



**CITY COUNCIL MEETING
OF THE CITY OF CEDAR HILLS
Tuesday, June 16, 2020 7:00 p.m.**

Notice is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a **City Council Meeting on Tuesday, June 16, 2020, beginning at 7:00 p.m.** at the Community Recreation Center, 10640 N Clubhouse Drive, Cedar Hills, Utah. This is a public meeting, and anyone is invited to attend.

COUNCIL MEETING

1. Call to Order. Pledge led by C. Andersen and Invocation given by C. Miller
2. Approval of Meeting's Agenda
3. Public Comment: Time has been set aside for the public to express their ideas, concerns, and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

CONSENT AGENDA (Consent items are only those which require no further discussion or are routine in nature. All items on the Consent Agenda are adopted by a single motion)

4. Approval of the Minutes from the May 19, 2020 City Council Meeting

CITY REPORTS AND BUSINESS

5. City Manager
6. Mayor and Council

SCHEDULED ITEMS & PUBLIC HEARINGS

7. Review/Action on the Golf Course Driving Range Trajectory Study
8. Review/Action on a Resolution Authorizing the Mayor to Execute a Lease Agreement for the Grill Space at the Community Recreation Center
9. Review/ Action and Public Hearing on a Resolution Adopting Fiscal Year 2020 Budget Amendments
10. Review/Action and Public Hearing on a Resolution Adopting the Fiscal Year 2021 Budget (July 1, 2020 to June 30, 2021)
11. Review/Action on a Resolution Certifying the Calculated 2020-2021 Real and Personal Property Tax Levy
12. Review/Action on a Resolution Adding, Amending, or Deleting Certain Fees to the Official Fees, Bonds and Fines Schedule of the City of Cedar Hills
13. Review/Action on a Resolution Authorizing the Mayor to Execute an Agreement with Utah County regarding the Receipt and Expenditure of the CARES Act Funding Grant
14. Review/Action on a Resolution-Ordinance adopting a Flood Damage Prevention Plan
15. Review/Action on a Resolution Designating the City of Cedar Hills as a 2020 Utah HERitage City

ADJOURNMENT

16. Adjourn

Posted this 12th day of June, 2020

/s/ Colleen A. Mulvey, City Recorder

- Supporting documentation for this agenda is posted on the city website at www.cedarhills.org.
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting.
- A Closed Session may be called to order pursuant to Utah State Code 52-4-204 & 52-4-205.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.
- This meeting may be held electronically to permit one or more of the council members or staff to participate.



PUBLIC MEETING AND PUBLIC HEARING ETIQUETTE

Please remember all public meetings and public hearings are recorded

- All comments **must** be recognized by the Chairperson and addressed through the microphone.
- When speaking to the Council / Planning Commission, please stand, speak slowly and clearly into the microphone, and state your name and address for the recorded record.
- Be respectful to others and refrain from disruptions during the meeting. Please refrain from conversation with others in the audience as the microphones are very sensitive and can pick up whispers in the back of the room.
- Keep comments constructive and not disruptive.
- Avoid verbal approval or dissatisfaction of the ongoing discussion (i.e., booing or applauding).
- Exhibits (photos, petitions, etc.) given to the City become the property of the City.
- Please silence all cellular phones, beepers, pagers or other noise making devices.
- Be considerate of others who wish to speak by limiting your comments to a reasonable length, and avoiding repetition of what has already been said. Individuals may be limited to three minutes and group representatives may be limited to five minutes.
- Refrain from congregating near the doors or in the area outside the council room to talk as it can be very noisy and disruptive. If you must carry on conversation in this area, please be as quiet as possible. (The doors must remain open during a public meeting/hearing.)

Public Hearing v. Public Meeting:

If the meeting is a **public hearing**, the public may participate during that time and may present opinions and evidence for the issue for which the hearing is being held. In a public hearing there may be some restrictions on participation such as time limits.

Anyone can observe a **public meeting**, but there is no right to speak or be heard there - the public participates in presenting opinions and evidence at the pleasure of the body conducting the meeting.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	June 16, 2020

City Council Agenda Item

SUBJECT:	Review/Action on the Golf Course Driving Range Trajectory Study
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

Staff has continued to evaluate the layout of the driving range in light of complaints received from neighbors. In a previous meeting, ten options were given to staff to evaluate and try. In recent weeks, these items have been evaluated to determine their effectiveness and the financial cost to the City. Staff will prepare a presentation outlining the various recommendations in detail. The items to be evaluated were:

- Increase height of middle sections of netting
- Increase height of entire net
- Angle tee boxes away from netting
- Switch range to irons only
- Switch driving range direction
- Shut down driving range
- Add a golf fee to cover repairs
- Add targets for golfers
- Drop elevation of the tee box
- Reorient the location of the tee box

After evaluating these options, staff is recommending that the City Council authorize staff to engage Tanner Consulting Group to perform trajectory study that will provide an analysis of options already considered, as well as options not yet considered by staff. Tanner Consulting Group has been engaged by courses worldwide and works extensively with the PGA Tour. The Cost of the study is \$3,600 and can be completed within 10 days. The study provides a 3D model of the range, with a club-by-club analysis of the range, and finally will make recommendations to correct deficiencies found.

PREVIOUS LEGISLATIVE ACTION:

N/A

FISCAL IMPACT:

\$3,600 needs to be amended in the Golf Fund to fund a study

SUPPORTING DOCUMENTS:

Documentation and presentation will be provided during meeting.

RECOMMENDATION:

Staff recommends that the City Council fund a trajectory study

MOTION:

To approve/not approve staff to engage an agreement with Tanner Consulting Group to perform a trajectory study of the driving range {LIST ANY CONDITIONS OR REQUIREMENTS}.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	6/16/2020

City Council Agenda Item

SUBJECT:	Review/Action on a Resolution Authorizing the Mayor to Execute a Lease Agreement for the Grill Space at the Community Recreation Center
APPLICANT PRESENTATION:	Laura Blanco
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

The City has been approached by a resident wishing to operate a restaurant/catering business from the grill area. There are currently no plans to operate the grill space this golf season, as previous tenants found the space difficult to make work for a variety of reasons. Staff has been working with City Attorney Craig Hall on an agreement to lease the space. The basic provisions of the agreement allow for flexible rent based on the time of the year, and a shared revenue from catering events at the Vista Room. Staff will work out the hours of operation and how the grill space works alongside the events and golf staff. The final iteration of the agreement is being drafted, and if the City Council has any concerns that need to be resolved prior to the agreement being signed these should be brought up. Staff is asking the Council to authorize the Mayor to sign the agreement on behalf of the City when a final agreement has been reached. Once an agreement is reached, it is anticipated that access to the grill space will be immediately turned over.

PREVIOUS LEGISLATIVE ACTION:

N/A

FISCAL IMPACT:

Potential monthly rent payments ranging from \$100-\$500 plus a percentage of revenue from catered events

SUPPORTING DOCUMENTS:

Grill space proposal

RECOMMENDATION:

Review proposal and make necessary recommendations to the lease agreement

MOTION:

To approve/not approve Resolution _____, authorizing the Mayor to execute a lease agreement for the grill space/kitchen facilities and equipment located at the Community Recreation Center, subject to the follows conditions {LIST ANY CONDITIONS OF APPROVAL}.

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT FOR THE
KITCHEN FACILITIES AND EQUIPMENT WITH LAURA BLANCO LOCATED AT THE
CEDAR HILLS GOLF COURSE**

WHEREAS, the City of Cedar Hills (“City”) owns a commercial kitchen facility located in the city facility located at approximately 10640 North Clubhouse Drive; and

WHEREAS, City has attempted to operate said kitchen with individuals and organizations that have struggled to make it financially feasible for both the individuals and the City; and

WHEREAS, the kitchen is located in the building where it could be an asset and a benefit to individuals and groups that rent the “Vista Room” for gatherings such as weddings, reunions, birthday celebrations, etc.; and

WHEREAS, the City has been approached by an individual who has expressed interest in renting such facilities which would provide culinary services to the golfing public together with the opportunity for renters of the Vista Room to utilize her services to cater the various events; and

WHEREAS, the parties mutually desire to continue to work together for mutual benefit of those who are providing such services; and

WHEREAS, the parties desire to amend Sections 4.1 and 4.2.1 of said agreement to provide clarity and understanding regarding board membership and officers of the board.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cedar Hills that the Mayor is authorized to execute the Kitchen Lease Agreement, attached as Exhibit “A” with Laura Blanco pertaining to culinary and catering service for an initial term of thirty-six (36) months.

PASSED AND APPROVED this _____ day of June, 2020.

CITY OF CEDAR HILLS COUNCIL

By: _____
Jenney Rees, Mayor

VOTING:

Denise Andersen	Yea	___	Nay	___
Ben Ellsworth	Yea	___	Nay	___
Mike Geddes	Yea	___	Nay	___
Brian Miller	Yea	___	Nay	___
Kelly Smith	Yea	___	Nay	___

ATTEST:

Colleen A. Mulvey, MMC
City Recorder

DEPOSITED in the office of the City Recorder this ___ day of June, 2020.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	6/16/2020

City Council Agenda Item

SUBJECT:	Review/Action on FY 2019-2020 Budget Amendments
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Charl Louw, Finance Director
BACKGROUND AND FINDINGS: The City is required to keep expenditures within the fund budget to comply with State requirements.	
PREVIOUS LEGISLATIVE ACTION:	
FISCAL IMPACT: Please see the attached support for line by line descriptions related to the General Fund, Golf Fund, Capital Projects Fund, and the Water & Sewer Fund. The proposed adjustments would recognize potential CARES Act funding from the Federal government, update Family Festival line items, adjust for Golf trades, and adjust transfers to other funds.	
SUPPORTING DOCUMENTS: The Budget Amendments document shows the budget line breakdown	
RECOMMENDATION: To approve the resolution to fund budget amendments.	
MOTION: Adopt Resolution No. _____ A RESOLUTION ADOPTING THE AMENDED 2019-2020 FISCAL YEAR BUDGET FOR THE CITY OF CEDAR HILLS, UTAH.	

BUDGET AMENDMENTS - FY 2020

General Fund

	Adjustment	Current Budget	Adj. Budget
CARES Grant Allocation Related to COVID			
10-33-700 CARES Grant Allocation	\$ (719,080.00)	-	(700,000.00)
10-55-700 Other Public Safety	\$ 719,080.00	-	700,000.00
Family Festival Reductions from COVID			
10-35-100 Family Festival Income	\$ 27,500.00	(30,000.00)	(2,500.00)
10-65-600 Family Festival Celebration	\$ (35,000.00)	55,000.00	20,000.00
Major Repairs at Buildings like roof repairs			
10-40-250 Repairs & Maintenance	\$ 11,000.00	25,000.00	36,000.00
If unrestricted fund balance exceeds 25% of revenues, the excess up to \$150,000 will be transferred for projects in the Capital Project fund			
10-69-910 Transfer to Capital Projects Fund if reserves exceed 25% of r	\$ 150,000.00	-	150,000.00
Golf subsidy reduced by \$30,000 due to strong revenues			
10-69-913 Transfer to Golf reduced	\$ (30,000.00)	165,000.00	135,000.00

Golf Fund

Golf Study			
20-50-330 Professional/Technical	\$ 3,600.00	1,300.00	4,900.00
Trades for Chase Media and Valpak, Tournaments Trades			
20-30-100 Green Fees--L&L BBQ	\$ 4,000.00	(569,000.00)	(565,000.00)
20-30-600 Season & Punch Passes-Chase, Valpak, L&L BBQ, Pest Contr	\$ (20,880.00)	(39,000.00)	(59,880.00)
20-50-800 Repairs & Maintenance - Building pest control	\$ 880.00	3,000.00	3,880.00
20-70-600 Advertising--Chase, Valpak	\$ 16,000.00	20,500.00	36,500.00
Golf subsidy reduced by \$30,000 due to strong revenues			
20-35-300 Transfer in from General Fund	\$ 30,000.00	(165,000.00)	(135,000.00)

Capital Projects

If unrestricted fund balance exceeds 25% of revenues, the excess will be transferred for projects in the Capital Project fund			
40-30-801 Transfer from General Fund	\$ (100,000.00)	(50,000.00)	(150,000.00)

Water & Sewer Fund

Contribution to Water and Sewer fund is eliminated			
51-39-400 Transfer from General Fund	\$ 77,046.00	(77,046.00)	-

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, ADOPTING THE AMENDED 2020 FISCAL YEAR BUDGET FOR THE CITY OF CEDAR HILLS, UTAH.

WHEREAS, City of Cedar Hills (the “City”) adopted its Fiscal Year 2020 Budget on or about June 26, 2019; and

WHEREAS, the City Manager submitted to the City Council proposed amendment to the Fiscal Year 2020 General Fund, Golf Fund, Capital Projects and Water and Sewer Fund; and

WHEREAS, the City Council of the City, pursuant to published notice, has conducted a public hearing during a regular meeting of the city council on or about June 16, 2020 to discuss the proposed amendments; and

WHEREAS, residents and other members of the community were given an opportunity to present testimony regarding the proposed amendments.

NOW, THEREFORE, be it resolved by the City Council of the City of Cedar Hills, Utah:

Pursuant to §10-6-118, Utah Code, the Amended 2019-2020 Fiscal Year Budget for the General Fund, Golf Fund, Capital Projects and Water and Sewer Fund for the City of Cedar Hills, Utah, is hereby adopted. A copy of said budget amendments is attached hereto (Attachment A), and by this reference made part of this Resolution.

