



CITY OF CEDAR HILLS

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BUILDING PERMIT REQUIREMENTS **-For-** **BASEMENT PLANS**

***PLEASE MAKE SURE ALL ITEMS ARE COMPLETE
PLANS WILL NOT BE APPROVED WITHOUT REQUIRED
INFORMATION**

- A. Building Permit Application: Completed
 - B. 2 Sets of Plans Showing:
 - 1. Scale drawings 1/4" = 1'
 - 2. Gross Floor area and room sizes.
 - 3. Label all rooms, including proposed future use in unfinished areas
 - 4. Identify all new and existing construction.
 - 5. Window sizes and type (casement, single hung, etc., identify opening panels)
 - 6. Ceiling height
 - 7. Identify locations of smoke detectors in bedrooms and halls adjacent to bedrooms.
 - 8. Identify location of carbon monoxide detector.
 - 9. Type and location of electrical devices (outlets, panels, luminaires, etc.)
 - 10. Location of all plumbing fixtures.
 - 11. Water heater, floor drain, water softener, etc. locations.
 - 12. Furnace & Return Air Location.
 - 13. Show heat in all habitable rooms.
 - 14. Gas line drawing required if any additional gas-fired appliances, or any extension of the gas line.
 - 15. Blue Stakes needs to be contacted if any digging is done. (811) It is the law.
 - 16. Any outside changes (walkouts) need HOA approved & signed set of Plans-If applicable.
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