

CITY COUNCIL MEETING
Tuesday, August 28, 2012 7:00 p.m.
Community Recreation Center
10640 N Club House Drive, Cedar Hills, Utah

Present: Mayor Gary Gygi, Presiding
Council Members: Trent Augustus, Scott Jackman, Stephanie Martinez, Jenney Rees, Daniel Zappala
David Bunker, City Manager
Colleen Mulvey, City Recorder
Greg Gordon, Recreation Director
Katie Lavai, Events and Recreation Manager
Courtney Hammond, City Meeting Transcriber
Others: Lt. Sam Liddiard, American Fork Police

COUNCIL MEETING

1. This meeting of the City Council of the City of Cedar Hills, having been properly noticed, was called to order at 7:10 p.m. by Mayor Gygi

Invocation given by C. Zappala

Pledge of Allegiance led by C. Augustus

2. Approval of Meeting's Agenda (7:12 p.m.)

MOTION: C. Martinez—To move item 9 before item 6. Seconded by C. Jackman.

AMEND MOTION: C. Rees—To add an item regarding the City's response to an open letter to the Council. Accepted by C. Martinez and C. Jackman

Yes	-	C. Augustus	
		C. Jackman	
		C. Martinez	
		C. Rees	
		C. Zappala	Motion passes.

3. Public Comment (7:13 P.M.)

No comments.

CITY REPORTS

4. City Manager (7:13 p.m.)

David Bunker reminded the Council that the League of Cities and Towns conference is coming up in September.

5. Mayor and Council (7:14 p.m.)

C. Rees: She has been invited to attend a Community Covenant meeting with other City liaisons to share ideas and feedback. She recently added a tab on the websites for military families. The City Council special newsletter is being put together. The Facebook page “likes” are increasing. The Beautification Committee has discussed a lights display award in December. The responsibilities of the Parks & Trails Committee and the Beautification Committee overlap. She and C. Martinez have discussed combining those two committees.

C. Augustus: The Planning Commission will meet on Thursday.

C. Jackman: The next Lone Peak Public Safety District meeting is in two weeks.

Mayor Gygi: He attended a meeting to express a desire for Cedar Hills to have representation on special service districts. Whatever happens on the Timpanogos Special Service District will happen on other special service district boards. The Mayor will make assignments to C. Zappala and other members.

C. Martinez: The Youth City Council (YCC) will be having a car wash fundraiser next Tuesday. Proceeds will go to Santa’s Workshop. They will be meeting the Council on September 21. Tot soccer began with 10 teams. Flag football signups are ongoing with 130 sign ups so far. Greg Gordon has been reaching out to neighboring cities, and Highland will be highlighting Cedar Hills’ programs in their brochure. There are two new staff coordinators in the recreation department. There is a new golf operations manager, and he came from the Fox Hollow golf course. The new fall fitness calendar is online. The grill’s fall hours are 10:00 a.m. to 8:00 p.m. C. Martinez is working with Hart’s on their grand opening celebration. The plan is for an October 4th opening. Family Festival dates for next year are June 10 – 15, 2013.

C. Zappala: He has been working with residents who had applied for City Council positions on planning the town hall meetings.

SCHEDULED ITEMS

9. Discussion on the Community Recreation Center Basement Options (7:25 p.m.)

Staff Presentation:

Katie Lavai stated that Plan A finishes and furnishes the entire basement. Plan B is everything but the library wall, the fitness equipment and the bouldering wall. Plan C is only the north side. Plan D is doing nothing. Staff recommended plan A because it would provide the most service to the City residents and allow the City to rent the events space for tournaments without conflict.

Greg Gordon stated that staff recognizes that the City may not have the money to finish the entire basement, but moving some of the recreation classes to the basement allows the golf course to book large tournaments. He will put together the costs, which is about \$50.00 per square foot, along with revenue differences among the options. Plan C would have an office space that would allow the entire recreation department to be housed in the same building. There was no resident analysis for the bouldering wall. It was more a word of mouth, and a unique feature in this part of the county. The walls would not be high enough to require staffing, though he feels that at the least, there should be cameras to survey the area, if not a staff member present.

David Bunker stated that, as he understands it, CARE (Cultural Arts and Recreation Enrichment) Tax can be used for construction. There is about \$100,000.00 in those funds.

Council Discussion:

C. Rees asked for a cost analysis by plan. She suggested holding a town hall meeting to get resident feedback of how this money should be expended in the basement. She keeps hearing feedback that the Council hasn't done a good job communicating or soliciting feedback. She would like resident feedback on this issue, even if they may not understand every aspect of the issue.

C. Martinez suggested that the YCC participate in a town hall meeting to get feedback on how to finish the south side of the basement.

C. Augustus stated that the basement finish has been on the agenda for the better part of a year with very little resident input. A town hall meeting on how to finish the basement may not be necessary.

C. Jackman stated that residents often feel detached from the process. He would like to solicit input in a town hall meeting with the four different options presented.

C. Zappala stated that the current advertising method for meetings it not working. He suggested signs throughout the City.

