CITY COUNCIL MEETING
OF THE CITY OF CEDAR HILLS
Tuesday, May 21, 2019 7:00 p.m.

Notice is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a **City Council Meeting on Tuesday, May 21, 2019, beginning at 7:00 p.m.** at the Community Recreation Center, 10640 N Clubhouse Drive, Cedar Hills, Utah. This is a public meeting and anyone is invited to attend.

COUNCIL MEETING

1. Call to Order Pledge led by C. Bailey and Invocation given by Mayor Rees
2. Approval of Meeting's Agenda
3. Public Comment: Time has been set aside for the public to express their ideas, concerns and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

CITY REPORTS AND BUSINESS

4. City Manager
5. Mayor and Council

SCHEDULED ITEMS & PUBLIC HEARINGS

6. Review/Action on Chamber of Commerce Membership
7. Review/Action on a Resolution Indicating the Intent of the City of Cedar Hills to Adjust the Common Boundary with Pleasant Grove City (Clark & Van Zant Properties)
8. Review/Action on an Ordinance Amending Language in Title 1 of the City Code
9. Review/Action on a Resolution Adopting the Municipal Wastewater Annual Report
10. Review/Action on a Resolution Adopting Specified Restrictions of Fireworks and Open Fires

ADJOURNMENT

11. Adjourn

Posted this 17th day of May, 2019 /s/ Colleen A. Mulvey, City Recorder

- Supporting documentation for this agenda is posted on the city's website at www.cedarhills.org.
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting.
- An Executive Session may be called to order pursuant to Utah State Code 54-4-204 & 54-4-205.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.
- This meeting may be held electronically via telephone to permit one or more of the council members to participate.

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	5/21/2019

City Council
Agenda Item

SUBJECT:	Review/Action on Chamber of Commerce Membership
APPLICANT PRESENTATION:	n/a
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

Multiple chamber of commerce organizations have approached the City about membership in their various organizations. The chamber organizations offer services to local business owners, large and small, to help advertise, network, and expand their business operations. Three organizations have approached the City: American Fork Chamber of Commerce, Pleasant Grove/Lindon Chamber of Commerce, and the Point of the Mountain Chamber of Commerce. Membership costs vary based on the organization.

PREVIOUS LEGISLATIVE ACTION:

n/a

FISCAL IMPACT:

Up to $5,000 on the General Fund for budget FY2020

SUPPORTING DOCUMENTS:

Various documentation received from neighboring chambers.

RECOMMENDATION:

Staff recommends that the City Council review the various proposals, and make a decision based on a cost/benefit analysis of membership in each organization.

MOTION:

To authorize the Mayor and Staff to negotiate membership in _____, and the direct staff to prepare a budget change to accommodate all necessary expenses (if necessary), subject to the following conditions {LIST ANY APPLICABLE CONDITIONS}.

CHAMBER SERVICES & BENEFITS*	AMERICAN FORK	POINT OF THE MTN	PG-LINDON
Chamber Staff			
Full-time Staff Members	2	1	0
Text Platform			
Business Use	√	√	
City Use	√	√	
North Utah County Chamber Alliance			
Monthly Connect 4 Lunch	√	√	√
Quarterly Speaker/Networking Luncheons	√	√	√
Annual Business Summit	√	√	√
Monthly Luncheons			
Monthly Speaker/Networking Luncheons	√	√	√
Seats for Your City at Monthly Luncheons	√	√	√
Quarterly Roundtable Invitees			
Business Leaders	√	√	√
Mayors	√	√	
Educators	√	√	
Legislators	√	√	
County Organizations	√	√	
State Organizations	√	√	
Political Events			
State of the City Address (Cedar Hills)	√		
City Council/Mayoral Debates (Cedar Hills)	√		
Pancakes & Politics	√		
Business Alliance	Lone Peak	Saratoga Springs	
Quarterly Speaker/Networking Breakfast	√	√	
Business of the Month Award	√		
Annual Awards Banquet	√		
Decision-making Committee of BA Members	√		
Representation on Chamber Board	√		
Marketing for Cedar Hills			
Social Media Promotion	√	√	√
Welcome Bags for New Residents	√	√	
Shop Local Initiative	√	√	
Business Alliance Page on Chamber Website	√		
City Listing on All Newsletters	√		
City Listing on Chamber Emails	√		
Target Market of Resource Guide/Magazine			
American Fork	√		
Highland	√		
Alpine	√		
Cedar Hills	√		
Lehi		√	
Saratoga Springs		√	
Economic Development			
Help with Promotion	√		
Help with Strategy	√		
City Celebration Promotion & Participation			
Help with Sponsorships	√		
Help with Business Expo/Fair	√		

*as of April 25, 2019

AmericanFork
Chamber of Commerce
Serving Northern Utah County

Marketing Engagement Education Networking

The American Fork Chamber of Commerce serves the businesses of American Fork, Highland and Alpine, Utah. The American Fork Chamber is proud to serve its members and community through monthly Chamber luncheons, Memorial Classic Golf Tournament, Steel Days, Halloween on Main, Holiday Magic on Main, Pancakes and Politics and more.

Trustee - $5000/year

1 additional seat (2 total) at exclusive Mayor's Executive Council
Golf tournament- 4 additional players (8 total)
All benefits of Community Partner Membership

Community Partner - $2000/year

2 seats at the Utah County Business Summit
1 seat at exclusive Mayor's Executive Council
Promotion at monthly Chamber luncheon
Website banner advertisement on home page
60 second video created from ribbon cutting
Golf tournament- 2 additional players (4 total), Hole Sponsor
All benefits of Gold Membership

Gold Member - $750/year

Logo advertising on Chamber home page
Logo on footer of all Chamber emails and newsletters
30 second video created from ribbon cutting
Memorial Classic Golf Tournament- 2 players
All benefits of Silver Membership

Silver Member - $350/year

One paid seat at monthly Chamber luncheon
15 second video created from ribbon cutting
All benefits of Bronze Membership

Bronze Member - $200/year
Home Based - $100/year

Listing on the Chamber directory
Ribbon cutting ceremony with Chamber and city officials
Social media promotion for ribbon cutting ceremony
Ability to market in New Move-in Bags
Special events/offers posted in calendar on Chamber website
Special events/offers included in weekly Chamber newsletter
Listing in annual Chamber magazine
Member only referrals
Discounted member rate for monthly speaker luncheon
Invitation to monthly multi-Chamber networking lunch
Member discounts for Chamber sponsored events
Free Certificates of Origin
Advocacy by the Chamber to state and local government
Assistance with creating strategic partnerships with other businesses, the city, and the community

Mayor's Executive Council

Meet quarterly with the Mayor and key city staff of American Fork in an exclusive business council.

