be a lot of desire to watch the meetings, but it would also depend on the agenda item. For instance, some issues may be more interesting to residents than others.

Mr. Goodwin reported that he and Mayor Andersen discussed the City website. It was suggested that there be a button on the front page of the City website to directly link residents to the City Council and Planning Commission Meeting agendas. This would minimize the number of clicks it would take for residents to find meeting information. Council Member Smith liked the idea and the fact that the information would be consistently linked there each month. Mr. Goodwin preferred hearing from residents about issues before decisions were made. Public engagement on the website would make that more likely to occur.

Mayor Andersen noted that when the City conducts Zoom Meetings, there is normally only one or two residents watching. However, it would be beneficial to have a system in place. She believed it was better to focus on a permanent solution rather than implement a temporary solution into the current meeting space. Mr. Goodwin stated that the reason for the live streaming discussions and the link on the City website was to make sure they are as transparent as possible about decisions being made in Cedar Hills.

- **Discussion on Establishing a PARC Tax Committee.**

Mr. Goodwin led a discussion related to the establishment of a PARC Tax Committee. He explained that the PARC tax was last voted on in 2018 and will be voted on every 10 years by residents. PARC tax was based on point of sale, so where the transaction occurred was where the PARC tax stayed. Mr. Goodwin shared information from other cities. For instance, monthly PARC tax distribution for Orem was \$266,733, \$158,775 in Provo, \$131,670 in American Fork, \$83,862 in Lindon, and \$7,251 in Cedar Hills. He reported that Cedar Hills budgeted \$50,000 to \$60,000 per year in PARC tax, which was very low compared to other cities.

Since 2009, Cedar Hills has received \$521,160 in PARC tax. Mr. Goodwin shared a year-by-year breakdown of the funds. He explained that PARC tax has gone toward different recreational equipment and projects over the years. For instance, Creekside funding was approximately \$6,000 to \$9,000 per year, which was approximately 20% of the PARC tax funds received per year. Mr. Goodwin pointed out that the PARC tax is supplemental, but the City does not receive enough to fund a major project. Smaller contributions were made toward various City projects instead. It was suggested that the City place small signs on funded pieces of equipment as well as in project areas where the PARC tax was used. This would increase awareness and education for Cedar Hills residents.

Finance Director, Charl Louw shared a list of recommended locations for PARC tax signs:

- Heritage Park baseball court area;
- Heritage Amphitheatre area for Creekside contributions;
- Harvey Park baseball court area with lighting;
- Harvey Park shade sails in the playground area;
- Dance/Karate Room at Community Center and elevator improvement;
- Mesquite Park bathroom;
- Bayhill Park playground, swing, hoops, and surfacing; and
- Doral Park playground and surfacing.

Council Member Miller stressed the importance of education. If the signs were placed now, there would be plenty of time to create name recognition before the PARC tax was ready for another vote. Mr. Goodwin noted that it was possible to do a better job of advertising and educating. It was important that any verbiage on PARC tax signs was clear, so residents understood that the funding was supplemental to the larger project. He also suggested that the City Council be clear and specific during budget discussions to outline what the PARC tax would be used for.

There was discussion regarding the possible development of a PARC Tax Committee. Council Member Smith did not believe a committee was needed given the amount of tax the City has to work with. Mr. Goodwin explained that other areas had committees, but it made sense given the amount of PARC tax money that was coming into those areas. Mr. Goodwin felt it was important for the City Council to add information into the annual budget document about how the PARC tax would be spent. This would create additional clarity.

- **Noticed Agenda Items for the Regular City Council Meeting.**

Council Member Ellsworth asked about the item on the Regular City Council Meeting agenda related to short-term rentals. Mr. Goodwin explained that there are two portions of the Code that the Council could pass, which included Title 10 (related to residential short-term rentals) and Title 3 (related to Business Licenses for short-term rentals). The City Council previously passed Title 10, so the suggestion was to revoke the Ordinance that was passed to tie the two amendments together under the same Ordinance. He reported that this was a clerical item. Mr. Goodwin added that there has been feedback, and some were pleased with the City Council's direction. Several residents liked the fact that the Council was not restricting the number of short-term rentals in the City or the number of occupants in the short-term rentals.

ADJOURNMENT

MOTION: Council Member Ellsworth moved to adjourn. Council Member Geddes seconded the motion. The motion passed with the unanimous consent of the Council.

This meeting adjourned at 6:39 p.m.

Approved by Council:
December 7, 2021

/s/ Colleen A. Mulvey, MMC
City Recorder