PASSED AND APPROVED this 16th day of June, 2020.

CITY OF CEDAR HILLS COUNCIL

By: _____
Jenney Rees, Mayor

VOTING:

Denise Andersen	Yea	Nay
Ben Ellsworth	Yea	Nay
Mike Geddes	Yea	Nay
Brian Miller	Yea	Nay
Kelly Smith	Yea	Nay

ATTEST:

Colleen A. Mulvey, MMC
City Recorder

Deposited in the office of the City Recorder this ____ day of June, 2020.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	6/16/2020

City Council Agenda Item

SUBJECT:	Fiscal Year 2021 Budget (July 1, 2020 to June 30, 2021)
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Charl Louw, Finance Director
BACKGROUND AND FINDINGS:	Presentation of the proposed fiscal year 2020-2021 budget.
PREVIOUS LEGISLATIVE ACTION:	
FISCAL IMPACT:	Presentation of the proposed fiscal year 2020-2021 budget.
SUPPORTING DOCUMENTS:	See attached budget and forthcoming presentation.
RECOMMENDATION:	Staff recommends the City Council review the submitted resolution and supporting documentation with the intent of a motion.
MOTION:	To approve/no approve Resolution No. _____, a resolution adopting the 2020-2021 fiscal year budget for the City of Cedar Hills, Utah.

GENERAL FUND REVENUES

TAX REVENUE		FY2018	FY2019	FY2020	FY 2021	CHANGE
		ACTUAL	ACTUAL	PROJECTED	BUDGET	
10-31-100	Property Tax	\$741,515	\$719,830	\$711,000	\$730,621	\$19,621
10-31-150	Motor Vehicle Tax	\$80,947	\$74,160	\$70,000	\$50,000	(\$20,000)
10-31-200	Delinquent Tax	\$32,861	\$31,197	\$35,000	\$20,000	(\$15,000)
10-31-250	Penalty & Interest	\$1,304	\$1,847	\$2,000	\$300	(\$1,700)
10-31-275	Fees in Lieu of Taxes	\$2,912	\$3,027	\$7,000	\$5,000	(\$2,000)
10-31-300	Sales & Use Tax	\$1,400,723	\$1,448,329	\$1,500,000	\$1,250,000	(\$250,000)
10-31-400	Franchise Tax	\$397,192	\$378,176	\$350,000	\$375,000	\$25,000
10-31-500	Telecom Tax	\$64,367	\$53,658	\$45,000	\$44,000	(\$1,000)
		\$2,721,821	\$2,710,223	\$2,720,000	\$2,474,921	(\$245,079)

LICENSES & PERMITS		FY2018	FY2019	FY2020	FY 2021	CHANGE
		ACTUAL	ACTUAL	PROJECTED	BUDGET	
10-32-190	Business License	\$10,655	\$10,390	\$9,500	\$9,500	\$0
10-32-200	Building Permits	\$64,632	\$65,667	\$80,000	\$35,000	(\$45,000)
10-32-210	Plan Check Fees	\$33,625	\$42,529	\$52,000	\$20,000	(\$32,000)
10-32-260	Miscellaneous Inspection Fees	\$10,455	\$28,657	\$8,000	\$3,000	(\$5,000)
		\$119,367	\$147,244	\$149,500	\$67,500	(\$82,000)

INTERGOVERNMENTAL REVENUE		FY2018	FY2019	FY2020	FY 2021	CHANGE
		ACTUAL	ACTUAL	PROJECTED	BUDGET	
10-33-400	LPPSD Rent & Grant Assistance	\$60,252	\$58,252	\$0	\$0	\$0
10-33-450	Emergency Management Grant	\$7,516	\$7,500	\$1,750	\$7,500	\$5,750
10-33-500	Class C Roads Fund	\$0	\$0	\$0	\$0	\$0
10-33-600	State Liquor Tax Allotment	\$5,975	\$5,705	\$0	\$0	\$0
		\$73,743	\$71,456	\$1,750	\$7,500	\$5,750

CHARGES FOR SERVICES		FY2018	FY2019	FY2020	FY 2021	CHANGE
		ACTUAL	ACTUAL	PROJECTED	BUDGET	
10-34-110	Garbage Fees	\$411,296	\$420,268	\$408,500	\$421,572	\$13,072
10-34-120	Recycling Fees	\$72,355	\$109,719	\$150,000	\$154,800	\$4,800
10-34-300	Processing, Printing & Postage Fees	\$23,128	\$19,441	\$18,500	\$18,000	(\$500)
10-34-325	Passport Fees	\$100,112	\$121,839	\$90,000	\$25,000	(\$65,000)
10-34-350	Zoning Violation Fees	\$575	\$3,506	\$4,000	\$0	(\$4,000)
10-34-360	Weed Abatement Fees	\$0	\$0	\$300	\$300	\$0
10-34-450	Fire/Paramedic Fees	\$187,190	\$219,665	\$220,000	\$220,000	\$0
		\$794,655	\$894,437	\$891,300	\$839,672	(\$51,628)

RECREATION & CULTURE REVENUE		FY2018	FY2019	FY2020	FY 2021	CHANGE
		ACTUAL	ACTUAL	PROJECTED	BUDGET	
10-35-100	Family Festival Income	\$34,809	\$38,965	\$2,500	\$15,000	\$12,500
10-35-105	Youth City Council Fundraisers	\$426	\$351	\$0	\$0	\$0
10-35-106	Community Arts	\$0	\$1,564	\$0	\$0	\$0
10-35-110	Recreation Programs	\$154,652	\$169,452	\$130,000	\$75,000	(\$55,000)
10-35-111	Recreation & Cultural Classes	\$26,281	\$20,873	\$14,000	\$10,000	(\$4,000)
10-35-112	Event Center Rentals	\$238,172	\$230,390	\$170,000	\$50,000	(\$120,000)
10-35-120	Event Center Concessions	\$5,400	\$2,400	\$2,400	\$0	(\$2,400)
10-35-130	Park Reservations	\$5,068	\$3,350	\$2,000	\$2,000	\$0
		\$464,806	\$467,344	\$320,900	\$152,000	\$168,900

MISCELLANEOUS REVENUE		FY2018	FY2019	FY2020	FY 2021	CHANGE
		ACTUAL	ACTUAL	PROJECTED	BUDGET	
10-36-100	Interest Income	\$14,633	\$26,444	\$18,000	\$7,000	(\$11,000)
10-36-200	Penalty Fees	\$1,223	\$0	\$0	\$500	\$500
10-36-500	Construction Bond Forfeiture	\$13,000	\$4,000	\$0	\$0	\$0
10-36-700	Sale of Capital Assets	\$0	\$0	\$4,500	\$0	(\$4,500)
10-36-900	Other Income	\$28,913	\$37,203	\$39,000	\$22,000	(\$17,000)
10-36-902	Transfer in from Water & Sewer	\$0	\$0	\$0	\$0	\$0
10-36-903	Transfer in from Capital Projects	\$0	\$9,000	\$9,000	\$9,000	\$0
		\$57,769	\$76,647	\$70,500	\$38,500	(\$32,000)

GRAND TOTALS		\$4,232,161	\$4,367,352	\$4,153,950	\$3,580,093	\$573,857
---------------------	--	--------------------	--------------------	--------------------	--------------------	------------------

GENERAL FUND EXPENDITURES

GENERAL GOVERNMENT EXPENDITURES		FY 2018	FY 2019	FY 2020	FY 2021	CHANGE
		ACTUAL	ACTUAL	PROJECTED	BUDGET	
10-40-200	Materials & Supplies	\$12,817	\$8,525	\$10,000	\$8,600	(\$1,400)
10-40-210	Dues & Subscriptions	\$10,522	\$11,706	\$12,000	\$12,000	\$0
10-40-211	Education & Training	\$3,581	\$4,113	\$3,500	\$3,200	(\$300)
10-40-220	Newsletter/Utility Billing	\$13,052	\$12,080	\$13,000	\$12,100	(\$900)
10-40-221	Legal Advertising	\$2,297	\$2,630	\$2,000	\$2,700	\$700
10-40-240	Computer/IT Expenses	\$14,442	\$23,089	\$15,000	\$15,000	\$0
10-40-250	Repairs & Maintenance	\$14,416	\$16,181	\$36,000	\$10,000	(\$26,000)
10-40-260	Office Equipment	\$4,863	\$7,202	\$5,500	\$5,000	(\$500)
10-40-275	Motor Pool Charges	\$8,855	\$8,982	\$8,500	\$6,667	(\$1,833)
10-40-280	Utilities	\$13,539	\$12,452	\$14,500	\$13,000	(\$1,500)
10-40-281	Postage	\$9,645	\$9,239	\$9,000	\$10,500	\$1,500
10-40-290	Communications/Telephone	\$7,809	\$8,496	\$8,000	\$7,000	(\$1,000)
10-40-305	Legal Services	\$191,515	\$136,779	\$100,000	\$120,000	\$20,000
10-40-315	Auditing Services	\$14,500	\$14,500	\$14,500	\$16,000	\$1,500
10-40-330	Professional/Technical	\$24,691	\$22,931	\$22,000	\$23,000	\$1,000
10-40-335	Branding	\$0	\$0	\$0	\$0	\$0
10-40-350	Other Events	\$3,066	\$2,727	\$3,000	\$3,000	\$0
10-40-510	Insurance	\$24,215	\$25,288	\$30,000	\$33,000	\$3,000
10-40-975	Bad Debt	\$2,665	\$18	\$1,000	\$1,000	\$0
		\$376,492	\$326,940	\$307,500	\$301,767	(\$5,733)

MAYOR/COUNCIL EXPENDITURES		FY 2018	FY 2019	FY 2020	FY 2021	CHANGE
		ACTUAL	ACTUAL	PROJECTED	BUDGET	
10-41-110	Salary & Wages (FT)	\$50,676	\$50,676	\$52,703	\$52,703	\$0
10-41-115	Planning Commission	\$2,500	\$2,800	\$1,600	\$4,000	\$2,400
10-41-150	Employee Benefits	\$6,439	\$6,552	\$7,497	\$5,307	(\$2,190)
10-41-200	Materials & Supplies	\$823	\$54	\$1,100	\$1,100	\$0
10-41-211	Education & Training	\$4,328	\$4,299	\$3,000	\$8,000	\$5,000
10-41-290	Communications/Telephone	\$6,300	\$6,300	\$6,300	\$6,300	\$0
		\$71,066	\$70,681	\$72,200	\$77,410	\$5,210

ADMINISTRATIVE SERVICES EXPENDITURES		FY 2018	FY 2019	FY 2020	FY 2021	CHANGE
		ACTUAL	ACTUAL	PROJECTED	BUDGET	
10-44-110	Salary & Wages (FT)	\$117,020	\$114,419	\$121,888	\$124,809	\$2,921
10-44-111	Overtime	\$0	\$31	\$779	\$799	\$20
10-44-120	Salary & Wages (PT)	\$24,702	\$32,279	\$29,687	\$23,339	(\$6,347)
10-44-150	Employee Benefits	\$59,077	\$59,521	\$66,041	\$64,447	(\$1,594)
10-44-200	Materials & Supplies	\$270	\$20	\$0	\$0	\$0
10-44-210	Dues & Subscriptions	\$0	\$100	\$200	\$200	\$0
10-44-211	Education & Training	\$2,560	\$1,481	\$1,300	\$2,600	\$1,300
10-44-290	Communications/Telephone	\$480	\$480	\$600	\$500	(\$100)
		\$204,110	\$208,331	\$220,495	\$216,695	(\$3,800)

ADMINISTRATIVE SERVICES - RECORDER		FY 2018	FY 2019	FY 2020	FY 2021	CHANGE
		ACTUAL	ACTUAL	PROJECTED	BUDGET	
10-45-110	Salary & Wages (FT)	\$38,749	\$40,002	\$42,145	\$43,297	\$1,151
10-45-111	Overtime	\$0	\$0	\$719	\$739	\$20
10-45-150	Employee Benefits	\$16,243	\$16,994	\$22,000	\$21,129	(\$871)
10-45-200	Materials & Supplies	\$549	\$214	\$500	\$500	\$0
10-45-210	Dues & Subscriptions	\$520	\$535	\$600	\$600	\$0
10-45-211	Education & Training	\$2,244	\$2,224	\$2,200	\$2,200	\$0
10-45-215	Contract Labor	\$4,070	\$3,815	\$2,500	\$4,500	\$2,000
10-45-250	City Code	\$3,299	\$1,790	\$2,500	\$3,000	\$500
10-45-300	Document Imaging	\$0	\$0	\$0	\$0	\$0
10-45-400	Election Expenses	\$8,396	\$156	\$0	\$0	\$0
		\$74,070	\$65,730	\$73,165	\$75,965	\$2,800

FINANCE DEPARTMENT EXPENDITURES		FY 2018	FY 2019	FY 2020	FY 2021	CHANGE
		ACTUAL	ACTUAL	PROJECTED	BUDGET	
10-50-110	Salary & Wages (FT)	\$93,072	\$97,021	\$102,168	\$104,084	\$1,916