Discuss issues affecting your business and provide an essential business voice to city leadership. Enjoy the advantage of networking with other business leaders from the community and take your place as a contributor to the quality of life in American Fork.

Corporate Golf Membership

All members: umlimited access to driving range
Silver: 1 time- 9 holes w/cart for 2 people
Gold: 6 times- 9 holes w/cart for 4 people
CP: 1/month- 18 holes w/cart for 4 people
Trustee: 2/month- 18 holes w/cart for 4 people

Chamber Compass Benefits

All members receive the following digital marketing benefits:
Creation of a TCS (Traffic Catcher System) landing page. This marketing landing page is designed to direct customers to your business via your organization's website or the internet. We send your landing page information directly to Google through their site mapping API, which helps with Search Engine Optimization (SEO).
The marketing landing page is also mobile accessible. Your prospects or customers can access your landing page from any mobile device, so that you have the ability to get referrals while prospects are on the go.
You can also easily test your search results and adjust keywords as needed for immediate impact.

JOIN TODAY!

To receive these benefits and privileges, call us or visit our website and complete the application.

www.americanforkchamber.org

call Josh Walker @801-472-7467 or email: chamber@afcity.net

call Kristina Wesemann @801-232-4824 or email: office.americanforkchamber@gmail.com

Dear Business Friend,

On behalf of the American Fork Chamber of Commerce, we would like to thank you for being a part of our business community. We would like to offer the services and assistance of our organization to you and your business and invite you to join the Chamber. The American Fork Chamber of Commerce serves the cities of American Fork, Highland, and Alpine. Membership in the Chamber gives you access to opportunities for networking, marketing, community involvement, and helps to connect you to city officials and local and state representatives.

If you are new to our area, we can schedule a Ribbon Cutting for your business. We will work together with you to determine the best time for the ceremony and invite the Mayor, City Council, and other city officials and representatives as well as our Board of Directors, Ambassadors, and the business community to come celebrate and learn more about your business and the goods and services you provide. We will also post pictures of the ceremony on the Chamber social media accounts.

Our Chamber Ambassador team also creates Welcome Bags for new residents who move into American Fork. The Ambassadors fill reusable shopping bags with marketing materials and promotional items from Chamber members, and the city distributes approximately 50 of these bags each month.

As a Chamber, we organize and oversee many community events such as Steel Days, the Summer Concert Series, Halloween on Main, and Holiday Magic on Main. There are many sponsorship, advertising, and participation opportunities for local businesses during these celebrations. We also work closely with American Fork City and the local schools to help with other city events and programs. We are also part of the Association of Utah County Chambers and work closely with the other Chamber executives and elected officials in Utah County and are heavily involved in the Valley Visioning Project to create a vision and plan for the future of our area.

There are several Chamber events designed to provide our members with opportunities to network with other businesses in American Fork and Utah County, including a monthly speaker luncheon, a networking only lunch (Connect4Lunch), and quarterly speaker luncheons with the Pleasant Grove-Lindon and Lehi Area Chambers. In addition, we host a quarterly Mayor's Executive Roundtable luncheon (Community Partner and Trustee level members only) where business leaders are able to meet with the Mayor and City Administrator to discuss issues and opportunities relevant to the business community.

The Chamber has teamed up with Chamber Nation to provide a FREE traffic catcher website to each member. This website is created by Chamber Nation in conjunction with the member. The Chamber provides this benefit to our members as a way for businesses to increase their advertising and marketing reach and to direct more potential customers to their website. Please contact us for more details about how to take advantage of this opportunity.

For more information on the benefits of Chamber membership, area information, current events, and updates about the Chamber and our business community, please see the other side of this flyer and visit the Chamber website at www.americanforkchamber.org.

We also invite you to set up an appointment to answer any questions you may have and to visit with a representative of the Chamber either at the Chamber office or at your place of business. You may reach us at 801-472-7467 or chamber@afcity.net.

Thank you and we look forward to working with you!

Josh Walker, President
Kristina Wesemann, Vice President

American Fork Chamber of Commerce Strategic Plan 2019-2020

Community Involvement	Provide opportunities for businesses and the Chamber to connect with and serve the community through events such as Steel Days, the Summer Concert Series, Halloween on Main, Holiday Magic on Main, and more
Government Advocacy	Serve as advocates for the business community to local and state legislators and leaders through our Public Policy Committee and in coordination with the North Utah County Chamber Alliance and the Assocation of Utah County Chambers
Expansion	Expand the geographical area of businesses that we serve through the creation of the Lone Peak Business Alliance, which will include the cities of Alpine, Cedar Hills, and Highland, Utah
Visibility	Create and provide opportunities to increase brand awareness and recognition for the Chamber and its members through events, social media, membership marketing programs, and training/education
Economic Prosperity	Develop and utilize tools such as the Economic Development website, training and educational programs, and networking events, that encourage growth, innovation, and success in the business community

American Fork Chamber of Commerce
Lone Peak Business Alliance Proposal

Parties Involved:

The project will be directed and overseen by Josh Walker, President and CEO of the American Fork Chamber of Commerce; Kristina Wesemann, Vice President and COO of the American Fork Chamber of Commerce; and Joe Phelon, Past Chair of the Board of Directors for the Chamber; and an assigned member of the board who will direct and oversee the events in cooperation with Josh and Kristina.

The American Fork Chamber of Commerce (hereafter referred to as "the Chamber") understands the growing need for representation of the business community in the cities of Alpine, Cedar Hills, and Highland, Utah. The Chamber is proposing to collaborate with the cities (Alpine, Cedar Hills, and Highland) to organize and create the Lone Peak Business Alliance (hereafter referred to as "LPBA").

Strategic Plan:

- Recruit
    - The Chamber will create marketing tools for LPBA including a logo, social media accounts, web presence, membership flyers and other related materials
    - The Chamber will host a free breakfast event where all business owners/leaders will be invited to come and learn about the LPBA and its mission and benefits
    - The Chamber will utilize current business license lists from the cities to engage and recruit business owners to participate in the LPBA
    - A committee will be created to oversee the affairs and events associated with the LPBA

- Connect
    - The appointed Chamber personnel will help organize and implement a quarterly networking event for LPBA and Chamber members. The event will be held in one of the participating cities based on available space and number of attendees
    - The Chamber shall act as a liaison for the business community and serve as an advocate for policies and ordinances that promote a business-friendly environment
    - The Chamber shall encourage and help facilitate business participation in community events
    - All members of the Lone Peak Business Alliance are also members of the Chamber and will receive all benefits associated with chamber membership (see membership flyer for benefits)
    - All members of the Lone Peak Business Alliance are included in all events hosted by the North Utah County Chamber Alliance (American Fork Chamber of Commerce, Point of the Mountain Chamber of Commerce, Eagle Mountain Chamber of Commerce, and Pleasant Grove-Lindon Chamber of Commerce)

