

# GROUNDSKEEPER - I

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February 20, 2014  
Opening Date

Until Filled  
Closing Date

## **JOB SUMMARY:**

This is a part-time (20-40 hours per week), seasonal position at the Cedar Hills Golf Club. The Groundskeeper-I is responsible for overseeing all golf cart functions, as well as clubhouse and driving range maintenance and will report directly to the Superintendent.

## **DUTIES:**

- Mow assigned tees/approaches on Mondays, Wednesdays, and Fridays
- Oversee the general care and grooming of the golf course
- Clean and care for equipment used on the job on a daily basis
- Move tee markers on Tuesdays and Thursdays
- Check/replace water coolers daily
- Pick up trash in receptacles, bathrooms, and on the course daily
- Check ball washer fluid daily, change out on Thursdays
- Fix ropes and rocks daily
- Clean restrooms three times per week or as needed
- Marshall the golf course at all times
- Other duties, as assigned

## **KNOWLEDGE, SKILLS AND ABILITIES:**

To be able to perform these duties effectively one must be able to communicate effectively with the golf course staff and City management. Effective written and oral communication is also necessary. General maintenance and mechanical knowledge required.

## **QUALIFICATIONS:**

Required: High school degree

## **SALARY:**

To be determined

Send completed City of Cedar Hills employment application, resume, and cover letter to: Gretchen Gordon, 10246 N Canyon Road, Cedar Hills, UT 84062 or [gordon@cedarhills.org](mailto:gordon@cedarhills.org)  
The City will make reasonable efforts in the application process to accommodate disabled applicants. If you have special needs, please call Gretchen Gordon at 785-9668.

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