10-50-111	Overtime	\$0	\$0	\$669	\$684	\$15
10-50-120	Salary & Wages (PT)	\$1,653	\$1,877	\$3,170	\$2,378	(\$793)
10-50-150	Employee Benefits	\$52,242	\$54,678	\$62,732	\$63,041	\$308
10-50-200	Materials & Supplies	\$891	\$1,097	\$1,000	\$900	(\$100)
10-50-210	Dues & Subscriptions	\$485	\$283	\$300	\$300	\$0
10-50-211	Education & Training	\$2,808	\$4,016	\$3,500	\$3,500	\$0
10-50-290	Communications/Telephone	\$745	\$963	\$800	\$1,000	\$200
		\$151,896	\$159,936	\$174,340	\$175,886	\$1,546

PUBLIC SAFETY EXPENDITURES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
10-55-280	Utilities	\$0	\$0	\$10,000	\$10,000	\$0
10-55-300	Fire Services	\$680,496	\$950,731	\$689,700	\$703,494	\$13,794
10-55-400	Police Services	\$423,259	\$423,258	\$542,958	\$548,035	\$5,077
10-55-450	Dispatch Fees	\$36,057	\$26,117	\$34,067	\$34,067	\$0
10-55-500	Crossing Guard Expenses	\$16,031	\$16,443	\$17,239	\$20,338	\$3,099
10-55-600	Animal Control	\$7,074	\$7,040	\$6,500	\$7,500	\$1,000
10-55-975	Bad Debt - Paramedic Fee	\$158	\$190	\$500	\$500	\$0
		\$1,163,075	\$1,423,778	\$1,300,964	\$1,323,934	\$22,970

BUILDING & ZONING EXPENDITURES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
10-60-110	Salary & Wages (FT)	\$23,794	\$25,538	\$26,871	\$63,750	\$36,879
10-60-111	Overtime	\$0	\$0	\$0	\$0	\$0
10-60-120	Salary & Wages (PT)	\$40,394	\$45,860	\$53,878	\$15,168	(\$38,710)
10-60-150	Employee Benefits	\$16,032	\$46,445	\$55,073	\$54,947	(\$126)
10-60-200	Materials & Supplies	\$718	\$893	\$600	\$600	\$0
10-60-210	Dues & Subscriptions	\$558	\$325	\$500	\$500	\$0
10-60-211	Education & Training	\$2,206	\$3,304	\$1,850	\$4,350	\$2,500
10-60-215	Contract Labor	\$40,028	\$35,902	\$40,000	\$40,000	\$0
10-60-265	Tools & Equipment	\$117	\$292	\$300	\$300	\$0
10-60-275	Motor Pool Charges	\$6,767	\$6,317	\$7,218	\$7,218	\$0
10-60-290	Communications/Telephone	\$280	\$472	\$600	\$600	\$0
		\$130,894	\$165,348	\$186,890	\$187,432	\$542

PUBLIC WORKS EXPENDITURES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
10-61-110	Salary & Wages (FT)	\$115,830	\$117,176	\$61,933	\$64,198	\$2,265
10-61-111	Overtime	\$497	\$436	\$2,777	\$1,815	(\$961)
10-61-120	Salary & Wages (PT)	\$3,186	\$3,052	\$3,394	\$3,394	\$0
10-61-150	Employee Benefits	\$81,145	\$76,620	\$38,907	\$51,334	\$12,427
10-61-200	Materials & Supplies	\$4,327	\$3,980	\$5,000	\$3,500	(\$1,500)
10-61-210	Dues & Subscriptions	\$0	\$0	\$500	\$500	\$0
10-61-211	Education & Training	\$840	\$1,218	\$2,900	\$3,140	\$240
10-61-265	Tools & Equipment	\$6,618	\$6,270	\$2,500	\$4,000	\$1,500
10-61-275	Motor Pool Charges	\$61,983	\$58,808	\$65,520	\$54,707	(\$10,813)
10-61-290	Communications/Telephone	\$2,044	\$2,093	\$1,500	\$1,500	\$0
10-61-310	Engineering Services	\$36,028	\$88,007	\$10,000	\$10,000	\$0
		\$312,499	\$357,659	\$194,930	\$198,088	\$3,158

STREETS EXPENDITURES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
10-62-410	Street Light Operation	\$35,646	\$0	\$0	\$0	\$0
10-62-415	Street Light Maintenance	\$2,153	\$0	\$0	\$0	\$0
10-62-420	Signs	\$7,559	\$0	\$0	\$0	\$0
10-62-430	Weed Control	\$2,245	\$0	\$0	\$0	\$0
10-62-440	Streets Expense	\$0	\$0	\$0	\$0	\$0
10-62-450	Snow Removal	\$6,175	\$0	\$0	\$0	\$0
10-62-470	Sidewalk Maintenance	\$0	\$0	\$0	\$0	\$0
		\$53,778	\$0	\$0	\$0	\$0

SOLID WASTE EXPENDITURES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
10-63-300	Solid Waste Services	\$305,913	\$327,826	\$320,000	\$325,120	\$5,120
10-63-400	Recycling	\$64,832	\$90,133	\$112,000	\$115,584	\$3,584

10-63-975	Bad Debt	\$408	\$408	\$1,000	\$1,000	\$0
		\$371,154	\$418,366	\$433,000	\$441,704	\$8,704

PARKS EXPENDITURES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
10-64-110	Salary & Wages (FT)	\$0	\$0	\$18,503	\$40,319	\$21,817
10-64-120	Salary & Wages (PT)	\$377	\$481	\$23,520	\$40,820	\$17,300
10-64-150	Employee Benefits	\$29	\$37	\$18,802	\$45,081	\$26,278
10-64-211	Education & Training	\$0	\$0	\$0	\$1,500	\$1,500
10-64-230	Tree pruning, supplies, planning	\$0	\$0	\$17,000	\$16,000	(\$1,000)
10-64-240	Park Supplies & Maintenance	\$186,446	\$188,655	\$98,000	\$42,000	(\$56,000)
10-64-245	Parks & Trails, Beautification Com	\$8,459	\$8,621	\$5,525	\$1,000	(\$4,525)
10-64-250	Utilities	\$12,765	\$12,721	\$15,000	\$15,000	\$0
10-64-265	Tools & Equipment	\$0	\$0	\$10,000	\$5,000	(\$5,000)
10-64-275	Motor Pool	\$0	\$0	\$0	\$8,608	\$8,608
		\$208,076	\$210,514	\$206,350	\$215,328	\$8,978

COMMUNITY SERVICES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
10-65-110	Salary & Wages (FT)	\$56,659	\$58,831	\$61,084	\$62,524	\$1,440
10-65-120	Salary & Wages (PT)	\$98,010	\$107,101	\$95,000	\$61,052	(\$33,948)
10-65-150	Employee Benefits	\$40,598	\$43,441	\$45,000	\$38,403	(\$6,597)
10-65-200	Materials & Supplies	\$17,280	\$21,541	\$12,000	\$10,000	(\$2,000)
10-65-210	Dues & Subscriptions	\$235	\$235	\$250	\$250	\$0
10-65-211	Education & Training	\$571	\$1,486	\$2,500	\$2,000	(\$500)
10-65-250	Utilities	\$22,954	\$23,310	\$23,000	\$23,000	\$0
10-65-275	Motor Pool Charges	\$4,661	\$4,702	\$5,768	\$7,768	\$2,000
10-65-290	Communications/Telephone	\$1,671	\$1,088	\$2,500	\$2,500	\$0
10-65-300	Recreation & Cultural Classes	\$25,002	\$16,647	\$16,500	\$10,000	(\$6,500)
10-65-400	Recreation Programs	\$51,266	\$57,951	\$39,000	\$30,000	(\$9,000)
10-65-401	Recreation Equipment	\$2,245	\$3,709	\$1,000	\$2,500	\$1,500
10-65-500	Library Expenses	\$11,585	\$12,945	\$16,000	\$15,000	(\$1,000)
10-65-550	Credit Card Fees	\$6,867	\$7,488	\$7,000	\$8,000	\$1,000
10-65-600	Family Festival Celebration	\$58,335	\$57,688	\$20,000	\$40,000	\$20,000
10-65-601	Cultural Events	\$9,543	\$8,926	\$600	\$12,000	\$11,400
10-65-602	Easter Egg Hunt	\$1,556	\$1,966	\$500	\$2,000	\$1,500
10-65-605	Youth City Council	\$1,543	\$1,978	\$1,000	\$1,000	\$0
10-65-610	Advertising	\$2,327	\$810	\$2,000	\$3,000	\$1,000
10-65-615	Insurance	\$1,356	\$1,416	\$1,500	\$1,500	\$0
10-65-620	Building Maintenance	\$23,700	\$25,549	\$20,000	\$20,000	\$0
		\$437,964	\$458,807	\$372,708	\$353,852	(\$18,856)

TRANSFERS OUT		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
10-69-910	Transfer to Capital Projects Fund	\$715,000	\$476,233	\$0	\$0	\$0
10-69-913	Transfer to Golf Fund	\$142,000	\$156,000	\$135,000	\$100,000	(\$35,000)
10-69-914	Transfer to Excise Debt Service Fund	\$76,233	\$0	\$0	\$0	\$0
10-69-915	Transfer to Water & Sewer	\$0	\$0	\$0	\$0	\$0
10-69-916	Transfer to Golf Debt Service fund	\$0	\$0	\$0	\$0	\$0
10-69-917	Transfer to Class C Roads fund	\$0	\$0	\$0	\$0	\$0
		\$933,233	\$632,233	\$135,000	\$100,000	(\$35,000)

GRAND TOTALS	\$4,488,304	\$4,498,323	\$3,677,542	\$3,668,060	\$9,480
---------------------	--------------------	--------------------	--------------------	--------------------	----------------

NET TOTALS	\$256,143	\$130,972	\$476,408	\$87,967	
-------------------	------------------	------------------	------------------	-----------------	--

ESTIMATED FUND BALANCE		FY 2021 BUDGET
Beginning Fund Bal		\$1,100,000
Projected Revenue over Expenditures		\$87,967
Potential Drawdowns from One-Time Capital Project Expenditures		\$0
Remaining Unrestricted Fund Balance		\$1,012,033

GOLF FUND REVENUES

GOLF REVENUE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
20-30-100	Green Fees	\$557,530	\$572,582	\$750,000	\$600,000	(\$150,000)
20-30-300	Practice Range	\$24,434	\$21,111	\$20,000	\$15,000	(\$5,000)
20-30-400	Pro Shop Revenue	\$80,118	\$91,087	\$90,000	\$75,000	(\$15,000)
20-30-500	Snack Shack & Concessions	\$4,572	\$7,438	\$15,000	\$10,000	(\$5,000)
20-30-600	Season Passes	\$70,312	\$67,980	\$68,000	\$39,000	(\$29,000)
20-30-800	Other Income	\$12,500	\$9,002	\$5,400	\$0	(\$5,400)
20-30-900	Interest Income	\$1,507	\$3,534	\$4,000	\$0	(\$4,000)
20-35-300	Transfer from Other Funds	\$142,000	\$156,000	\$135,000	\$100,000	(\$35,000)
GRAND TOTAL		\$892,972	\$928,735	\$1,087,400	\$839,000	\$248,400

GOLF EXPENDITURES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
20-43-110	Salary & Wages (FT)	\$175,020	\$194,393	\$206,463	\$211,917	\$5,454
20-43-111	Overtime	\$94	\$0	\$115	\$117	\$1
20-43-120	Salary & Wages (PT)**	\$97,659	\$98,583	\$100,000	\$110,771	\$10,771
20-43-150	Employee Benefits	\$125,263	\$135,072	\$145,000	\$148,414	\$3,414
20-43-290	Communications/Telephone	\$2,070	\$4,011	\$3,100	\$3,100	\$0
20-50-100	Supplies	\$10,384	\$13,357	\$10,000	\$10,750	\$750
20-50-200	Utilities	\$57,462	\$55,875	\$58,000	\$57,000	(\$1,000)
20-50-330	Professional/Technical	\$1,236	\$1,200	\$4,900	\$1,300	(\$3,600)
20-50-500	Snack Shack & Concessions	\$2,714	\$5,768	\$10,000	\$7,500	(\$2,500)
20-50-600	Credit Card Expenses	\$18,526	\$20,505	\$21,500	\$21,500	\$0
20-50-700	Pro Shop	\$58,503	\$62,564	\$63,000	\$50,000	(\$13,000)
20-50-800	Building Maintenance	\$5,953	\$2,225	\$4,000	\$3,000	(\$1,000)
20-60-100	Repairs & Maintenance - Course	\$68,941	\$33,276	\$30,000	\$34,000	\$4,000
20-60-200	Fertilizer & Chemicals	\$28,323	\$37,065	\$29,000	\$28,500	(\$500)
20-60-300	Water & Pumping Costs	\$14,988	\$14,304	\$15,000	\$15,000	\$0
20-60-500	Petroleum & Oil	\$9,753	\$7,814	\$8,000	\$8,000	\$0
20-60-600	Equipment Repair & Replacement	\$17,387	\$25,007	\$15,000	\$23,000	\$8,000
20-60-700	Equipment Rental	\$1,097	\$934	\$1,000	\$1,000	\$0
20-60-750	Insurance	\$1,453	\$1,517	\$2,000	\$2,000	\$0
20-60-900	Cart Repair & Replacement	\$6,781	\$1,547	\$3,500	\$2,000	(\$1,500)
20-70-100	Dues & Subscriptions	\$620	\$785	\$1,000	\$800	(\$200)
20-70-300	Education & Training	\$765	\$677	\$2,100	\$3,000	\$900
20-70-400	Licenses & Fees	\$0	\$0	\$200	\$0	(\$200)
20-70-500	Computers/Phones	\$3,760	\$6,135	\$3,000	\$5,000	\$2,000
20-70-600	Advertising	\$37,635	\$34,075	\$34,000	\$20,500	(\$13,500)
20-80-250	Golf Cart Rental	\$79,590	\$78,197	\$79,000	\$81,000	\$2,000
20-80-275	Motor Pool Charges	\$15,920	\$15,570	\$26,000	\$22,467	(\$3,533)
20-95-202	Capital Outlay	\$109,986	\$73,932	\$0	\$0	\$0
GRAND TOTAL		\$951,883	\$924,388	\$874,878	\$871,636	\$3,242