American Fork Chamber of Commerce
Lone Peak Business Alliance Proposal

- Educate
  - The Chamber will provide access to resources that help businesses succeed. Examples include but are not limited to the Business Resource Center at UVU, Custom Fit, SCORE, Advisory Consulting Services, Governor's Office of Economic Development, Goldman Sachs, and more
  - Members of the Lone Peak Business Alliance may attend the Chamber's Monthly Speaker Luncheon and the annual Utah County Business Summit, where speakers educate attendees on relevant topics related to successful business practices

- Prosper
  - The Chamber will highlight the LPBA in it's annual Chamber Magazine and Resource Guide
  - In conjunction with the cities and upon request, the Chamber will provide Welcome Bags (a reusable shopping bag with swag/marketing materials from member businesses) for new residents
  - The Chamber will encourage residents and surrounding communities to learn about and do business in Alpine, Cedar Hills, and Highland

Proposed Membership Agreement:

- The city participates with the Chamber as a Trustee Level Member (see membership flyer for benefits)
- Funds will be used to help create, brand, and market the LPBA and its events
- The dues structure of the LPBA will match the dues structure currently in place for the Chamber. All members of the LPBA will receive the same benefits and privileges as members of the Chamber in addition to all LPBA specific benefits as outlined above

Josh Walker
President/CEO

Kristina Wesemann
Vice President/COO

American Fork
Chamber of Commerce
Serving Northern Utah County

Point of the Mountain
CHAMBER
CROSSROADS OF UTAH BUSINESS

April 12th
cc

ROI for Cedar Hills:

Executive Round Table

- Meet Quarterly (one hour over lunch)
- Attendees
  - Legislatures
  - Mayors
  - Educators
  - Business Leaders
- Topics
  - Issues that impact business, city and county – The group sets the agenda
- Committee Chair for 2019 is Brian Verwer – IM Flash
- Become included in Economic Development conversations and decisions. No other chamber in north Utah County is currently holding this event. We helped move the needle forward by two years on the timeline for funding the I-15 project.

Business License Program

- All new business licensees will receive a free trial chamber membership for one full year
  - Gives the business owner/professional a chance to see what the chamber is about and understand how the chamber is a benefit
  - Experience events & meetings firsthand without financial obligation
  - See the benefit of networking and collaborating with other businesses from the region
  - See how the chamber SEO (search engine optimization) will help them be found online
  - Receive a free landing page that points to their current website for additional exposure and competitive online positioning

Participation in the "Get to the Point -Shop Local" program

- Members will be able to text out their best deals to the public and other chamber members free of charge – This is currently exclusive to our chamber in Utah County.

Area & Local Networking

- Members are invited to participate in the North County Connect 4 Lunch monthly networking that currently includes: Eagle Mountain, Saratoga Springs, Lehi, Arnerican Fork, Pleasant Grove, Lindon. Cedar Hills, Highland and Alpine will be invited to participate.
- New to this year, we will start holding local "business alliance" meetings in more cities. We have been holding this event in Saratoga Springs for close to ten years. We know how to make them successful. We would likely invite Alpine and Highland to participate with Cedar Hills.

Cedar Hills Membership

- Membership from Cedar Hills is not required for us to proceed however, as Cedar Hills sees the benefit, we would hope the city would want to officially join with us.
- The membership would be equal in value and recognition to other cities that are members.
    - The cost for Cedar Hills to join the chamber would be $3,000 annually. This number is based on a population of 10,000 for Cedar Hills. As the population grows or declines, the dues would adjust accordingly.
    - Lehi will pay $19,500 respectively based on a population of 65,000
    - Saratoga Springs will pay $9,000 respectively based on a population of 30,000
    - Each city will be a Community Partner level member with the same benefits, recognition and respect
    - This creates fairness and a level playing field among our Community Partners

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	5/21/2019

City Council
Agenda Item

SUBJECT:	Boundary Adjustment – Clark and Van Zant Properties
APPLICANT PRESENTATION:	n/a
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

The city has received two Requests to Initiate an Adjustment of a Common Municipal Boundary forms; Ryan J. Clark, and Jodie Van Zant. The Clark property is located at 3824 N Canyon Road; and the Van Zant property is located at 3862 N Canyon Road. The Clark's and Van Zant's are requesting that their properties be transferred from the municipal jurisdiction of Pleasant Grove City to the City of Cedar Hills. The Clark's and Van Zant's have also completed and filed a request to initiate with Pleasant Grove City.

PREVIOUS LEGISLATIVE ACTION:

n/a

FISCAL IMPACT:

n/a

SUPPORTING DOCUMENTS:

Request to Initiate form, preliminary plat depicting the boundary area, proposed resolution.

RECOMMENDATION:

Staff recommends that the City Council approve the resolution and authorize a public hearing on the proposed boundary adjustment and instruct staff to move forward in the boundary adjustment process in accordance with the provisions of the state law.

MOTION:

To approve/not approve Resolution _____, a Resolution Indicating the Intent of the City Council of the City of Cedar Hills, Utah, to Adjust the Common Boundary with Pleasant Grove City, Utah; Authorizing a Public Hearing thereon and Providing for Notice of said Hearing.

EXHIBIT A

REQUEST TO INITIATE AN ADJUSTMENT OF A COMMON MUNICIPAL BOUNDARY

Date: Oct 03, 18.

In accordance with the authorization of Section 10-2-419, Utah Code Annotated, we the undersigned, by virtue of our signatures affixed hereto, do hereby request the **City of Cedar Hills**, Utah, to initiate the proceedings to adjust the common municipal boundary between the City of Cedar Hills and Pleasant Grove City, to the effect that the parcel(s) identified on the attached map, be transferred out of the municipal jurisdiction of Pleasant Grove City and into the City of Cedar Hills.