David Bunker stated that the City doesn't have signs. Any signs would cost money to create. He suggested advertising in the newsletter, with flyers and through Facebook and Twitter. If the YCC and others can volunteer the labor, flyers on the doors are do-able.

Mayor Gygi proposed a work session and town hall meeting on September 18 to discuss the basement plans A, B, C and D, with a tour/open house from 5:00 – 6:00 p.m., and the discussion and work session beginning at 6:00 p.m.

C. Martinez stated that the YCC will flyer the doors with the town hall announcement.

6. Review/Action on City Council Communications Stipend (7:55 p.m.)

David Bunker stated that this proposal is to convert from paper packets to electronic format for City Council members. Doing so would save about \$7,000.00 during the four year term. The anticipated cost of a basic iPad per Council member per month is about \$11.50, while the cost of paper packet is \$36.50 per month. The proposal is that Council members be given a stipend of \$11.50 per month for the purchase/use of an electronic device. The stipend could be given up front in a lump-sum so that it can be implemented immediately and Council members would reimburse the City on a prorated basis. The iPads would be the property of the Council members.

C. Rees clarified that Council members can choose the lump sum and not receive the monthly stipend amount received with monthly allowances.

Motion: C. Rees—To approve an adjustment of the current City Council communication stipend in the amount of \$11.50/month for a total of \$86.50/month. The increase will be utilized in the conversion of City Council packets from paper to electronic format. The cost savings realized by the City including proposed stipend increase is estimated to be \$1,770.48 annually. Seconded by C. Martinez.

AMEND MOTION: C. Jackman—To add that this would be included in the upcoming policies and procedures document that we will also review. Accepted by C. Rees and C. Martinez.

Further Discussion:

C. Augustus stated that he would like to add that Council members can choose to receive it as a lump sum or as a monthly stipend.

David Bunker stated that the detail of lump sum or monthly stipend can be addressed in policies and procedures.

Yes	-	C. Augustus	
		C. Jackman	
		C. Martinez	
		C. Rees	
		C. Zappala	Motion passes.

7. Review/Action on Appointment of New, Regular or Alternate Members of the Planning Commission (8:06 p.m.)

Mayor Gygi stated that the resignation of Cliff Chandler and the appointment to the Council of Daniel Zappala left two vacancies on the Planning Commission for 1st and 2nd alternates. He had planned on appointing new members tonight, but after talking to C. Augustus, will not be bringing forward names until the next meeting.

C. Jackman stated that previously there was a process for appointing members with applications submitted. He asked that the process be reviewed, with public noticing and applications.

C. Augustus stated that when he applied, there was no noticing.

C. Zappala remembered public noticing and applications when he was appointed.

MOTION: C. Jackman—To continue until after a noticing period. No second. Motion dies.

C. Augustus stated that part of this involves moving alternates to full time positions. David Driggs is first alternate, Tonya Edvalson is second alternate.

Mayor Gygi stated that he would concur moving those two forward to full positions.

MOTION: C. Jackman—To affirm the appointments of Mayor Gygi to appoint David Driggs and Tonya Edvalson to members of the Planning Commission. Seconded by C. Augustus.

Yes - C. Augustus
C. Jackman
C. Martinez
C. Rees
C. Zappala Motion passes.

8. Discussion on the Commercial Zone Line Extension Agreements (8:12 p.m.)
David Bunker stated that the developers of Hart’s have spent time developing the main lines and extending the right of way that will be dedicated to the City. They are proposing an agreement to be reimbursed if in the future someone ties into those lines. The City would be the entity overseeing the reimbursement.
- C. Augustus stated that as long as such an agreement is thoroughly reviewed, he doesn’t have a problem. He would like to get this taken care of as quickly as possible.
- C. Jackman stated that he would like to see it again after the attorney’s review and Hart’s review. Because of this discussion, the City is vested, the process has started, and approvals can be contingent on such an agreement.
10. City’s Response to Open Letter from Mr. Cromar (8:19 p.m.)
Mayor Gygi stated that the attorney perceived some inaccuracies in Mr. Cromar’s letter and drafted a letter in response, which has been sent to Mr. Cromar. The Mayor directed C. Rees to create a response letter. She is in the process of finalizing her response. Going forward, GRAMA requests will be made in electronic form when it makes sense.
- C. Augustus stated that Mr. Cromar did not specify how he wanted the request handled. The City responded in the manner the City felt most appropriate. Going forward it needs to be clear in GRAMA requests how they will be fulfilled.
- C. Jackman stated that the City should do everything it can to have electronic fulfillment that can be posted to the website.
- C. Rees stated that her response will be sent to Council members and the media and will be on the City’s website.

EXECUTIVE SESSION

11. Motion to go into Executive Session, Pursuant to Utah State Code 52-4-204 and 42-4-205
12. Motion to Adjourn Executive Session and Reconvene City Council Meeting
No Executive Session.

ADJOURNMENT

13. This meeting was adjourned at 8:26 p.m. on a motion by C. Augustus, seconded by C. Martinez and unanimously approved.

Approved by Council:
October 16, 2012

/s/ Colleen A. Mulvey
Colleen A. Mulvey, CMC
City Recorder