NET TOTAL	\$58,911	\$4,347	\$212,522	\$32,636	\$245,158
------------------	-----------------	----------------	------------------	-----------------	------------------

ESTIMATED FUND BALANCE

	FY 2021 BUDGET
Beginning Unrestricted Fund Bal	\$350,000
Projected change	\$32,636
Capital Outlay--	
Remaining Unrestricted Fund Balance	\$317,364

CLASS C ROADS FUND REVENUES

	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
21-30-100 Class C Roads	\$334,997	\$351,184	\$380,000	\$300,000	(\$80,000)
21-30-110 Highway Sales Tax Distribution	\$0	\$0	\$110,000	\$80,000	(\$30,000)
21-30-400 Grant Income	\$0	\$90,000	\$0	\$0	\$0
21-30-600 Interest Income	\$5,181	\$7,855	\$6,000	\$3,000	(\$3,000)
21-30-801 Transfers in from General Fund	\$0	\$0	\$0	\$0	\$0
	\$340,179	\$449,039	\$496,000	\$383,000	\$113,000

CLASS C ROADS FUND EXPENDITURES

	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
21-62-110 Salary & Wages (FT)	\$0	\$0	\$60,000	\$64,198	\$4,198
21-62-111 Overtime	\$0	\$0	\$1,000	\$1,815	\$815
21-62-150 Employee Benefits	\$0	\$0	\$40,000	\$51,334	\$11,334
21-62-410 Street Light Operation	\$0	\$35,089	\$35,000	\$38,000	\$3,000
21-62-415 Street Light Maintenance	\$0	\$2,956	\$15,000	\$9,000	(\$6,000)
21-62-420 Street Signs	\$0	\$6,252	\$10,000	\$10,000	\$0
21-62-440 Street Maintenance	\$28,809	\$181,827	\$200,000	\$348,000	\$148,000
21-62-450 Snow Removal	\$0	\$10,355	\$6,000	\$15,000	\$9,000
21-62-470 Sidewalk Maintenance	\$28,563	\$111,232	\$8,200	\$25,000	\$16,800
	\$57,372	\$347,711	\$375,200	\$562,348	\$173,800
NET TOTALS	\$282,807	\$101,328	\$120,800	\$179,348	\$286,800

ESTIMATED FUND BALANCE	FY 2021 BUDGET
Beginning Fund Bal	\$500,000
Change in Fund Balance	\$179,348
Remaining Fund Balance	\$320,652

GOLF DEBT SERVICE FUND

DEBT SERVICE REVENUE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
30-31-102	2012 GO Bond - Property Tax	\$325,929	\$313,180	\$306,000	\$306,000	\$0
30-31-103	Motor Vehicle Tax	\$35,580	\$32,265	\$33,000	\$33,000	\$0
30-31-104	Delinquent Tax	\$14,444	\$13,591	\$12,000	\$12,000	\$0
30-31-105	Penalty & Interest	\$573	\$803	\$300	\$300	\$0
30-36-100	Interest Income	\$747	\$1,679	\$0	\$0	\$0
GRAND TOTAL		\$377,272	\$361,517	\$351,300	\$351,300	\$0

DEBT SERVICE EXPENDITURES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
30-98-102	2012 GO Bond Principal	\$230,000	\$240,000	\$240,000	\$250,000	\$10,000
30-98-202	2012 GO Bond Interest	\$128,120	\$123,520	\$118,720	\$113,920	(\$4,800)
30-98-795	Trustee Fees	\$350	\$350	\$350	\$350	\$0
GRAND TOTAL		\$358,470	\$363,870	\$359,070	\$364,270	\$5,200

NET TOTAL	\$18,802	\$2,353	\$7,770	\$12,970	\$5,200
------------------	-----------------	----------------	----------------	-----------------	----------------

ESTIMATED FUND BALANCE		FY 2021 BUDGET
Beginning Fund Bal		\$60,000
Change of Unrestricted Fund Balance		\$12,970
Remaining Fund Balance		\$47,030

CAPITAL PROJECTS FUND REVENUES

	FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET	CHANGE
40-30-100 Impact Fees - Park Development	\$22,560	\$18,048	\$6,769	\$6,769	\$0
40-30-130 Impact Fees - Public Safety	\$4,951	\$3,961	\$2,908	\$2,908	\$0
40-30-140 Impact Fees - Streets	\$6,249	\$4,999	\$8,124	\$8,124	\$0
40-30-145 Commercial Street Improvement Fee	\$0	\$0	\$10,750	\$10,750	\$0
40-30-500 Mass Transit Sales Tax Revenues	\$0	\$33	\$0	\$0	\$0
40-30-550 PARC Sales Tax Revenues	\$13,601	\$55,974	\$50,000	\$50,000	\$0
40-30-600 Interest Income	\$15,600	\$104,655	\$2,000	\$2,000	\$0
40-30-700 Grant Income	\$5,304	\$0	\$5,300	\$5,300	\$0
40-30-800 Other revenue	\$0	\$25,000	\$0	\$0	\$0
40-30-902 Proceeds From Sale of Capital Assets	\$2,428,233	\$0	\$0	\$0	\$0
40-30-801 Transfers in from General Fund	\$715,000	\$476,233	\$50,000	\$0	(\$50,000)
	\$3,211,499	\$688,903	\$135,850	\$85,850	(\$50,000)

CAPITAL PROJECTS FUND EXPENDITURES

STREET PROJECTS		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET	CHANGE
40-78-100	Mass Transit	\$0	\$33	\$0	\$0	\$0
40-78-781	Harvey Blvd Widening	\$0	\$144,203	\$400,000	\$0	(\$400,000)
		\$0	\$144,237	\$400,000	\$0	(\$400,000)

PARK PROJECTS		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET	CHANGE
40-80-802	Deerfield Park - Land Purchase	\$2,466,969	\$0	\$0	\$0	\$0
40-80-803	Harvey Park - Development	\$27,594	\$585,294	\$3,000,000	\$60,000	(\$2,940,000)
40-80-817	Bayhill Trailhead Park	\$196,969	\$0	\$0	\$0	\$0
40-80-822	Park & Rec Master Plan	\$12,153	\$9,442	\$0	\$0	\$0
40-80-824	Park Renewal & Improvements	\$0	\$0	\$0	\$150,000	\$150,000
		\$2,703,685	\$594,736	\$3,000,000	\$210,000	(\$2,790,000)

MISCELLANEOUS PROJECTS		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET	CHANGE
40-95-103	Cottonwood Electric, Gas, Excavation	\$0	\$0	\$0	\$0	\$0
40-95-225	Building Improvements	\$0	\$0	\$0	\$50,000	\$50,000
40-95-126	Heritage Park Amphitheater Improvements	\$8,337	\$0	\$0	\$0	\$0
40-95-128	Practice Range Fencing	\$0	\$176,000	\$0	\$0	\$0
40-95-135	Golf Maint. Equipment Facility & Site	\$65,637	\$0	\$0	\$0	\$0
		\$73,975	\$176,000	\$0	\$50,000	\$50,000

OTHER USES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 BUDGET	FY 2021 BUDGET	CHANGE
40-96-100	Transfer to the Gen Fund	\$6,000	\$9,000	\$9,000	\$9,000	\$0
		\$0	\$9,000	\$9,000	\$9,000	\$0

GRAND TOTALS	\$2,777,660	\$ 923,973	\$ 3,409,000	\$ 269,000	\$ (3,140,000)
---------------------	--------------------	-------------------	---------------------	-------------------	-----------------------

NET TOTALS	\$433,839	\$235,070	\$3,273,150	\$183,150	\$3,090,000
-------------------	------------------	------------------	--------------------	------------------	--------------------

ESTIMATED FUND BALANCE		FY 2021 BUDGET
	Beginning Fund Bal	\$400,000
	Change in Restricted/Nonspendable Fund Bal	\$183,150
	Net change of Unrestricted Fund Balance	\$0
	Remaining Fund Balance	\$216,850

WATER, SEWER, & STORM DRAIN REVENUES

WATER REVENUE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
51-37-110	Water Fees - Residents	\$616,813	\$638,180	\$677,000	\$677,000	\$0
51-37-111	Water Fees - American Fork	\$0	\$0	\$10,000	\$10,000	\$0
51-37-112	Water Fees - Contractor	\$2,870	\$3,879	\$1,000	\$1,000	\$0
51-37-113	PI Fees - Usage	\$518,667	\$516,870	\$525,000	\$525,000	\$0
51-37-114	PI Fees - Base Rate	\$504,594	\$502,651	\$524,000	\$524,000	\$0
51-37-115	CUP	\$149,128	\$149,969	\$149,000	\$149,000	\$0
51-37-116	Water Fees from City departments	\$37,750	\$37,750	\$37,750	\$37,750	\$0
51-37-160	Water Lateral Inspections	\$675	\$600	\$1,000	\$1,000	\$0
51-37-190	Water Meters	\$5,750	\$4,600	\$5,175	\$5,175	\$0
51-37-350	Water Impact Fees	\$16,154	\$11,320	\$13,700	\$13,700	\$0
		\$1,852,401	\$1,865,818	\$1,943,625	\$1,943,625	\$0

STORM DRAIN REVENUE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
51-35-110	Storm Drain - Residents	\$327,512	\$352,173	\$371,000	\$371,000	\$0
		\$327,512	\$352,173	\$371,000	\$371,000	\$0

SEWER REVENUE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
51-38-110	Sewer Fees - Residents	\$1,091,435	\$1,118,209	\$1,121,000	\$1,098,000	(\$23,000)
51-38-111	Sewer Fees from City departments	\$1,750	\$1,750	\$1,750	\$1,750	\$0
51-38-115	Sewer Fees - Nonresidents	\$35,844	\$35,844	\$41,637	\$41,637	\$0
51-38-160	Sewer Lateral Inspections	\$825	\$825	\$1,100	\$1,100	\$0
51-38-665	Sewer Impact Fees	\$9,288	\$9,288	\$9,400	\$9,400	\$0
		\$1,139,142	\$1,165,916	\$1,174,887	\$1,151,887	\$23,000

MISCELLANEOUS REVENUE		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
51-39-100	Contribution from Developer	\$95,522	\$0	\$0	\$0	\$0
51-39-200	Penalty Fees	\$41,852	\$42,131	\$30,000	\$40,000	\$10,000
51-39-400	Transfer In General Fund	\$76,233	\$0	\$77,046	\$0	(\$77,046)
51-39-410	Interest Income	\$40,521	\$88,956	\$35,000	\$19,000	(\$16,000)
51-39-600	Utility Setup Fees	\$11,500	\$9,850	\$12,000	\$12,000	\$0
51-39-900	Other Income	\$220	\$29,250	\$750	\$750	\$0
51-39-950	Contribution Income	\$0	\$3,795	\$5,000	\$5,000	\$0
		\$265,848	\$173,982	\$159,796	\$76,750	(\$83,046)

GRAND TOTALS		\$3,584,903	\$3,557,889	\$3,649,308	\$3,543,262	(\$106,046)
---------------------	--	--------------------	--------------------	--------------------	--------------------	--------------------