PROPERTY TAX ID NO.	NAME(S) OF OWNERS	ADDRESS	PHONE NUMBER	SIGNATUE OF OWNER(S)
14:006:0068	Ryan J. Clark	3824 N Canyon Rd Pleasant Grove, UT		

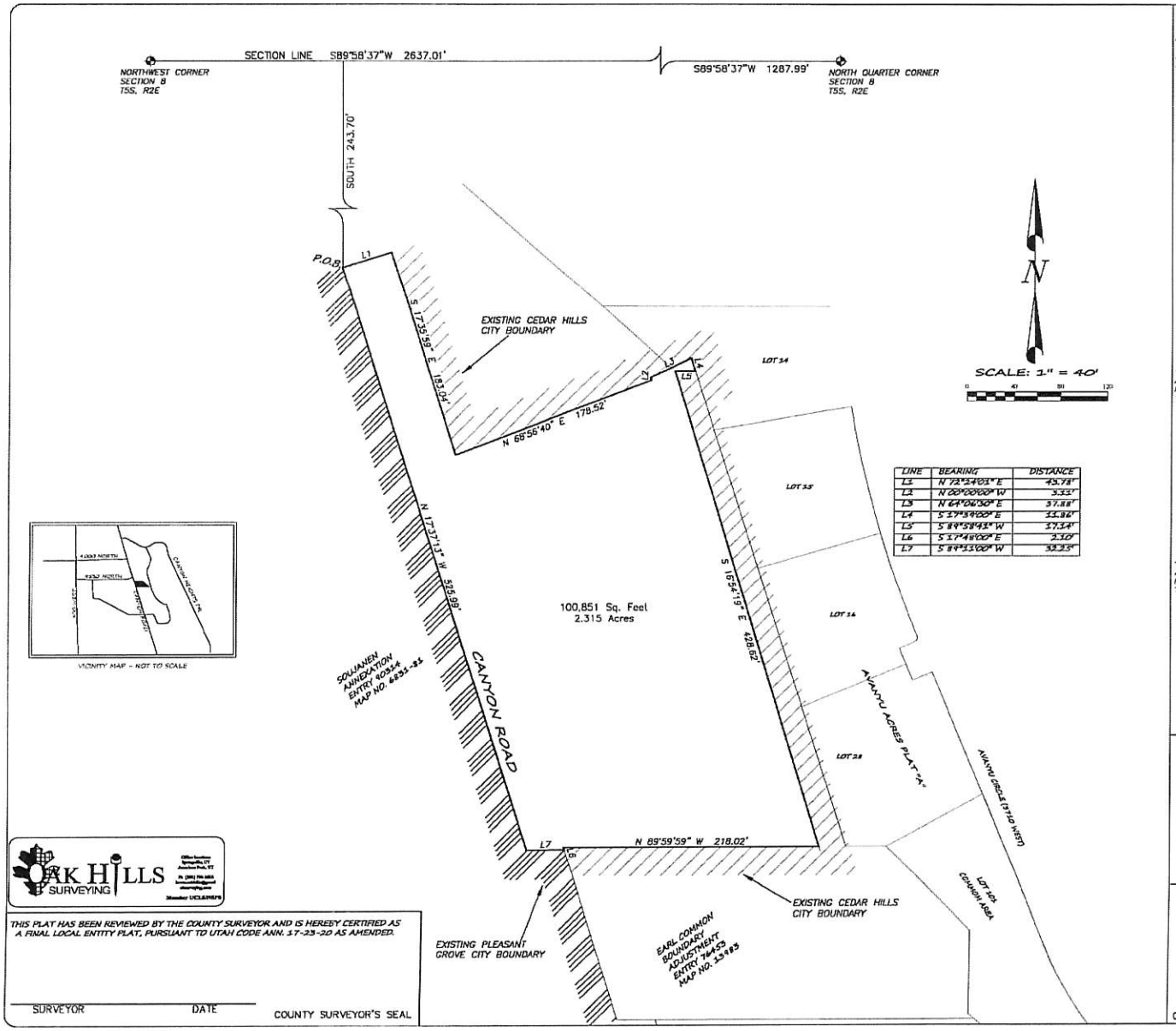
REQUEST TO INITIATE AN
ADJUSTMENT OF A COMMON MUNICIPAL BOUNDARY

Date: 04-15-19

In accordance with the authorization of Section 10-2-419, Utah Code Annotated, we the undersigned, by virtue of our signatures affixed hereto, do hereby request the **City of Cedar Hills**, Utah, to initiate the proceedings to adjust the common municipal boundary between the City of Cedar Hills and Pleasant Grove City, to the effect that the parcel(s) identified on the attached map, be transferred out of the municipal jurisdiction of Pleasant Grove City and into the City of Cedar Hills.

PROPERTY TAX ID NO.	NAME(S) OF OWNERS	ADDRESS	PHONE NUMBER	SIGNATUE OF OWNER(S)
14:006:0313	ODIE VANZANT	3602 NO CANYON RD PLEASANT GROVE		
14:006:0313	Natasha Peterson	1814 S. 825 W. Lehi, UT 84043		

EXHIBIT B



LINE	BEARING	DISTANCE
L1	N 72°24'01" E	45.78'
L2	N 00°00'00" W	5.55'
L3	N 64°04'50" E	37.88'
L4	S 17°39'00" E	55.86'
L5	S 89°58'43" W	17.34'
L6	S 17°49'00" E	2.30'
L7	S 89°53'00" W	30.25'

THIS PLAT HAS BEEN REVIEWED BY THE COUNTY SURVEYOR AND IS HEREBY CERTIFIED AS A FINAL LOCAL ENTITY PLAT, PURSUANT TO UTAH CODE ANN. 17-23-20 AS AMENDED.

SURVEYOR DATE COUNTY SURVEYOR'S SEAL

SURVEYOR'S CERTIFICATE

I, KEVIN S BISHOP, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 6508652 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH. I FURTHER CERTIFY THAT THIS IS A TRUE AN ACCURATE MAP OF THE TRACT OF LAND TO BE ANNEXED INTO THE CITY OF CEDAR HILLS, UTAH COUNTY, UTAH.

BOUNDARY DESCRIPTION

BEGINNING AT POINT ON THE WEST SIDE OF HIGHWAY 146 (CANYON ROAD) WHICH POINT IS S89°58'37"W 1287.99 FEET ALONG THE SECTION LINE AND SOUTH 243.70 FEET FROM THE NORTH QUARTER OF SECTION 8 TOWNSHIP 5 SOUTH, RANGE 2 EAST, SLB&M; THENCE N72°24'01"E 45.78 FEET TO THE EXISTING CEDAR HILLS MUNICIPAL BOUNDARY, THENCE S17°39'59"E 183.04 FEET, THENCE N68°56'40"E 178.52 FEET, THENCE NORTH 5.55 FEET, THENCE N64°04'50"E 37.88 FEET, THENCE S17°39'00"E 55.86 FEET, THENCE S89°58'43"W 17.34 FEET, THENCE S16°54'19"E 428.62 FEET TO THE EARL COMMON BOUNDARY ADJUSTMENT PLAT, THENCE N89°59'59"W 218.02 FEET ALONG THE EARL COMMON BOUNDARY ADJUSTMENT PLAT, THENCE S17°49'00"E 2.30 FEET, THENCE S89°53'00"W 30.25 FEET, THENCE ALONG SOUWANEN ANNEXATION N17°37'11"W 525.99 FEET TO THE POINT OF BEGINNING.
AREA OF ABOVE DESCRIBED PARCEL BEING 2.315 ACRES.

