



City of Cedar Hills

Business License Safety Inspection Guidelines

Updated: 6-30-09

For home-based businesses that have onsite employees or clientele coming and going from the home, a safety inspection is required as part of the business license application. The items on this list are generally what the inspector will look for but are not limited to these items only. If you review this list and have all these items complete, then you will be ready for the safety inspection of your home.

- The home occupation is entirely within the living area of the dwelling, including storage of materials or products.
- The area designated for the business shall be approved for occupancy; no unfinished areas.
- Signs are limited to one (1) non-flashing identification sign no larger than two (2) square feet.
- The business shall not occupy more than six-hundred (600) square feet.
- Entrance to the business shall be the same entrance normally used by the residing family; the garage door shall not be used.
- Walkways and stairs must meet building code requirements.
- Two forms of egress must be available for the public.
- No materials/chemicals/flammables in amounts that would significantly increase the hazard of fire, explosion, or safety to the structure or occupants.
- Exit doors/corridors shall not be obstructed by storage

or other items.

- Smoke and carbon monoxide detectors must be installed and working properly.
- An approved fire extinguisher must be installed. The extinguisher must have been serviced within the last year and be mounted 3-5' high at the top of the extinguisher.
- All cover plates on outlets or light switches must be installed.
- Extension cords cannot be used for permanent wiring.
- Bathrooms must be available with hot and cold water required; GFCI outlets where required by code.
- The use of mechanical or electrical apparatus, equipment, or tools shall not exceed those commonly associated with residential use or home crafts.
- Address needs to be clearly visible from the street, a minimum of 4" letters or larger.
- Must comply with general building and fire codes.
- Must post license in a conspicuous place so that it may be easily seen.

These guidelines are provided for informational purposes only and do not include all requirements and standards for compliance.

A complete copy of the City's Business License Code is available upon request or at www.cedarhills.org.