WATER, SEWER, & STORM DRAIN EXPENDITURES

WATER EXPENDITURES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
51-73-110	Salary & Wages (FT)	\$211,980	\$208,889	\$230,000	\$225,226	(\$4,774)
51-73-111	Overtime	\$497	\$443	\$3,000	\$4,047	\$1,047
51-73-120	Salary & Wages (PT)	\$8,107	\$11,562	\$12,000	\$11,551	(\$449)
51-73-150	Employee Benefits	\$128,151	\$124,699	\$140,000	\$152,148	\$12,148
51-73-160	GASB 68 Pension Expense	\$3,937	\$3,434	\$0	\$0	\$0
51-73-200	Water Supplies	\$802	\$1,853	\$6,000	\$5,500	(\$500)
51-73-210	Dues & Subscriptions	\$1,620	\$1,620	\$2,500	\$2,200	(\$300)
51-73-211	Education & Training	\$3,985	\$7,012	\$3,000	\$6,200	\$3,200
51-73-240	Computer Expenses	\$1,760	\$3,500	\$2,000	\$7,000	\$5,000
51-73-250	Repairs & Maintenance	\$0	\$0	\$0	\$4,000	\$4,000
51-73-260	Office Equipment	\$0	\$0	\$500	\$1,000	\$500
51-73-265	Tools & Equipment	\$3,947	\$11,040	\$1,000	\$10,000	\$9,000
51-73-275	Motor Pool Charges	\$67,483	\$64,158	\$70,520	\$68,315	(\$2,205)
51-73-280	Utilities	\$287,610	\$281,188	\$300,000	\$335,000	\$35,000
51-73-282	Blue Stakes	\$1,153	\$1,034	\$1,000	\$1,200	\$200
51-73-290	Communications/Telephone	\$2,349	\$2,674	\$2,000	\$2,000	\$0
51-73-310	Engineering Services	\$9,751	\$35,442	\$110,000	\$35,000	(\$75,000)
51-73-330	Professional/Technical	\$9,727	\$4,906	\$7,000	\$13,850	\$6,850
51-73-360	Meter Installation & Maintenance	\$34,152	\$57,675	\$60,000	\$50,000	(\$10,000)
51-73-470	Water Purchases - AF	\$23,909	\$0	\$10,000	\$10,000	\$0
51-73-471	Water Purchases - PG	\$22,340	\$22,340	\$25,000	\$25,000	\$0
51-73-472	Water Testing	\$4,561	\$7,148	\$11,000	\$7,000	(\$4,000)
51-73-510	Insurance	\$15,275	\$15,952	\$16,000	\$17,000	\$1,000
51-73-751	Water Construction Projects/Repair	\$49,757	\$21,088	\$25,000	\$50,000	\$25,000
51-73-800	Supplementary Water	\$124,313	\$131,709	\$138,000	\$146,000	\$8,000
51-73-801	PI Expenses	\$26,478	\$23,833	\$20,000	\$45,000	\$25,000
51-73-900	Credit Card Fees	\$23,593	\$25,150	\$27,500	\$28,000	\$500
51-73-950	Trustee Fees	\$6,450	\$6,450	\$7,000	\$4,950	(\$2,050)
51-73-955	Bond Interest	\$215,374	\$183,727	\$170,000	\$129,017	(\$40,983)
51-73-960	Depreciation - Water	\$484,965	\$521,223	\$525,000	\$530,000	\$5,000
51-73-965	Deferred Amortization Costs	\$37,256	\$34,292	\$26,000	\$25,589	(\$411)
51-73-975	Bad Debt	\$1,526	\$1,581	\$6,000	\$6,000	\$0
51-73-980	Resident Claims	\$135,400	\$0	\$5,000	\$6,000	\$1,000
		\$1,940,335	\$1,815,621	\$1,962,020	\$1,963,793	\$1,773

STORM DRAIN EXPENDITURES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
51-72-110	Salary & Wages (FT)	\$132,834	\$128,898	\$148,000	\$172,217	\$24,217
51-72-111	Overtime	\$335	\$293	\$2,000	\$3,714	\$1,714
51-72-120	Salary & Wages (PT)	\$4,725	\$5,965	\$8,300	\$8,258	(\$42)
51-72-150	Employee Benefits	\$81,153	\$76,409	\$95,000	\$103,849	\$8,849
51-72-160	GASB 68 Pension Expense	\$2,345	\$2,139	\$0	\$0	\$0
51-72-200	Storm Drain Supplies	\$137	\$606	\$200	\$3,000	\$2,800
51-72-210	Dues & Subscriptions	\$2,431	\$2,861	\$3,000	\$3,100	\$100
51-72-211	Education & Training	\$620	\$1,002	\$600	\$5,000	\$4,400
51-72-240	Computer Expenses	\$935	\$1,600	\$1,000	\$3,000	\$2,000
51-72-265	Tools & Equipment	\$2,032	\$1,139	\$1,000	\$2,000	\$1,000
51-72-290	Communications/Telephone	\$1,603	\$1,819	\$1,500	\$1,500	\$0
51-72-310	Engineering Services	\$0	\$0	\$26,000	\$10,000	(\$16,000)
51-72-330	Professional/Technical	\$3,306	\$1,491	\$1,550	\$1,550	\$0
51-72-470	Testing	\$0	\$0	\$0	\$0	\$0
51-72-510	Insurance	\$6,112	\$6,383	\$7,000	\$7,000	\$0
51-72-751	Storm Drain Maintenance	\$35,636	\$16,081	\$15,000	\$30,000	\$15,000
51-72-960	Depreciation - Storm Drain	\$73,955	\$75,979	\$70,000	\$70,000	\$0
51-72-975	Bad Debt	\$276	\$304	\$750	\$750	\$0
		\$343,747	\$322,968	\$380,900	\$424,937	\$44,037

SEWER EXPENDITURES		FY 2018 ACTUAL	FY 2019 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
--------------------	--	-------------------	-------------------	----------------------	-------------------	--------

51-74-110	Salary & Wages (FT)	\$146,818	\$142,059	\$150,000	\$148,036	(\$1,964)
51-74-111	Overtime	\$335	\$295	\$2,000	\$2,724	\$724
51-74-120	Salary & Wages (PT)	\$6,068	\$7,966	\$10,000	\$8,689	(\$1,311)
51-74-150	Employee Benefits	\$87,447	\$82,795	\$88,000	\$103,849	\$15,849
51-74-160	GASB 68 Pension Expense	\$2,729	\$2,482	\$0	\$0	\$0
51-74-200	Sewer Supplies	\$0	\$152	\$100	\$2,000	\$1,900
51-74-211	Education & Training	\$510	\$75	\$200	\$750	\$550
51-74-240	Computer Expenses	\$935	\$2,100	\$500	\$4,000	\$3,500
51-74-265	Tools & Equipment	\$1,125	\$322	\$300	\$1,000	\$700
51-74-280	Utilities	\$131	\$130	\$150	\$200	\$50
51-74-281	Postage	\$1,200	\$400	\$500	\$750	\$250
51-74-290	Communications/Telephone	\$1,600	\$1,825	\$1,300	\$1,500	\$200
51-74-310	Engineering Services	\$13,542	\$530	\$56,000	\$5,000	(\$51,000)
51-74-330	Professional/Technical	\$1,755	\$1,609	\$2,000	\$2,500	\$500
51-74-470	TSSD Billiing	\$473,392	\$530,475	\$556,000	\$560,000	\$4,000
51-74-472	Sewer Television Expenses	\$0	\$0	\$2,000	\$2,000	\$0
51-74-473	Sewer Fee - AF	\$0	\$0	\$1,000	\$1,000	\$0
51-74-510	Insurance	\$9,202	\$9,610	\$10,000	\$10,000	\$0
51-74-751	Sewer Maintenance	\$1,134	\$9	\$2,000	\$2,000	\$0
51-74-752	Sewer Construction Projects	\$0	\$0	\$3,000	\$3,000	\$0
51-74-960	Depreciation - Sewer	\$138,831	\$139,063	\$141,000	\$142,000	\$1,000
51-74-975	Bad Debt	\$921	\$966	\$2,500	\$2,500	\$0
		\$882,215	\$922,862	\$1,028,550	\$1,003,497	\$25,053
GRAND TOTALS		\$3,166,297	\$3,061,450	\$3,371,470	\$3,392,227	\$20,757
NET TOTALS		\$418,605	\$496,439	\$277,838	\$151,035	\$126,803

Water, Sewer, & Storm Drain Fund Cash Flow Analysis

NET TOTALS BEFORE CASH ADJUSTMENTS		\$151,035
Less Debt Service		
2009 PI2 Bond Principal		(\$66,000)
2014 PI Bond Principal		(\$282,000)
2015 Public Works Building Excise Tax Bonds		(\$124,000)
Less Capital Improvements		
PRV project		(\$80,000)
Water Stock		(\$5,000)
Plus Non-Cash Items		
Depreciation - Storm Drain		\$70,000
Depreciation - Water		\$530,000
Depreciation - Sewer		\$142,000
Amortization - Bond Costs		\$25,589
Accrued Interest Adjustment		(\$4,000)
TOTAL CASH INFLOW		\$357,624
ESTIMATED NET POSITION		FY 2021 BUDGET
Beginning Unrestricted Net Position		\$1,400,000
Change of Unrestricted Position		\$357,624
Remaining Unrestricted Net Position		\$1,757,624

MOTOR POOL REVENUES

	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
60-30-100 Charges to General Fund	\$77,227	\$82,266	\$78,810	\$84,968	\$6,158
60-30-200 Charges to Water & Sewer Fund	\$62,656	\$67,483	\$64,158	\$68,315	\$4,157
60-30-300 Charges to Golf Fund	\$16,020	\$15,920	\$15,570	\$22,467	\$6,897
60-70-205 Gain on Sale of Assets	\$37,372	\$19,435	\$8,000	\$22,000	\$14,000
	\$193,275	\$185,104	\$166,538	\$197,750	\$31,212

MOTOR POOL EXPENDITURES

VEHICLE EXPENDITURES	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
60-40-100 Gas & Oil - Admin/Gen/Rec	\$2,387	\$924	\$1,500	\$2,000	\$500
60-40-200 Vehicle Maintenance - Admin/Gen/Rec	\$91	\$119	\$300	\$500	\$200
60-40-300 Insurance - Admin/Gen/Rec	\$1,488	\$1,415	\$2,100	\$2,500	\$400
60-40-400 Gas & Oil - Bldg/Zoning	\$352	\$326	\$750	\$750	\$0
60-40-500 Vehicle Maintenance - Bldg/Zoning	\$116	\$0	\$0	\$300	\$300
60-40-600 Insurance - Bldg/Zoning	\$496	\$472	\$700	\$900	\$200
60-40-700 Gas & Oil - PW	\$14,086	\$15,894	\$17,000	\$26,000	\$9,000
60-40-800 Vehicle Maintenance - PW	\$14,874	\$7,976	\$5,000	\$15,000	\$10,000
60-40-900 Insurance - PW	\$7,438	\$7,077	\$11,000	\$12,500	\$1,500
60-40-930 Gas & Oil - Golf	\$619	\$792	\$1,000	\$1,000	\$0
60-40-940 Vehicle Maintenance - Golf	\$624	\$367	\$600	\$1,000	\$400
60-40-950 Insurance - Golf	\$496	\$472	\$700	\$1,500	\$800
	\$43,066	\$35,836	\$40,650	\$63,950	\$23,300

EQUIPMENT EXPENDITURES	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2020 PROJECTED	FY 2021 BUDGET	CHANGE
60-60-400 Rent Expense	\$14,917	\$14,750	\$22,000	\$14,000	\$8,000
60-70-200 Depreciation	\$91,427	\$78,255	\$87,238	\$119,800	\$32,562
	\$106,344	\$93,005	\$109,238	\$133,800	\$24,562

GRAND TOTAL	\$149,410	\$128,841	\$149,888	\$197,750	\$47,862
--------------------	------------------	------------------	------------------	------------------	-----------------

NET TOTALS	\$43,864	\$56,264	\$16,650	\$0	\$16,650
-------------------	-----------------	-----------------	-----------------	------------	-----------------

ESTIMATED NET POSITION	FY 2021 BUDGET
Beginning Unrestricted Net Position	\$520,000
Change of Unrestricted Position	\$120,000
Remaining Unrestricted Net Position	\$400,000

CAPITAL OUTLAY

- 2021 Truck with a flatbed
- 2021 Truck
- 2021 Pool Vehicle

RESOLUTION NO. _____

A RESOLUTION ADOPTING A FINAL BUDGET FOR THE GENERAL FUND; MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF CEDAR HILLS FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.

WHEREAS, the City Manager of City of Cedar Hills, as required by law, submitted to the City of Cedar Hills Council a tentative budget including all supporting schedules and data (herein the "*Tentative Budget*") on May 5, 2020 for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021; and

WHEREAS, the Tentative Budget was adopted by the City Council on May 5, 2020; and

WHEREAS, pursuant to law, a copy of the Tentative Budget was placed on record in the City Recorder's Office for inspection by the general public during normal office hours, at least ten days prior to its final adoption; and

WHEREAS, pursuant to law, a public hearing to receive public comment and consider adoption of a final budget which includes the general fund, capital improvements, and debt service (herein the "*Budget*") was held on May 5, 2020 at 7:00 p.m. in the City Council Chambers located at 10246 North Canyon Road, Cedar Hills, Utah by virtual means as per Executive Order of the Office of the Governor; and

WHEREAS, pursuant to law, the date, time, and place of the public hearing, the right of citizens to be heard, the location of the City Recorder's Office where the Tentative Budget was available for public inspection, was published in at least one issue of newspapers of general circulation published within Utah County (Salt Lake Tribune and Deseret News) at least seven days prior to said public hearing; and

WHEREAS, all interested persons in attendance at the public hearing were given an opportunity to be heard, for or against, the estimate of revenues and expenditures or any item thereof in the Tentative Budget; and

WHEREAS, pursuant to law, the City of Cedar Hills Council, at a regularly scheduled meeting of the City Council, must adopt a final budget and set the property tax levy before the 30th day of June of each year if there is no increase in the certified tax rate; and

WHEREAS, pursuant to law, the City has published the necessary notice and held the public hearings required prior to adopting the proposed property tax rate and setting the property tax levy; and

WHEREAS, it is the intent and desire of the City of Cedar Hills to comply with all applicable State and local laws regarding the adoption of the Budget; and

WHEREAS, the City of Cedar Hills Council finds that it is in the best interests of the citizens of the city to adopt a final budget for the City; and

WHEREAS, the City has received its proposed certified tax rate from Utah County.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of City of Cedar Hills, Utah as follows:

**SECTION I
BUDGET ADOPTION**

A. The budgeted amounts shown in *Exhibit A*, City of Cedar Hills 2020/2021 Budget, for the General Fund attached hereto and by this reference incorporated herein, are hereby appropriated for the corporate purposes and objects of the City of Cedar Hills, Utah for the Fiscal Year commencing July 1, 2020, and ending June 30, 2021, and are hereby adopted as the Budget of City of Cedar Hills, Utah for the Fiscal Year 2020/2021.