BASIS OF BEARINGS IS S89°58'37"W ALONG THE SECTION LINE FROM THE NORTH QUARTER OF SECTION 8 TO THE NORTHWEST CORNER OF SECTION 8

SURVEYOR APRIL 23, 2019 DATE

SURVEYOR'S SEAL

ACCEPTANCE BY LEGISLATIVE BODY

THIS IS TO CERTIFY THAT WE, THE CEDAR HILLS CITY COUNCIL, HAVE EXAMINED AND DO HEREBY APPROVE AND ACCEPT THE BOUNDARY ADJUSTMENT OF THE COMMON BOUNDARY LINE BETWEEN PLEASANT GROVE CITY AND CEDAR HILLS AS SHOWN HEREON AND THAT SAID BOUNDARY ADJUSTMENT IS TO BE KNOWN HEREAFTER AS THE "CLARK COMMON BOUNDARY ADJUSTMENT."

THIS _____ DAY OF _____ A.D. 2019

APPROVED _____ ATTEST _____
CLERK-RECORDER
(SEE SEAL BELOW)

ACCEPTANCE BY LEGISLATIVE BODY

THIS IS TO CERTIFY THAT WE, THE PLEASANT GROVE CITY COUNCIL, HAVE EXAMINED AND DO HEREBY APPROVE AND ACCEPT THE BOUNDARY ADJUSTMENT OF THE COMMON BOUNDARY LINE BETWEEN PLEASANT GROVE CITY AND CEDAR HILLS AS SHOWN HEREON AND THAT SAID BOUNDARY ADJUSTMENT IS TO BE KNOWN HEREAFTER AS THE "CLARK COMMON BOUNDARY ADJUSTMENT."

THIS _____ DAY OF _____ A.D. 2019

ATTEST _____
CLERK-RECORDER
(SEE SEAL BELOW)

CLARK COMMON BOUNDARY ADJUSTMENT

REMOVING A TRACT FROM PLEASANT GROVE AND TRANSFERRING INTO CEDAR HILLS

LOCATED IN THE NW 1/4 OF SECTION 8, T. 5 S., R. 2 E., SLB&M
CEDAR HILLS, UTAH COUNTY, STATE OF UTAH

SCALE: 1 IN. = 40 FT.

CLERK-RECORDER SEAL | CLERK-RECORDER SEAL

RESOLUTION NO. _____

A RESOLUTION INDICATING THE INTENT OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, TO ADJUST THE COMMON BOUNDARY WITH PLEASANT GROVE CITY, UTAH; AUTHORIZING A PUBLIC HEARING THEREON AND PROVIDING FOR NOTICE OF SAID HEARING.

WHEREAS, Section 10-2-419, Utah Code Annotated, 1953, as amended, establishes a procedure and criteria for the adjustment of the common boundary between adjacent municipalities; and

WHEREAS, the City of Cedar Hills and Pleasant Grove City have each received a request from the owners of real property situated and contiguous to the boundary between the municipalities to the effect that the owner's property be transferred from the municipal jurisdiction of the City of Cedar Hills to Pleasant Grove City; and

WHEREAS, the City of Cedar Hills desires to honor the stated request of the property owners and effectuate an adjustment in the common boundary in accordance with the procedures set forth under state law.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

SECTION 1. The City of Cedar Hills hereby acknowledges receipt of a written notice from the owners of real property requesting that their respective property be transferred from the municipal jurisdiction of Pleasant Grove City to the City of Cedar Hills, in accordance with the terms of the state law relating to boundary adjustments (UCA 10-2-419). Property owners of said parcel are: Ryan J. Clark, 3824 N Canyon Road, Pleasant Grove, Utah, and Jodie L. Van Zant and Natasha Peterson, 3862 N Canyon Road, Pleasant Grove, Utah. A copy of the request signed by the owners of the parcel requesting the adjustment is set forth on Exhibit A. Further, a map showing the location of the parcel included within the proposed adjustment areas and the boundary description of the proposed adjustment areas is set forth on Exhibit B. The exhibits are attached hereto and by this reference made part of this Resolution.

SECTION 2. The City Council of the City of Cedar Hills hereby indicates its desire and intent to adjust the common boundary with Pleasant Grove City in the location set forth on Exhibit B.

SECTION 3. The City Council hereby authorizes a public hearing on the proposed boundary adjustment and instructs the City Recorder to give public notice thereon, in accordance with the provisions of state law.

SECTION 4. The provisions of this Resolution shall take effect upon its passage as required by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 21ST DAY OF MAY, 2019.

_____
Jenney Rees, Mayor

ATTEST:

_____
Colleen A. Mulvey, MMC
City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	5/21/2019

City Council
Agenda Item

SUBJECT:	Review/Action on an Ordinance Amending Language in Title 1 of the City Code
APPLICANT PRESENTATION:	n/a
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

This update to the City code is a clerical update replacing any he, him, his, with he/she, him/her, his/her. This type of formatting is already found in various sections of the Code, but is not consistent. This update simply makes the pronoun change and the formatting consistent through Title 1.

PREVIOUS LEGISLATIVE ACTION:

n/a

FISCAL IMPACT:

n/a

SUPPORTING DOCUMENTS:

Draft Title 1

RECOMMENDATION:

Review the recommended changes, make any necessary adjustments.

MOTION:

To approve/not approve Ordinance _____, amending language in Cedar Hills City Code Title 1, subject to the following changes {LIST ANY NECESSARY CHANGES}.

Title 1
ADMINISTRATION

Chapter 5
MAYOR AND CITY COUNCIL

1-5-3 : MAYOR AS MEMBER OF CITY COUNCIL:

A. Presiding Officer; Mayor Pro Tempore: The mayor shall be the chairperson and preside at the meetings of the city council. In the absence of the mayor or because of his/her inability or refusal to act, the city council may elect a member of the city council to preside over the meeting as mayor pro tempore, who shall have all the powers and duties of the mayor during his/her absence or disability. The election of a mayor pro tempore shall be entered in the minutes of the meeting.

1-5-6 : ORDINANCES AND RESOLUTIONS; PROCEDURE:

A. Power Exercised By Ordinance: The city council may pass any ordinance to regulate, require, prohibit, govern, control or supervise any activity, business, conduct or condition authorized by statute or any other provision of law. An officer of the city shall not be convicted of a criminal offense where he/she relied on or enforced an ordinance he/she reasonably believed to be a valid ordinance. It shall be a defense to any action for punitive damages that the official acted in good faith in enforcing an ordinance or that he/she enforced an ordinance on advice of legal counsel.

C. Requirements As To Form; Effective Date:

1. Ordinances passed or enacted by the city council shall be signed by the mayor, or if he/she is absent, by the mayor pro tempore, or by a quorum of the city council, and shall be recorded before taking effect. No ordinance shall be void or unlawful by reason of its failure to conform to the provisions of Utah Code Annotated section 10-3-704(1), (2), (3) or (4).

