



SPORTS OFFICIAL

Flag Football & Jr. Jazz Basketball

Opening Date: August 29, 2016

Closing Date: Until Filled

JOB SUMMARY:

This is a part-time, non-benefitted position which will help entail officiating various recreational sporting events

DUTIES AND RESPONSIBILITIES MAY INCLUDE:

- Arrive at sporting event location at least ten minutes prior to scheduled event;
- Attend City-sponsored trainings and orientation, as required;
- Officiate event with rules of fairness and good sportsmanship in mind;
- Respond professionally and calmly when communicating with players, parents, and event attendees;
- Contact Sports Supervisor or Cedar Hills Recreation staff should conditions require attention;
- Maintain a professional/presentable appearance as a representative of Cedar Hills Recreation;
- Report any abuse or suspicious circumstances to Cedar Hills Recreation staff;
- Complete necessary time card/payroll paperwork throughout the 2-week pay period;
- Other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

- Read and understand the rules and regulations for the sport to be officiated;
- Able to work with players, coaches, and attendees to ensure a great experience;
- Problem solving attitude and approach;
- Able to work indoors and outdoors, based on sporting event and time of year;
- Able to ensure extreme weather conditions, when they exist;
- Able to lift up to 50 pounds, if needed to assist with set-up and take-down of equipment;
- Minors (under age 18) must have a parent/guardian complete an Acknowledgement of Minor's Duties and Hours of Employment form.

SALARY: Salary \$9.00-\$10.00 per game

SCHEDULE: Hours per week varies depending on scheduled events (Mostly evenings, weekends)

Send completed City of Cedar Hills Employment Application and Referee Application to: Gretchen Gordon, 10246 N Canyon Road, Cedar Hills, UT 84062 or gordon@cedarhills.org. Only the information on or attached to the application will be used for screening purposes.

In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodation efforts for disabled applicants. Requests for assistance can be made by contacting the City office at 801-785-9668.

THE CITY OF CEDAR HILLS IS AN EQUAL EMPLOYMENT OPPORTUNITY

DISCLAIMER: The above information is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities and requirements. The City of Cedar Hills may revise this job description at any time. The job description is not a contract for employment and either you or the employer may terminate the employment relationship at any time pursuant to the terms of the applicable provision of the Personnel Policies and Procedures Manual.