B. Pursuant to law, a copy of the Budget for each fund within the Budget shall be certified by the City Manager as the “Budget Officer” and shall be filed with the State Auditor within 30 days after adoption of the Budget.

C. Pursuant to law, a certified copy of the Budget shall be filed in the office of the City Recorder and shall be available for public inspection during regular business hours.

**SECTION II
FURTHER ACTION**

A. In addition to the foregoing, the Mayor and city staff is hereby directed to implement any other necessary actions pertinent to the adoption of the Budget, the establishment of a tax rate, and the levy of property taxes with approval from the City Council. Such actions may include, but are not necessarily limited to, notification, reporting, and publishing as required by and consistent with applicable law.

B. Budget surpluses in excess of the 25% maximum fund balance in the General Fund allowed by State law will be distributed to the Capital Projects Fund.

**SECTION III
SEVERABILITY**

If a court of competent jurisdiction declares any provision of this Resolution invalid, the remainder shall not be affected thereby.

**SECTION IV
EFFECTIVE DATE**

This Resolution shall take effect immediately upon posting, as required by law, deposited and recorded in the office of the City Recorder, and accepted as required herein.

PASSED AND APPROVED this 16th day of June 2020.

CITY OF CEDAR HILLS COUNCIL

By: _____
Jenney Rees, Mayor

VOTING:

Denise Andersen	Yea	___	Nay	___
Ben Ellsworth	Yea	___	Nay	___
Mike Geddes	Yea	___	Nay	___
Brian Miller	Yea	___	Nay	___
Kelly Smith	Yea	___	Nay	___

ATTEST:

Colleen A. Mulvey, MMC
City Recorder

DEPOSITED in the office of the City Recorder this ___ day of June, 2020.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	6/16/2020

City Council Agenda Item

SUBJECT:	Fiscal Year 2020-2021 Certified Property Tax Rate
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Charl Louw, Finance Director

BACKGROUND AND FINDINGS:

Statutes require that each year a certified property tax rate be calculated. The certified property tax rate is the rate which will provide the same amount of property tax revenue as was charged in the previous year excluding the revenue generated by new growth. Tax rates went down the last few years, which offset the rising property values.

New property growth from new residential/commercial activity was calculated by Utah County as a \$10,366 increase for the next fiscal year.

The County Auditor's certified tax rate for 2020 is .001646 and the total levy amount is \$1,036,621:
 General Operations: .001160 (\$730,621)
 Interest and Sinking Fund/Bond: .000486 (\$306,000) \$363,920 debt service due, requesting \$306,000
 New property growth from new residential/commercial activity was calculated by Utah County as an increase for the next fiscal year.

For example, a home with an assessed market value of \$400,000 has a taxable value of \$220,000, and \$382.14 would be due November 30th related to the city in property taxes.

The County Auditor's certified tax rate for 2019 was .001737
 General Operations: .001219 (\$720,255)
 Interest and Sinking Fund/Bond: .000486 (\$306,000)

The County Auditor's certified tax rate for 2018 was .001923
 General Operations: .001340 (\$711,924)
 Interest and Sinking Fund/Bond: .000583 (\$309,770)

The County Auditor's certified tax rate for 2017 was .002024
 General Operations: .001406 (\$704,818)
 Interest and Sinking Fund/Bond: .000618 (\$309,970)

PREVIOUS LEGISLATIVE ACTION:**FISCAL IMPACT:****SUPPORTING DOCUMENTS:**

2020 Tax Rate Summary Page

RECOMMENDATION:

Staff recommends the City Council review the submitted resolution with the intent of a motion .

MOTION:

To approve/no approve Resolution No. _____, a resolution setting the total Property Tax Levy assessed upon real and personal property for general governmental purposes for the 2020-2021 tax year for the City of Cedar Hills, Utah.

CERTIFIED TAX RATES

Unsaved Changes

ugoh | Commission | Property Taxes

View Data Entry Reports Forms Administration

Tax Year 2020 County 25-UTAH Entity 3040 CEDAR HILLS CITY Accounting Cycle: Fiscal Year

Tax Rate Summary (693) CTY

Preliminary Data

Proposed Tax Rate Value: \$ 629,845,565
Budgeted Revenue / Proposed Tax Rate Value = Proposed Tax Rate

(1) Budget Code	(2) Budget Name	(3) Election Date	(4) Voted Rate Limit	(5) Utah Annotated Code	(6) Maximum By Law	(7) Auditor's Certified Tax Rate	(8) Auditor's Certified Tax Rate	(9) Auditor's Certified Rate Revenue	(10) Proposed Rates JUSTC Approved "OK to Print"	(11) Proposed Tax Rate	(12) Final Tax Rate	(13) Final Budgeted Revenue
10	General Operations			\$17-6-133	.007	0.001160	0.001160	730,621	0.001160	0.001160	0.001160	730,621
20	Interest and Sinking Fund/Bond			\$17-12-1	Sufficient		0.000486	306,000	0.000486	0.000486	0.000486	306,000
190	Discharge of Judgement			\$95-2-1328 & 1330	Sufficient			0				
	Total Tax Rate					0.001160	0.001160	730,621	0.001160	0.001160	0.001160	

NOTES:

RESOLUTION NO. _____

AN RESOLUTION DETERMINING THE RATE OF TAX FOR 2020/2021 TAX YEAR AND LEVYING TAXES UPON ALL REAL AND PERSONAL PROPERTY WITHIN THE CITY OF CEDAR HILLS, UTAH.

WHEREAS, the Municipal Council of the City of Cedar Hills must adopt the certified tax rate in conjunction with the adoption of the fiscal budget on an annual basis; and

WHEREAS, the requisite public notices and hearings have been published and conducted; and

WHEREAS, the certified tax rate must be established on or before the 30th day of June of each year.

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the City of Cedar Hills, Utah as follows:

**SECTION I
TAX RATE AND LEVY**

A. For the purpose of defraying the necessary and proper expenses of the City of Cedar Hills and for maintaining the government thereof, it is hereby determined that the rate of the general property tax to be levied against all real and personal property within the City of Cedar Hills made taxable by law for the Fiscal Year 2020/2021 is hereby set at 0.001160 for the General Fund and the General Obligation Bond levy set 0.000486 for a total levy of 0.001646 at which does not exceed the certified rate determined by the Utah County Auditor's Office.

B. There is hereby levied upon all real and personal property within the City of Cedar Hills made taxable by law in the Fiscal Year 2020/2021, for the fiscal year of the City of Cedar Hills ending June 30, 2021, the tax rate set forth above, on the taxable value of said property, to provide revenue for the City of Cedar Hills General Fund and General Obligation Bond for general City purposes.

C. As required by law, the rate hereinabove determined and levied, along with all statements and information required by law, shall be reported to the Utah County Auditor, State of Utah, and the Utah State Tax Commission.

D. It is understood that the Utah County Auditor may re-submit a reissued certified tax rate because of administrative error which may require the re-adoption of the certified tax rate. Such is the intent of the Council.

**SECTION II
SEVERABILITY**

If any provision of this Resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

**SECTION III
EFFECTIVE DATE**

This Resolution shall take effect immediately upon posting, as required by law, deposited and recorded in the office of the City Recorder, and accepted as required herein.

PASSED AND APPROVED this 16th day of June, 2020.

CITY OF CEDAR HILLS COUNCIL

By: _____
Jenney Rees, Mayor

[SEAL]

VOTING:

Denise Andersen	Yea	___	Nay	___
Ben Ellsworth	Yea	___	Nay	___
Mike Geddes	Yea	___	Nay	___
Brian Miller	Yea	___	Nay	___
Kelly Smith	Yea	___	Nay	___

ATTEST:

Colleen A. Mulvey, MMC
City Recorder

DEPOSITED in the office of the City Recorder this __ day of June, 2020.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	7/16/2019

City Council Agenda Item

SUBJECT:	Changes to the Fee Schedule
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Chandler Goodwin, City Manager
BACKGROUND AND FINDINGS:	
<p>Modifications are proposed to the City Fee Schedule in order to implement recommendations from the utility rate study as prepared by Bowen Collins & Associates and adopted by City Council. See proposed/updated fee schedule. Utility rate changes include adjustments for Waste Management to cover inflationary costs, and a decrease in sewer fees to reflect long-term projects that have been removed or reduced in scope.</p> <p>The proposed fee schedule incorporates fees also includes a 3% charge on credit card transactions over \$300 (excluding utility payments). This is to allow for builders to pay for plans at the front desk in a more convenient manner, while at the same time covering the charges we incur for running credit transactions.</p>	
PREVIOUS LEGISLATIVE ACTION:	
Fee Schedule was last modified on July 7, 2019	
FISCAL IMPACT:	
See supporting documents, and proposed budget	
SUPPORTING DOCUMENTS:	
Fee Schedule & Fee Schedule Resolution	
RECOMMENDATION:	
Staff recommends the City Council review the submitted fee schedule and resolution with the intent of a motion.	
MOTION:	
To approve/not approve Resolution No. _____, a resolution adding, amending, or deleting certain fees to the official, fees, bonds and fines schedule of the City of Cedar Hills, Utah.	

RESOLUTION NO. _____

A RESOLUTION ADDING, AMENDING, OR DELETING CERTAIN FEES TO THE OFFICIAL FEES, BONDS, AND FINES SCHEDULE OF THE CITY OF CEDAR HILLS, UTAH.

WHEREAS, the City has enacted various ordinances and fee resolutions setting certain fees for the City; and

WHEREAS, the City Council desires to provide an updated schedule of all City fees; and

WHEREAS, the purpose of this resolution is to add, amend or delete certain fees on the fee schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, as follows:

**Section 1
Adoption**

Pursuant to the provisions of Section 10-3-717 UCA, 1953, as amended, the City Council hereby adopts the schedule of fees for certain municipal services provided by the City as set forth under Attachment A, which is attached hereto and by this reference made part of this Resolution.

Specific fees to be added and/or amended are as follows:

Utility Fees (Per ERU)			
Sewer	Base Rate	\$	14.03 Per Month
	Per 1,000 gal over base	\$	4.11 (winter water usage)
Garbage	1 Toter	\$	11.17 Per Month
	Each Additional Toter	\$	9.42 Per Month
Recycling	1 Toter	\$	9.49 Per Month
	Each Additional Toter	\$	7.89 Per Month

Miscellaneous Fees	
Credit Card Processing Fee – for purchases over \$300.00 (utility payments excluded)	3% of Total Purchase Price

**Section 2
Update/Adjustment of Fees**

1. Any subsequent fee resolutions for any or all of the fees contained within this fee schedule shall have the effect of updating and/or adjusting the fee schedule accordingly.
2. Any adjustment that is needed for those fees not created by a separate fee resolution shall be accomplished only by amending or repealing this resolution and adoption of a new fee resolution.

**Section 3
Severability**

If any section, sentence, clause, or phrase of this resolution is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this resolution.

All resolutions or policies in conflict herewith are hereby repealed.

PASSED AND APPROVED THIS 16TH DAY OF JUNE, 2020.

CITY OF CEDAR HILLS COUNCIL

By: _____
Jenney Rees, Mayor

VOTING:

Denise Andersen	Yea	Nay
Ben Ellsworth	Yea	Nay
Mike Geddes	Yea	Nay
Brian Miller	Yea	Nay
Kelly Smith	Yea	Nay

ATTEST:

Colleen A. Mulvey, MMC
City Recorder

DEPOSITED in the office of the City Recorder this ____ day of June, 2020.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	June 16, 2020

City Council Agenda Item

SUBJECT:	Review/Action on a Resolution Authorizing the Mayor to Execute an Agreement with Utah County regarding the Receipt and Expenditure of the CARES Act Funding Grant
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manger

BACKGROUND AND FINDINGS:

The following is a brief summary of the plan that the County and Mayors agreed to as a way to disperse the CARES Act funds received by Utah County.

1. The cities agreed to carve out \$20 million dollars for economic relief/stimulus/non-profits/etc.
2. At a Council of Governments (COG) meeting a committee will be organized and will have direct decision-making authority on how the \$20M is spent. The Committee will consist of members of COG with representation from small, medium, and large cities and be subject to OPMA. The Committee may consult with business leaders and other experts as they see fit in determining the use of these funds.
3. Each city may sign an indemnity agreement and will be cut a check equal to the dollar amount based on percentage of Utah County population, and have full control to spend those dollars as they see fit in accordance with CARES Act guidelines.
4. Cities who choose not to sign indemnity agreements will only be able to receive qualified reimbursements up to the dollar amount listed for their city by submitting expenses directly to the County for reimbursement.
5. Any unspent funds by Nov. 1st will be returned to the county to add to the \$20M that is under the direction of the Committee to be spent on economic relief/stimulus/non-profits/etc.

PREVIOUS LEGISLATIVE ACTION:

N/A

FISCAL IMPACT:

The City will receive \$719,080 in CARES Act funding to pay for COVID-19 related expenses, monies not used by November 1 shall be returned to the County.

