Commercial Business License Application

CITY OF CEDAR HILLS

10246 N Canyon Road, Cedar Hills, Utah 84062—www.cedarhills.org

801-785-9668 (Phone) - 801-796-3543 (Fax)

BUSINESS INFORMATION			
Business Name:		Phone #:	
Business Address:			
Mailing Address (if different):	City:	State:	Zip Code:
Would you like your business information published on the City's Website? (business name, phone number, contact name and type of business) ☐ YES ☐ NO If yes, please write short description of business:			
Please describe, in detail, the proposed business:			
Hours of Operation:	Number of Employees:	Date to Open:	
Total Sq. Ft. Occupied by Business:	E-mail Address:		
Business Sales Tax #, if applicable:	State License #, if applicable:	Business Entity/Registration #:	

BUSINESS OWNER INFORMATION	
Owner's Name:	Home Phone #:
Owner's Address:	Cell #:
****Please submit a clear copy of your Driver's License with your application. We will be happy to make a copy at the city office when you turn in your application.**	Date of Birth:
Emergency Contact & Phone #:	
Designated on-site contact (name, phone, cell, etc.):	

Commercial Business License Fee:	
Setup Fee	$ 20.00
Base License Fee	$ 75.00
Building & Fire Inspection Fee	$ 60.00
SUB-TOTAL	$ 155.00
Additional $10.00 per Employee	+_____
TOTAL	$_____
FEE CALCULATION TOTAL	**$_____**

If your establishment intends to sell beer/alcohol products, an additional application and fee are required.

I, the undersigned, clearly understand and am fully aware of the regulations and restrictions for operating a Commercial Business, as stated in the supporting ordinance provided to me. I do hereby agree to abide by these regulations and restrictions in the operation of my business. I understand that my business may be inspected by an authorized representative of the City of Cedar Hills for compliance with these regulations. I also understand that this license may be revoked due to violation of the provisions of the City of Cedar Hills Code.

FOR OFFICE USE ONLY:

Date Submitted: _____Fee Received by:_____

Amount Paid:_____

CIRCLE: CASH, CHECK OR CREDIT CARD #_____

Business Owner's Signature:_____

Print Name:_____

Date:_____

PLEASE COMPLETE ALL PORTIONS OF THIS APPLICATION TO AVOID DELAY IN REVIEW & APPROVAL.

INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT FOR COMPLETION.

Revised: 12/10/2012

COMMERCIAL BUSINESS LICENSE FEES

(Effective 4/10/2012)

Base License Fee	$75.00
Building and Fire Inspection Fee	$60.00
SUBTOTAL	**$135.00**
Additional $10.00 per Employee	+_____
TOTAL	$_____
LATE FEE - $10.00 per month	+_____
FEE CALCULATION TOTAL	**$_____**

If your establishment intends to sell beer/alcohol products, an additional application and fee are required.

I, the undersigned, clearly understand and am fully aware of the regulations and restrictions for operating a Commercial Occupation Business, as stated in the supporting ordinance provided to me. I do hereby agree to abide by these regulations and restrictions in the operation of my business. I understand that my Business may be inspected by an authorized representative of the City of Cedar Hills for compliance with these regulations. I also understand that this license may be revoked due to violation of the provisions of the City of Cedar Hills Code.

_____ _____

Business Owner's Signature Date

Your business is an important and welcome part of our community

FOR OFFICE USE ONLY	Fee Received By:	Date Submitted:	Amount Paid:
	Comments:		
Approval by City Building Licensing Official: _____ Authorized Signature		_____ Approval Date	