BUILDING PERMIT REQUIREMENTS

*PLEASE MAKE SURE ALL ITEMS ARE COMPLETE
PLANS WILL NOT BE APPROVED WITHOUT REQUIRED INFORMATION

A. Building Permit Application: Completed

B. 2 Sets of Plans Showing:
   1. (Scale Drawings ¼” = 1’)
   2. Title sheet
   3. Site Plan with TOPO
   4. Elevations with natural and finished grades
   5. Footing/Foundation Plan
   6. Floor Plans including Floor Loads
   7. Roof Framing Plan with Truss Calcs
   8. Construction Details and Schedules
   9. Structural Calculations - Wet Stamped
   10. Copy of Soils Report
   11. HVAC schedules including RES or COMM checks
   12. Schematic of Gas Pipe Layout; Size, Length, BTU & Vents
   13. Plans Need Architect or Engineer’s Stamp
   14. Copy of Contractors Licenses / or Affidavit of Exemption (Owner Builder)
   15. Blue Stakes must be called before any digging is done. (811) This is the law.
   16. HOA approved & signed set of Plans-If applicable.

C. Engineering

D. Plan Check Deposit Required

Deposit based on gross square footage. See City of Cedar Hills Fee Schedule.