H. Law Enforcement And Emergency Services Agencies Unaffected: The prohibitions and restrictions of this section shall not apply to law enforcement agencies or emergency service providers. (Ord. 8-2-2005A, 8-2-2005)

ARTICLE A. CITY MANAGER

1-6A-2: ACTING MANAGER:

The city manager, with the advice and consent of the mayor, may appoint an acting city manager

during the absence or disability of the city manager. Such acting manager shall, while he/she is in such office, have all the responsibilities, duties, functions and authority of the city manager. (Ord. 11-20- 2001A, 11-20-2001; amd. 2004 Code)

1-6A-3: BOND REQUIRED:

Before taking office, the city manager shall file with the city recorder a surety bond, conditioned upon honest and faithful performance of his/her duties in the sum as set by the city. The premium of the bond shall be paid by the city. (Ord. 11-20-2001A, 11-20-2001; amd. 2004 Code)

1-6A-5: CHIEF ADMINISTRATIVE OFFICER; ADMINISTRATION OF CITY:

The city manager shall be the chief administrative officer of the city to whom all employees of the city report. The city manager is responsible for the administration of all city affairs placed in his/her charge. (Ord. 11-20-2001A, 11-20-2001)

1-6A-6: POWERS AND DUTIES[1]:

The city manager shall be responsible, under the supervision of the mayor and in accordance with policies established by the city council, for the proper administration of all affairs of the city placed in his/her charge. To that end, he/she shall have the following powers, duties and obligations:

Prescribe such rules and regulations as he/she shall deem necessary or expedient for the conduct of all departments, divisions and offices, and revoke, suspend or amend any rule or regulation by whomever prescribed;

I. Either by himself or by any officer or person designated for the purpose by him/her, to investigate and to examine or inquire into the affairs or operation of any department, division, office or employee; and when so authorized by the city council, he/she shall have power to employ consultants and professional counsel to aid in such investigations, examinations or inquiries;

L. If necessary, set aside any action taken by a department head and may supersede him/her in the functions of his/her office;

O. Designate such committees and the officers thereof as he/she shall find necessary for the proper consideration of administrative problems. Such committees shall meet at the request of the city manager and shall make such recommendation on matters referred to them as they shall find necessary for the best interests of the city;

P. To notify the mayor and the city council of any emergency existing in any department under his/her supervision;

S. Prepare and submit to the city council reports on finances and administrative activities of the city for the preceding year, and upon request of the mayor or city council make written or verbal reports at any time concerning the affairs of the city under his/her supervision;

U. Keep the mayor and the city council advised of the financial condition and future needs of the city and make such recommendations to the mayor or city council for adoption as he/she may deem necessary or expedient;

V. Exercise supervision and control over all executive and administrative departments, and recommend to the mayor and city council any proposal he/she thinks advisable to establish, consolidate or abolish administrative departments;

EE. Perform such other duties as may be prescribed by ordinance or required of him/her by the mayor and city council that are not inconsistent with the laws of the state or the city. (Ord. 11-20-2001A, 11-20-2001)

1-8A-7: APPEALS TO CITY MANAGER:

Any person aggrieved by the city's access determination made or fees imposed under this chapter may appeal the determination within thirty (30) days to the city manager by filing a written notice of appeal with the city manager in accordance with the provisions set forth in Utah Code Annotated section 63G-2-401, as amended. The notice of appeal shall contain the petitioner's name, mailing address, daytime phone number, and the relief sought. The notice of appeal should also contain a brief statement of facts, reasons, and legal authority in support of the appeal. The city manager shall make a determination on the appeal within the time periods set forth in Utah Code Annotated section 63G-2-401, as amended. The city manager shall send written notice of his/her determination to all participants, including notice of any right to appeal. (Ord. 07-19-2016D, 7-19-2016)

1-11-10: ILLEGAL ACTIVITIES; PENALTY:

A. Conflicts Of Interest: No member of the city council or city employee may be interested directly or indirectly in any contract entered into by the city. A violation of this provision shall be cause for removal or other disciplinary action; provided, however, that no violation shall be deemed to have occurred if the interested member of the city council or employee declares, prior to awarding of any contract, his/her interest and the potential for conflict of interest.

C. Gifts: It is unlawful for any person to offer or to give to any elected official, officer or employee of the city or any member of his/her immediate family, any gift, whether in the form of money, services, loan, travel, entertainment, hospitality, promise or other form, under circumstances in which it could reasonably be intended to influence him/her in his/her duties concerning the award of any contract or order of purchase, or for any elected official, officer or employee to directly or indirectly solicit or directly or indirectly accept any such gift for such purposes.

E. Benefit From Active Participation: It is unlawful for any elected official, officer or employee to actively participate in the awarding of the contract from which he/she will directly benefit, without fully disclosing any interest he/she has therein.

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Jeff Maag / PW Director
DATE:	5/21/2019

City Council
Agenda Item

SUBJECT:	Municipal Wastewater Annual Report
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Jeff Maag / Public Works Director

BACKGROUND AND FINDINGS:

The Utah State Department of Environmental Quality requires that Cedar Hills City submit an annual report covering information associated with the Municipal Wastewater Planning Program, Collections System and Financial Evaluation of same. This report has been prepared and is available for review.

In addition, the State Water Quality Board requests that the following action be completed by City Council: 1) City Council acknowledges that they have reviewed the 2018 report and 2) if applicable; City Council has taken all appropriate actions necessary to maintain effluent requirements contained in the UPDES Permit.

PREVIOUS LEGISLATIVE ACTION:

Resolution No. 11-19-2013A: Adoption of plan.

FISCAL IMPACT:

Permit requires the financial commitment to fund activities of the program, including additional administration, reporting and inspection.

SUPPORTING DOCUMENTS:

Municipal Wastewater Planning Program Financial Evaluation and Collection System 2018 report.

RECOMMENDATION:

Staff recommends that City Council approve the Municipal Wastewater Planning Program Resolution as requested by the Utah State Water Quality Board.

MOTION:

To approve/not approve Resolution _____, a resolution approving the 2018 Municipal Wastewater Planning Program, collection system and financial evaluation.

Municipal Wastewater Planning Program (MWPP)
Annual Report
for the year ending 2018 CEDAR HILLS CITY

Thank you for filling out the requested information. Please let DWQ know when it is approved by the Council.

SUBMIT BY MAY 31, 2019

Your wastewater system is described as Collection & Financial:

Classification: COLLECTION
Grade: II

Financial Evaluation Section

Form completed by:

Jeff Maag

What was the User Charge for 2018?