SUPPORTING DOCUMENTS:

Resolution and proposed Indemnity Agreement with Utah County

RECOMMENDATION:

To authorize the Mayor to execute an agreement with the County once a final agreement has been reached between the cities and the County.

MOTION:

To approve/not approve Resolution _____, a resolution authorizing the Mayor to execute an agreement with Utah County regarding the receipt and expenditure of the CARES Act Funding Grant, subject to the following recommendations {MAKE ANY NECESSARY RECOMMENDATIONS}.

Funding Distribution CARES Act (\$20M Carve Out)				Amount	\$ 111,630,341.90
Available Funds for cities and unincorporated County:				Carve Out	\$ 20,000,000.00
				\$45,815,170.95	
Municipality	Population: July 1 2019 Pop.	% of Population			
Alpine	10,507	1.61%	\$ 738,985.00		
American Fork	33,479	5.14%	\$ 2,354,666.30		
Cedar Fort	364	0.06%	\$ 25,601.08		
Cedar Hills	10,224	1.57%	\$ 719,080.86		
Draper*	2,794	0.43%	\$ 196,509.38		
Eagle Mountain	39,301	6.03%	\$ 2,764,142.90		
Elk Ridge	4,447	0.68%	\$ 312,769.23		
Fairfield	118	0.02%	\$ 8,299.25		
Genola	1,573	0.24%	\$ 110,633.24		
Goshen	912	0.14%	\$ 64,143.36		
Highland	19,441	2.98%	\$ 1,367,336.76		
Lehi	72,562	11.14%	\$ 5,103,476.68		
Lindon	11,913	1.83%	\$ 837,872.68		
Mapleton	10,619	1.63%	\$ 746,862.25		
Orem	99,228	15.23%	\$ 6,978,966.73		
Payson	20,740	3.18%	\$ 1,458,698.86		
Pleasant Grove	38,563	5.92%	\$ 2,712,237.41		
Provo	120,221	18.46%	\$ 8,455,459.75		
Salem	8,928	1.37%	\$ 627,929.77		
Santaquin	12,487	1.92%	\$ 878,243.62		
Saratoga Springs	34,628	5.32%	\$ 2,435,478.49		
Spanish Fork	42,389	6.51%	\$ 2,981,330.08		
Springville	34,289	5.26%	\$ 2,411,635.73		
Unincorporated County (Lake Shore, El	9,116	1.40%	\$ 641,152.30		
Vineyard	11,041	1.69%	\$ 776,542.63		
Woodland Hills	1,523	0.23%	\$ 107,116.60		
Total	651,407	100.00%	\$ 45,815,170.95		

Source: <https://gardner.utah.edu/wp-content/uploads/SubCounty-Estimates-April2020.pdf>

INTERLOCAL COOPERATION AGREEMENT BETWEEN UTAH COUNTY AND LOCAL ENTITY FOR DISBURSEMENT FROM THE CORONAVIRUS RELIEF FUND

THIS IS AN INTERLOCAL COOPERATION AGREEMENT (“Agreement”) effective the 15th day of June, 2020 by and between Utah County, a political subdivision of the State of Utah (“County”) and _____, a political subdivision of the State of Utah (“Recipient”) (collectively “parties”).

WITNESSETH:

WHEREAS, pursuant to the provisions of the Interlocal Cooperation Act (“Interlocal Act”), Title 11, Chapter 13, Utah Code Annotated, 1953 as amended, public agencies, including political subdivisions of the State of Utah as therein defined, are authorized to enter into written agreements with one another for joint or cooperative action; and

WHEREAS, pursuant to the Interlocal Act, the parties desire to work together through joint and cooperative action that will benefit the residents of Recipient and County; and

WHEREAS, the parties to this Agreement are public agencies as defined in the Interlocal Act; and

WHEREAS, earlier this year the United States of America began battling a public health emergency known as Coronavirus Disease 2019 (“COVID-19”). On March 27, 2020 and in response to COVID-19, President Trump signed the Coronavirus Aid, Relief and Economic Security Act (“CARES Act”); and

WHEREAS, the Federal Government provided \$1.25 billion to Utah state and local governments through the Coronavirus Relief Fund (“CRF”) included in section 5001 of the CARES Act. Based on the distribution formula in the CARES Act, \$934.8 million was paid to the State of Utah (“State”), \$203.6 million was paid directly to Salt Lake County, and \$111.6 million was paid directly to Utah County (the “County Allocation”). State and local governments can only use the CRF payments to respond to the COVID-19 pandemic. While the County is not required to distribute a portion of its \$111.6 million payment to local entities, the County Commission have elected to share a portion with local entities within Utah County; and

WHEREAS, the CARES Act provides that payments from CRF may only be used to cover costs that: (1) are necessary expenditures incurred due to the public health emergency with respect to COVID–19, (2) were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or local government; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

NOW, THEREFORE, the parties do mutually agree, pursuant to the terms and provisions of the Interlocal Act, as follows:

Section 1. EFFECTIVE DATE; DURATION

This Agreement shall become effective and shall enter into force, within the meaning of the Interlocal Act, upon the submission of this Agreement to, and the approval and execution thereof by Resolution of the governing bodies of each of the parties to this

Agreement. The term of this Agreement shall be from the effective date hereof through December 31, 2020.

This Agreement shall not become effective until it has been reviewed and approved as to form and compatibility with the laws of the State of Utah by the Utah County Attorney's Office and the attorney for Recipient. Prior to becoming effective, this Agreement shall be filed with the person who keeps the records of each of the parties hereto.

Section 2. ADMINISTRATION OF AGREEMENT

The parties to this Agreement do not contemplate nor intend to establish a separate legal entity under the terms of this Agreement. The parties hereto agree that, pursuant to Section 11-13-207, Utah Code Annotated, 1953 as amended, County, shall act as the administrator responsible for the administration of this Agreement. The parties further agree that this Agreement does not anticipate nor provide for any organizational changes in the parties. The administrator agrees to keep all books and records in such form and manner as the Utah County Clerk/Auditor shall specify and further agrees that said books shall be open for examination by the parties hereto at all reasonable times.

Section 3. PURPOSE

This Agreement has been established and entered into between the County and Recipient to provide CRF funds to the Recipient from the County Allocation to respond to the COVID-19 pandemic.

Section 4. CRF FUNDING AMOUNTS

1. From the County Allocation, \$20 million will be set aside for economic support, to be overseen and recommended by a seven-member committee chosen by the Council of Governments (“COG”) within Utah County and then allocated by the County in accordance with the recommendation. This \$20 million shall be known as “Part 1” of the County Allocation and shall only be expended as authorized by the CARES Act including the costs incurred by County to administer this Part 1. This seven-member committee shall comply with the Utah Open and Public Meetings Act, Utah Code, Title 52, Chapter 4.

2. From the County Allocation, \$45,815,170.95 will be set aside for eligible recipients who may receive an allocation up to the maximum amount listed in the Available Funds for Cities and Unincorporated County document attached hereto as Exhibit “A” and incorporated herein by this reference. This \$45,815,170.95 shall be known as “Part 2” of the County Allocation. This amount may be subject to revision by the County due to federal mandate or by an order of a court of law. If Recipient places any CRF funds in an interest-bearing account, Recipient must expend the interest earned on CRF funds in accordance with the requirements of the CARES Act or return the interest earned to County. If Recipient received funds from any other sources other than the County Allocation, then Recipient shall provide an accounting to County of all such funds from the other sources and repay to County such funds up to an amount equal to the Recipient’s portion of the County’s Allocation. Recipient acknowledges that it shall receive no funds from the County outside of those CRF funds in the County Allocation.

3. From the County Allocation, \$45,815,170.95 will be set aside for the County. This \$45,815,170.95 shall be known as “Part 3” of the County Allocation.

Section 5. PERMISSIBLE USE OF CRF FUNDING

The CARES Act and additional guidance issues by the United States Treasury Department provides that CRF funds may only be used to cover costs that meet the following conditions:

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - a. The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency.
 - b. CRF Funds may NOT be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
 - c. The expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending the CRF funds.
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the Recipient; and
 - a. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of CRF funds in such a line item, allotment, or allocation.
 - b. The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the Recipient, without taking into account subsequent supplemental

appropriations enacted or other budgetary adjustments made by the Recipient in response to the COVID-19 public health emergency.

c. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

a. A cost is “incurred” when the Recipient has expended funds to cover the cost.

These provisions and guidance are current as of May 26, 2020. The Recipients accepting funds must agree to adhere to any additional current or future Federal or State legislative guidance regarding spending, reporting, or any other matter related to CRF funds. Further, the Recipients shall require that any subgrantee to which it awards CRF funds adhere to the CARES Act and any current or future guidance related to the CRF funds. Federal guidance has been updated regularly and can be found at <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>.

Section 6. TIME PERIOD

The Recipient has until **November 2, 2020** to expend the CRF funds and provide the necessary documentation of the expenditure of the CRF funds to County. CRF funds provided by the County that are not expended on eligible expenditures on or before **November 2, 2020**, must be returned to the County on or before 5:00 P.M. MST, **November 9, 2020**, so that the County will have time to reallocate and expend the funds before they expire on December 30, 2020. The Recipient may petition the County to retain allocated, but unspent CRF funds, after the **November 2, 2020** date, with approval from the County. Any requests for exceptions shall be emailed to Peter Brown, Finance Manager COVID Project, in the Utah County Clerk/Auditor’s Office, peterb@utahcounty.gov, before 5:00 P.M. MST, November 2, 2020.

Section 7. REPORTING ON USE OF CRF FUNDS

The Recipient shall retain documentation related to any uses of the CRF funds, including but not limited to invoices and/or sales receipts. All payroll expenditures must illustrate compliance with CARES Act by detailed, daily documentation. Any subgrants made by the Recipient shall similarly require, as a term of the grant, that the subgrantee shall retain documentation and shall produce such documentation to the Recipient and the County upon request.

Consistent with County’s responsibilities for the management of CARES funds distributed to it and in accordance with being subject to the Federal Single Audit Act, Recipient shall be prepared to submit receipts and HR records if requested in connection with an audit. All receipts should be individually accompanied (either physically or by PO number) by an explanation form that will be provided by the County that will need to explain how the expenses respond to the “reasonably necessary” justification of the CARES Act Coronavirus Relief Fund (CFR). The Recipient is required to report CRF expenditures at the detailed transaction level on a quarterly basis or data uploaded to Transparent Utah if available for use by County and Recipient. CRF Funds will be identified using function codes specified for these CRF funds in the Uniform Chart of Accounts for Local Government of Utah (revised June 2020) and related resources provided by the Office of the State Auditor. The Recipient is also required to provide summary and detailed documentation supporting the use of CRF Funds upon request of County, state, federal, or independent auditors. The County may request additional reporting if necessary.

Section 8. ACCOUNTABILITY FOR THE USE OF CRF FUNDS

If County, state, or federal audit findings determine that any CRF funds were expended by

the Recipient in violation of the requirements of the CARES Act and request repayment of those CRF funds, the Recipient shall provide funds to the County for repayment to the Federal Government as required by the CARES Act. If the County is forced to repay the funds because the Recipient is unwilling or unable to repay the funds, the amount paid by the County will become a past due obligation of the Recipient to the County and may be collected as such.

Section 9. AVAILABILITY OF CRF FUNDS

It is expressly understood and agreed that the obligation of the County to proceed under this Agreement is conditioned upon the availability of CRF funds remaining in the County Allocation. If the CRF funds anticipated for the continuing fulfillment of the Agreement from the County Allocation are, at any time, not forthcoming or insufficient, either through the failure of the Federal government to provide or if CRF funds are not otherwise available to the County, the County shall have the right upon ten (10) working days written notice to the Recipient, to terminate this Agreement without damage, penalty, cost, or expense to the Recipient of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

It is also expressly understood and agreed that any disbursement of CRF funds to Recipient shall be considered an advance payment from County to Recipient subject to repayment of those CRF funds. Recipient shall either submit to County the appropriate justification documents of funds under the CARES Act or repay the CRF funds to the County. If the Recipient is unwilling or unable to repay any portion of the CRF funds which are not expended as required herein, that amount of the CRF funds will become a past due obligation of the Recipient to the County and may be collected as such.

Section 10. METHOD OF TERMINATION

This Agreement will automatically terminate at the end of its term herein, pursuant to the provisions of paragraph one (1) of this Agreement. Prior to the automatic termination at the end of the term of this Agreement, any party to this Agreement may terminate the Agreement sixty (60) days after providing written notice of termination to the other party. The Parties of this Agreement agree to bring current, prior to termination, any financial obligation contained herein.

Section 11. INDEMNIFICATION

To the fullest extent permitted by law, Recipient shall indemnify and hold harmless County, its officers, employees, and agents, from and against any and all claims, demands, causes of action, audits, orders, decrees, judgements, losses, risks of loss, damages, expenses, and liabilities arising out of or related to the Agreement. Recipient shall also pay any litigation and appeal expenses that County incurs, including attorney's fees, penalties, and interest arising out of or related to the Agreement. Recipient shall assume sole liability for any injuries or damages caused to a third party as a result of fulfillment of the Agreement. County reserves the right to conduct, control, and direct its own defense for any claims, demands, causes of action, audits, orders, decrees, judgements, losses, damages, expenses, and liabilities arising out of or related to the Agreement. Both Recipient and County agree that the terms of this Agreement are subject to, and not a waiver of, the protections, immunities and liability limits of the Governmental Immunity Act, U.C.A. 63G-1-101, et. seq. Recipient's obligations under this provision shall survive the expiration or other termination of this Agreement.

Section 12. FILING OF INTERLOCAL COOPERATION AGREEMENT

Executed copies of this Agreement shall be placed on file in the office of the County Clerk/Auditor of County and with the official keeper of records of Recipient and shall remain on file for public inspection during the term of this Agreement.

Section 13. ADOPTION REQUIREMENTS

This Agreement shall be (a) approved by Resolution of the governing body of each of the parties, (b) executed by a duly authorized official of each of the parties (c) submitted to and approved by an Authorized Attorney of each of the parties, as required by Section 11-13-202.5, Utah Code Annotated, 1953 as amended, and (d) filed in the official records of each party.

Section 14. AMENDMENTS

This Agreement may not be amended, changed, modified or altered except by an instrument in writing which shall be (a) approved by Resolution of the governing body of each of the parties, (b) executed by a duly authorized official of each of the parties, (c) submitted to and approved by an Authorized Attorney of each of the parties, as required by Section 11-13-205.5, Utah Code Annotated, 1953 as amended, and (d) filed in the official records of each party.

Section 15. SEVERABILITY

If any term or provision of the Agreement or the application thereof shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to circumstances other than those with respect to which it is invalid or unenforceable, shall not be affected thereby, and shall be enforced to the extent permitted by law. To the extent

permitted by applicable law, the parties hereby waive any provision of law which would render any of the terms of this Agreement unenforceable.

Section 16. NO PRESUMPTION

Should any provision of this Agreement require judicial interpretation, the Court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against the party, by reason of the rule of construction that a document is to be construed more strictly against the person who himself or through his agents prepared the same, it being acknowledged that each of the parties have participated in the preparation hereof.

Section 17. HEADINGS

Headings herein are for convenience of reference only and shall not be considered any interpretation of the Agreement.

Section 18. BINDING AGREEMENT

This Agreement shall be binding upon the heirs, successors, administrators, and assigns of each of the parties hereto.

Section 19. NOTICES

All notices, demands and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been properly given if delivered by hand or by certified mail, return receipt requested, postage paid, to the parties at their addresses first above written, or at such other addresses as may be designated by notice given hereunder.

Section 20. ASSIGNMENT

The parties to this Agreement shall not assign this Agreement, or any part hereof, without the prior written consent of all other parties to this Agreement. No assignment shall relieve the original parties from any liability hereunder.

Section 21. GOVERNING LAW

All questions with respect to the construction of this Agreement, and the rights and liability of the parties hereto, shall be governed by the laws of the State of Utah.

Section 22. COUNTERPARTS AND FACSIMILE SIGNATURES

The Agreement may be executed in counterparts, each of which when executed and delivered shall be deemed to be an original, binding between the executing parties, and all of which together constitute one and the same instrument. Original, facsimile, emailed, texted, electronic, or power of attorney signatures shall be binding upon the executing party.

Section 23. SUB-RECIPIENT REQUIREMENTS

By virtue of terms and conditions of the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. CRF funds received through this Agreement make Recipient a sub-recipient of the federal grant.

As Recipient is a Sub-recipient of the grant monies, and as such, shall have no authorization, express or implied, to bind County to any agreements, settlements, liability, or

understanding whatsoever, and agrees not to perform any acts as agent for the County, except as herein expressly set forth. Recipient as Sub-recipient shall be responsible for the payment of all income tax and social security amounts due as a result of CRF funds received from the County for these necessary COVID-19 related purchases. Persons employed by the County and acting under the direction of the County shall not be deemed to be employees or agents of Recipient.

- a) All Recipient’s records with respect to any matters covered by this Agreement shall be made available to the County, State of Utah, and the Comptroller General of the United States or any of their authorized representatives.
- b) Failure of Recipient to comply with the above requirements will constitute a violation of this Agreement and may result in the withholding of future payments.
- c) Local governments or non-profit organizations that expend \$750,000 or more in total federal financial assistance (from all sources) in the Recipient's fiscal year shall have a Single Audit completed.
- d) All Sub-recipient's, regardless of Single Audit eligibility, will make all pertinent financial records available for review, monitoring or audit, in a timely manner to appropriate officials of the federal granting agency, State of Utah, County and/or the General Accounting Office.
- e) To comply with 2 C.F.R. § 200.331 the County as the pass-through entity is providing the following required information:

Subrecipient Name	[City Name]
Subrecipient DUNS number	[City DUNS]
Federal Award Identification Number	Not Available
Federal Award Date	March 27, 2020
Subaward Period of Performance Start & End Date	March 1, 2020 – December 30, 2020

Amount of Federal Funds Obligated by this action by the County to the Subrecipient	[Award Amount]
Total Amount of Federal Funds Obligated to the Subrecipient by the County including the current obligation	[Award Amount]
Total Amount of the Federal Award committed to the Subrecipient by the County	[Award Amount]
Federal award project description	Project description: Through this subaward, Utah County will provide Covid-19 relief funding for direct support for cities in Utah County, direct support relating to expenditures “reasonably necessary” to help combat the spread of Covid-19.
Name of Federal awarding agency	United States Department of the Treasury
Name of pass-through entity	Utah County Government
Contact information for awarding official of the pass-through entity	Utah County Auditor’s Office Attn: Peter Brown, CARES Act Finance Manager 100 East Center Street, Suite 3600 Provo, UT 84606 Phone: 801.851.8222 Email: PeterB@UtahCounty.gov
CFDA Number and Name	21.019
Is the award for Research and Development?	No
Indirect cost rate for the Federal award	None

Nothing contained in this Agreement is intended to, nor shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. Recipient as Sub-recipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. County shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as the Sub-recipient is an independent contractor.

UTAH COUNTY

Authorized by Resolution No. 2020-____, authorized and passed on the____ day of

_____, 2020.

BOARD OF COUNTY COMMISSIONERS
UTAH COUNTY, UTAH

By: _____
TANNER AINGE, Chairman

ATTEST: AMELIA POWERS GARDNER

Utah County Clerk/Auditor

By: _____
Deputy

APPROVED AS TO FORM AND COMPATIBILITY
WITH THE LAWS OF THE STATE OF UTAH:
DAVID O. LEAVITT

Utah County Attorney

By: _____
Deputy County Attorney

RECIPIENT

Authorized by Resolution No. _____, authorized and passed on the _____ day of _____, 2020.

By: _____
MAYOR

ATTEST: _____
City/Town Recorder

APPROVED AS TO FORM AND COMPATIBILITY
WITH THE LAWS OF THE STATE OF UTAH:

City/Town Attorney



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	June 16, 2020

City Council Agenda Item

SUBJECT:	Review/Action on a Resolution-Ordinance adopting the National Flood Insurance Program
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

By adopting the National Flood Insurance Regulations, the City commits to enforcing a standard of building and regulation for all development within a flood plain. Additionally, by adopting this program, residents are eligible to purchase residential flood insurance that is backed by FEMA. When a city adopts this program, they are eligible for assistance from FEMA for flood mitigation efforts. By joining, Cedar Hills commits to designate an individual as a flood plain administrator, and to have a permit for all activity within the flood plain (still developing permit). The ordinance commits the City to following the regulations established by FEMA for managing a flood plain. The current flood plain designation in Cedar Hills encompasses a portion of the golf course. There are no structures within Cedar Hills that are in the flood plain. The Golf Maintenance Building is within the flood plain, but in the municipal jurisdiction of Highland.

Staff had a conversation with representatives from FEMA and the Utah State Floodplain Manager. This program is FEMA backed insurance for flood damages, residents are still able to purchase private flood insurance (based on their carrier) without the City joining NFIP. In order to join the NFIP, the City would have to adopt the ordinance presented "60.3" which is the highest level of coverage with most stringent requirements; this is because we have a base flood level and floodway designations within our boundaries. This is despite the fact that there are no structures located within the designated floodplain. Once the City joins NFIP, we would have to create an application for work or activity within the floodplain. With all of the floodplain being within Cedar Hills, this would mean that we would have to issue applications and permits for our own work. If the City Council adopts the code, there can be no modifications made to it, there would need to be a review of other sections of code that could possibly need to be modified based on these new definitions and standards. Additionally, if the City does not elect to participate, the State of Utah will not allow for Cedar Hills to apply for hazard mitigation projects related to earthquakes, fires, and floods. There are no annual required trainings for staff, no costs to the community to join, and no annual reports to be filed.

PREVIOUS LEGISLATIVE ACTION:

N/A

FISCAL IMPACT:

N/A

SUPPORTING DOCUMENTS:

Proposed Resolution-Ordinance

RECOMMENDATION:

To review the proposed ordinance and make necessary changes to adopt.

MOTION:

FOR: To approve Resolution _____, adopting Ordinance _____, otherwise known as, "Flood Damage Prevention Ordinance" and thereby directing Cedar Hills to join the National Flood Insurance Program.

AGAINST: To not approve the proposed resolution and ordinance related to Flood Damage And Prevention, and to direct Cedar Hills staff to not join the National Flood Insurance Program.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	6/16/2020

City Council
Agenda Item

SUBJECT:	Review/Action on a Resolution Designating Cedar Hills as a Utah HERitage City During the Year 2020
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Chandler Goodwin, City Manager
BACKGROUND AND FINDINGS:	<p>2020 is the year to celebrate Utah’s role in the women’s suffrage movement. Mayor Rees has worked with Better Days 2020 to have Cedar Hills be included in the HERitage celebrations, which recognize the efforts of many women who were instrumental in advocating for the right to vote. During this year, various women from Utah’s history have been recognized for their role, and for recognizing Utah as the first place where women voted under suffrage laws. Cedar Hills is proud to be a HERitage City and recognizing the efforts of suffragists who advanced the rights of women and promoted democratic values.</p>
PREVIOUS LEGISLATIVE ACTION:	N/A
FISCAL IMPACT:	N/A
SUPPORTING DOCUMENTS:	Proposed resolution
RECOMMENDATION:	Staff recommends that the City Council adopt the proposed resolution.
MOTION:	To approve/not approve Resolution No. _____, a resolution designating Cedar Hills as a HERitage City for the year 2020.

RESOLUTION NO. _____

A RESOLUTION DESIGNATING THE CITY OF CEDAR HILLS AS A UTAH HERitage CITY DURING THE YEAR 2020.

Whereas, Salt Lake City, Utah was the place where the first vote under a women's suffrage law was cast and counted;

Whereas, the Utah Territorial Legislature passed, and Acting Governor Stephen Mann signed into law on February 12, 1870, a law granting voting rights to the women of the territory; and two days later an election was held where 25 women voted;

Whereas, Utah will celebrate in 2020 the 150th anniversary of that first historic vote cast by Seraph Young on February 14, 1870;

Whereas, Utah women voted for seventeen years before federal legislation revoked their suffrage, and then organized and worked together to regain voting rights in Utah's state constitution;

Whereas, Utah paved the way for women's voting rights to spread across the United States;

Whereas, Emmeline B. Wells exercised unwavering leadership in the women's rights movement, working with Susan B. Anthony and other national leaders to initiate women's voting rights;

Whereas, Sarah M. Kimball promoted advancement for women politically, economically, and spiritually;

Whereas, Hannah Kaaepa, a resident of Iosepa, Utah, spoke to a national women's convention to advocate for Hawaiian women's voting rights;

Whereas, Emma McVicker hosted national suffrage leaders and served as Utah's first woman appointed to an executive branch office;

Whereas, Emily S. Richards represented Utah women at national conventions and organized the Utah Woman Suffrage Association in 1889;

Whereas, Dr. Martha Hughes Cannon gained widespread acclaim for speaking in favor of women's suffrage at the Chicago World's Fair and before a congressional committee, and was elected in 1896 as the nation's first female state senator, and January 11 was recently designated as National Martha Hughes Cannon Day;

Whereas, equal suffrage and political rights were made possible because of the leadership of visionary women and men who understood that our nation prospers when each citizen has the opportunity to participate in the public sphere; and

Whereas, Utah has designated February 14, as Women' s Voter Registration Day and recognizes that day as a celebration of **democracy, rights,** and opportunities for all women in Utah;

Now, therefore, be it resolved by the City of Cedar Hills, Utah that Cedar Hills will be designated a Utah HERitage City **during the year 2020.** Utah HERitage cities celebrate Utah as the first place where women voted under a women's suffrage law; honor the Utah suffragists who advanced the **rights** of women and **promoted the democratic values** at the core of the United States; acknowledge the **legacy of strong, influential female trailblazers** who serve in their families and communities; and encourage women to continue to participate in civic life.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, ON THIS 16TH DAY OF JUNE, 2020.

CITY OF CEDAR HILLS COUNCIL

By: _____
Jenney Rees, Mayor

VOTING:

Denise Andersen	Yea	___	Nay	___
Ben Ellsworth	Yea	___	Nay	___
Mike Geddes	Yea	___	Nay	___
Brian Miller	Yea	___	Nay	___
Kelly Smith	Yea	___	Nay	___

ATTEST:

Colleen A. Mulvey, MMC
City Recorder

DEPOSITED in the office of the City Recorder this ___ day of June, 2020.