574.08

Part 1: OPERATION AND MAINTENANCE

	Yes	No
Are property taxes or other assessments applied to the sewer systems?	○	◉
Are sewer revenues sufficient to cover operations & maintenance costs, and repair & replacement costs (OM&R) at this time?	◉	○
Are projected sewer revenues sufficient to cover OM&R costs for the next five years?	◉	○
Does the sewer system have sufficient staff to provide proper OM&R?	◉	○
Has a repair and replacement sinking fund been established for the sewer system?	○	◉
Is the repair & replacement sinking fund sufficient to meet anticipated needs?	○	◉

Part II: CAPITAL IMPROVEMENTS

	Yes	No
Are sewer revenues sufficient to cover all costs of current capital improvements projects?	◉	○
Has a Capital Improvements Reserve Fund been established to provide for anticipated capital improvement projects?	◉	○
Are projected Capital Improvements Reserve Funds sufficient for the next five years?	◉	○
Are projected Capital Improvements Reserve Funds sufficient for the next ten years?	◉	○
Are projected Capital Improvements Reserve Funds sufficient for the next twenty years?	◉	○

Part III: GENERAL QUESTIONS

	Yes	No
Are sewer revenues maintained in a dedicated purpose enterprise/district account?	◉	○
Are you collecting 95% or more of your anticipated sewer revenue?	◉	○
Are Debt Service Reserve Fund6 requirements being met?	◉	○

Part IV: FISCAL SUSTAINABILITY REVIEW

	Yes	No
Have you completed a Rate Study within the last five years?	◉	○
Do you charge Impact fees?	◉	○
Have you completed an Impact Fee Study in accordance with UCA 11-36a-3 within the last five years?	◉	○
Do you maintain a Plan of Operations?	◉	○
Have you updated your Capital Facility Plan within the last five years?	◉	○
Do you use an Asset Management system for your sewer systems?	◉	○
Do you know the total replacement cost of your sewer system capital assets?	○	◉
Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?	○	◉

Part IV: PROJECTED NEEDS

Cost of projected capital improvements - Please enter a valid numerical value.

2019	0
2020	0
2021	0
2022	0
2023	0
2024	0

This is the end of the Financial questions

To the best of my knowledge, the Financial section is completed and accurate.

Yes ☑

Part I: SYSTEM AGE

What year was your collection system first constructed (approximately)?

1980

What year was the oldest part of your collection system constructed, replaced, or renewed?

1980

PART II: DISCHARGES

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)?

0

The Utah Sewer Management Program defines two classes of sanitary sewer overflows (SSOs):

Class 1- a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- affects more than five private structures;
- affects one or more public, commercial or industrial structure(s);
- may result in a public health risk to the general public;
- has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or discharges to Waters of the state.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

Below include the number of SSOs that occurred in year: 2018

Number of Class 1 SSOs in Calendar year	0
Number of Class 2 SSOs in Calendar year	0

Part III: NEW DEVELOPMENT

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

- ○ Yes
- ◉ No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

- ○ Yes
- ◉ No

Number of new commercial/industrial connections in the last year:

1

Number of new residential sewer connections added in the last year:

8

Equivalent residential connections served:

2447

Part IV: OPERATOR CERTIFICATION

How many collection system operators do you employ?

3

Approximate population served

10,409

State of Utah Administrative Rules requires all public system operators considered to be in Direct-Responsible-Charge (DRC) to be appropriately certified at lease at the Facility's Grade.

List the designated Chief Operator/DRC for the Collection System below:
Chief Operator/DRC: Jeff Maag, Grade II, jmaag@cedarhills.org

List all other Collection System operators with DRC responsibilities in the field, by certification grade, separate names by commas:
Collection Grade II: TJ Aston, Dave Griffin

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

- (●) Yes
- ( ) No

Part V: FACILITY MAINTENANCE

	Yes	No
Have you implemented a preventative maintenance program for your collection system?	(●)	( )
Have you updated the collection system operations and maintenance manual within the past 5 years?	(●)	( )
Do you have a written emergency response plan for sewer systems?	(●)	( )
Do you have a written safety plan for sewer systems?	(●)	( )

Part VI: SSMP EVALUATION

	Yes	No
Has your system completed a Sewer System Management Plan (SSMP)?	(●)	( )
Has the SSMP been adopted by the permittee's governing body at a public meeting?	(●)	( )
Has the completed SSMP been public noticed?	(●)	( )
During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?	(●)	( )

Date of Public Notice

11/19/2013

During 2018, was any part of the SSMP audited as part of the five year audit?

- (●) Yes
- ( ) No

If yes, what part of the SSMP was audited and were changes made to the SSMP as a result of the audit?

Section 1: Changes-Updated contact information and Organization chart. Section 10: Changes- Updated to include the recent City Council Resolution No. 10-03-2017A

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Program?

- (●) Yes
- ( ) No

Part VII: NARRATIVE EVALUATION

This section should be completed with the system operators.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

System is relatively new construction with PVC piping. Located on foothills with pipe grades in compliance. Recent SECAP indicates that flows are well within design. All system flows are gravity. Three locations have been identified as priory maintenance due to slight ground settling.

What sewerage system capital improvements3 does the utility need to implement in the next 10 years?

None. If properties from other jurisdictions request boundary adjustment to be included in Cedar Hills system, connection piping may be necessary; all main lines have been sized to accommodate.

What sewerage system problems, other than plugging, have you had over the last year?

Pleasant Grove City completed a street and system upgrade that compromised a Cedar Hills 8" line installed for future growth (not active). This pipe was repaired, set to grade and bedded/back filled.

Is your utility currently preparing or updating its capital facility plan?

- ○ Yes
- ◉ No

Does the municipality/district pay for the continuing education expenses of operators?

◉ 100% Covered ○ Partially cover ○ Does not pay

Is there a written policy regarding continuing education and training for wastewater operators?

- ○ Yes
- ◉ No

Any additional comments?

This is the end of the Collection System questions

To the best of my knowledge, the Collection System section is completed and accurate.

Yes ☑

I have reviewed this report and to the best of my knowledge the information provided in this report is correct.

Has this been adopted by the council? If no, what date will it be presented to the council?

- ○ Yes
- ◉ No

What date will it be presented to the council?

05/21/2019

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2018 MUNICIPAL WASTEWATER PLANNING PROGRAM FOR THE CITY OF CEDAR HILLS, UTAH.

RESOLVED, that the City of Cedar Hills informs the Water Quality Board the following actions were taken by the City Council:

1. Reviewed the Municipal Wastewater Planning Program Report for 2018, which is attached to this Resolution;
2. Have taken all appropriate actions necessary to maintain effluent requirements contained in the Utah Pollutant Discharge Elimination System (UPDES) Permit (if applicable).

PASSED AND APPROVED THIS 21ST DAY OF MAY, 2019.

APPROVED:

_____

Jenney Rees, Mayor

ATTEST:

_____

Colleen A. Mulvey, City Recorder

CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Chandler Goodwin, City Manager
DATE:	May 21, 2019

City Council
Agenda Item

SUBJECT:	Review/Action on an Resolution Regulating Fireworks
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Chandler Goodwin, City Manager

BACKGROUND AND FINDINGS:

The City Council is granted the authority, by Utah State Code, to adopt ordinances that are "necessary and proper to provide for the safety and preserve the health, and promote the prosperity, improve the morals, peace and good order, comfort, and convenience of the City and its inhabitants, and for the protection of property in the City." Due to the dry environment that exists on the hillside, it is necessary to prohibit certain types of fireworks that pose a threat to residences in the area. This ordinance would amend Cedar Hills City Code 5-2-3 by prohibiting the discharge of aerial fireworks in any part of Cedar Hills east of Canyon Road where the threat of fire is greatest.

This past legislative session, House Bill 0038 was passed and signed into law. The provisions of the bill stipulate the following:
-Amends the dates when fireworks may be legally discharged to July2-5, July 22-25, and on New Years, and Chinese New Year.
-Requires a municipality to identify on a map areas where fireworks are prohibited due to hazardous conditions
-Requires the adoption of a map by May 1

This Resolution reaffirms the City's commitment to the safety of residents by prohibiting the discharge of aerial and fireworks within 100' of areas identified on the map.

PREVIOUS LEGISLATIVE ACTION:

Cedar Hills adopted ordinance amending 5-2-3, prohibiting the discharge of aerial devices in areas identified by the map adopted 6-2017.

FISCAL IMPACT:

N/A

SUPPORTING DOCUMENTS:

Proposed resolution, Fireworks Map 2018

RECOMMENDATION:

Staff recommends that the Council review the proposed resolution, and make necessary changes for adoption.

MOTION:

To approve Resolution _____, affirming support for firework restrictions that were approved in 2017, subject to the following modifications {LIST ANY APPLICABLE CHANGES}.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, ADOPTING SPECIFIED RESTRICTIONS OF FIREWORKS AND OPEN FIRES IN PORTIONS OF THE CITY.

WHEREAS, the City of Cedar Hills wishes to protect vulnerable areas from the risk of fire; and,

WHEREAS, the City of Cedar Hills is changing the provider of fire and EMS services from Lone Peak Public Safety District to American Fork Fire Department, effective July 1, 2019.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH COUNTY, UTAH, AS FOLLOWS:

Section 1. The City of Cedar Hills hereby declares support of Lone Peak Public Safety District (LPPSD) and American Fork Fire Department (AFFD) efforts to limit fire risk by the restriction of all fireworks and all open fires east of Canyon Road within city limits. Open fires west of Canyon Road shall be contained in facilities as approved by the LPPSD and AFFD.

Section 2. This Resolution shall take effect immediately upon its approval and adoption.

ADOPTED, RESOLVED, AND ORDERED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 21ST DAY OF MAY, 2019.

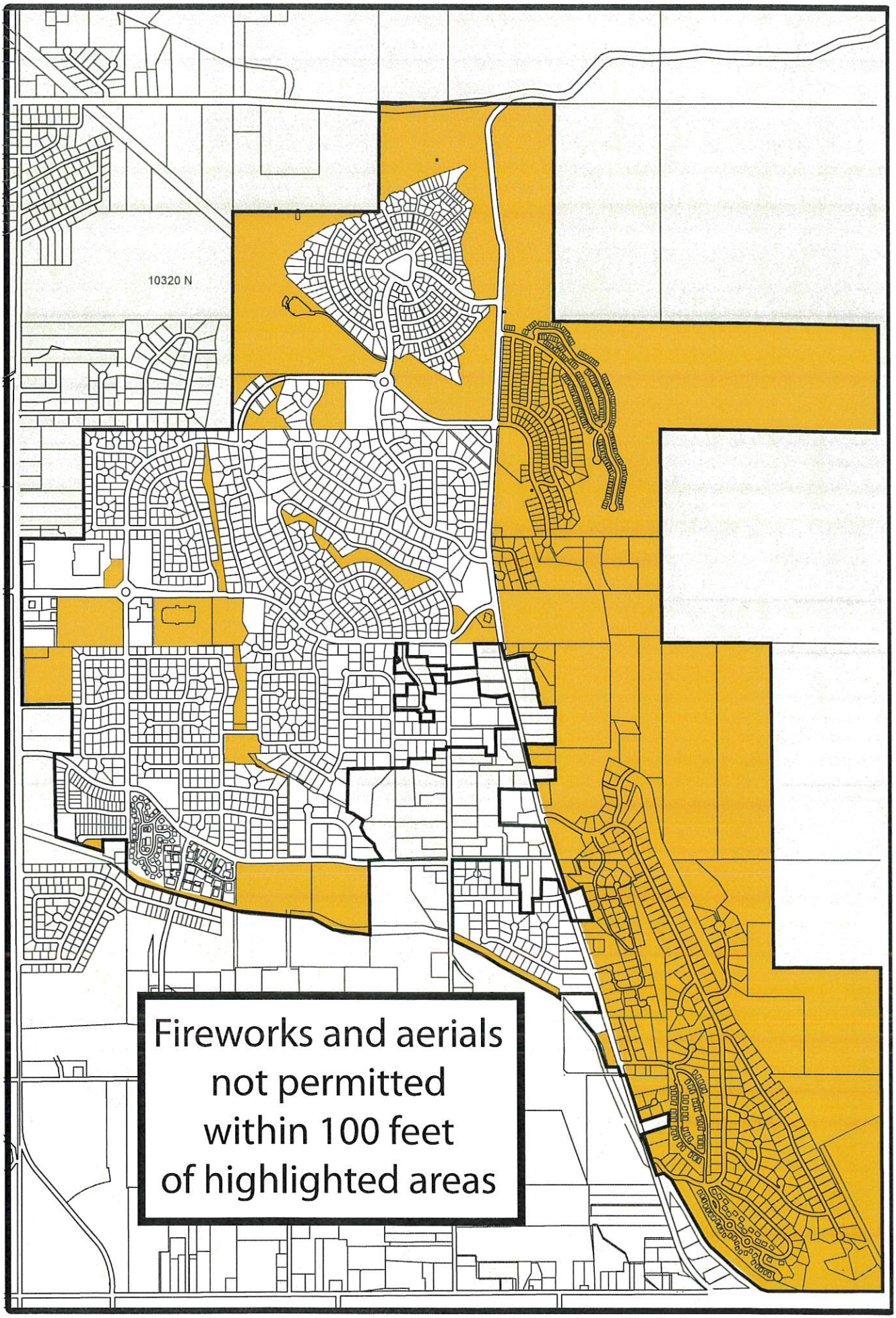
_____

Jenney Rees, Mayor

ATTEST:

_____

Colleen A. Mulvey, City Recorder


10320 N
Fireworks and aerials
not permitted
within 100 feet
of highlighted areas