

PUBLIC HEARING AND CITY COUNCIL MEETING
Tuesday, March 6, 2012 7:00 p.m.
Public Works Building
10246 N Canyon Road, Cedar Hills, Utah

This meeting may be held electronically via telephone to permit one or more of the council members to participate.

NOTICE is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a Public Hearing in connection with their Regular City Council Meeting on Tuesday, March 6, 2012, beginning at 7:00 p.m.

COUNCIL MEETING

1. Call to Order, Invocation and Pledge
2. Public Comment: Time has been set aside for the public to express their ideas, concerns, and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

PUBLIC HEARING(S)

3. Amendments to the Fiscal Year 2012 Budget (July 1, 2011 to June 30, 2012)

CONSENT AGENDA

4. Minutes from the February 21, 2012, Public Hearing and City Council Meeting
5. Review/Action on the Dissolution of the Golf Course Advisory Committee
6. Review/Action to Delete the Criteria for the Parks and Trails Advisory Committee

SCHEDULED ITEMS

7. Review/Action on a Resolution Adopting a Proclamation Declaring March 12, 2012, as Girl Scout Day
8. Review/Action on Amendments to the Fiscal Year 2012 Budget (July 1, 2011 to June 30, 2012)
9. Budget Presentation for Fiscal Year 2013
10. City Manager Report and Discussion

MAYOR AND COUNCIL REPORTS

11. Board and Committee Reports

EXECUTIVE SESSION

12. Motion to go into Executive Session, Pursuant to Utah State Code 52-4-204 and 52-4-205
* * * EXECUTIVE SESSION * * *
13. Motion to Adjourn Executive Session and Reconvene City Council Meeting

ADJOURNMENT

14. Adjourn

Posted this 2nd day of March, 2012.

Kim E. Holindrake, City Recorder

- Supporting documentation for this agenda is posted on the City's Web Site at www.cedarhills.org.
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting to be held.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.



CITY OF CEDAR HILLS

TO: Mayor Richardson, City Council, and Staff
FROM: Kim E. Holindrake, City Recorder
DATE: February 27, 2012

City Council
Memorandum

SUBJECT: Golf Course Advisory Committee
APPLICANT PRESENTATION:
STAFF PRESENTATION: Konrad Hildebrandt, City Manager

BACKGROUND AND FINDINGS:

Staff recommends dissolving the Golf Course Advisory Committee, which has not met since July 18, 2006. Along with dissolution, staff recommends removing the criteria forming said committee from the City Code.

PREVIOUS LEGISLATIVE ACTION:

FISCAL IMPACT:

SUPPORTING DOCUMENTS:

- Proposed Ordinance

RECOMMENDATION

To adopt the proposed ordinance.

MOTION

To approve Ordinance No. _____, an ordinance dissolving the Golf Course Advisory Committee of the City of Cedar Hills, Utah, and deleting the criteria for said committee from the City Code.

ORDINANCE NO. _____

AN ORDINANCE DISSOLVING THE GOLF COURSE ADVISORY COMMITTEE OF THE CITY OF CEDAR HILLS, UTAH, AND DELETING THE CRITERIA FOR SAID COMMITTEE FROM THE CITY CODE.

WHEREAS, the City Council desires to dissolve the Golf Course Advisory Committee of the City of Cedar Hills, Utah, and delete the criteria for said committee from the City Code.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

**PART I
DISSOLUTION AND CODE AMENDMENT**

SECTION 1. The Golf Course Advisory Committee of the City of Cedar Hills, Utah, is hereby dissolved as of March 20, 2012.

SECTION 2. Title 2, Chapter 2, of the City Code, entitled Golf Course Advisory Committee is hereby deleted.

**PART II
PENALTY AND ADOPTION**

A. CONFLICTING PROVISIONS

Whenever the provisions of this Ordinance conflict with the provisions of any other ordinance, resolution or part thereof, the more stringent shall prevail.

B. PROVISIONS SEVERABLE

This Ordinance and the various sections, clauses and paragraphs are hereby declared to be severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional or invalid it is hereby declared that the remainder of the ordinance shall not be affected thereby.

C. EFFECTIVE DATE

This Ordinance shall take effect upon its passage and publication as required by law.

PASSED AND ORDERED POSTED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 20TH DAY OF MARCH, 2012.

Eric Richardson, Mayor

ATTEST:

Kim E. Holindrake, City Recorder



CITY OF CEDAR HILLS

TO: Mayor Richardson, City Council, and Staff
FROM: Kim E. Holindrake, City Recorder
DATE: February 27, 2012

City Council Memorandum

SUBJECT: Parks and Trails Advisory Committee
APPLICANT PRESENTATION:
STAFF PRESENTATION: Konrad Hildebrandt, City Manager

BACKGROUND AND FINDINGS:

On March 16, 2010, the City Council dissolved the Parks and Trails Advisory Committee but did not remove the criteria forming said committee from the City Code. At this time staff recommends removing said criteria.

PREVIOUS LEGISLATIVE ACTION:

FISCAL IMPACT:

SUPPORTING DOCUMENTS:

- Proposed Ordinance

RECOMMENDATION

To adopt the proposed ordinance.

MOTION

To approve Ordinance No. _____, an ordinance deleting the criteria for the Parks and Trails Advisory Committee from the City Code of the City of Cedar Hills, Utah.

ORDINANCE NO. _____

AN ORDINANCE DELETING THE CRITERIA FOR THE PARKS AND TRAILS ADVISORY COMMITTEE FROM THE CITY CODE OF THE CITY OF CEDAR HILLS, UTAH.

WHEREAS, the City Council desires to delete the criteria for the Parks and Trails Advisory Committee of the City of Cedar Hills, Utah, from the City Code.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

**PART I
AMENDMENT**

SECTION 1. Title 2, Chapter 1, of the City Code, entitled Parks and Trails Advisory Committee is hereby deleted.

**PART II
PENALTY AND ADOPTION**

A. CONFLICTING PROVISIONS

Whenever the provisions of this Ordinance conflict with the provisions of any other ordinance, resolution or part thereof, the more stringent shall prevail.

B. PROVISIONS SEVERABLE

This Ordinance and the various sections, clauses and paragraphs are hereby declared to be severable. If any part, sentence, clause or phrase is adjudged to be unconstitutional or invalid it is hereby declared that the remainder of the ordinance shall not be affected thereby.

C. EFFECTIVE DATE

This Ordinance shall take effect upon its passage and publication as required by law.

PASSED AND ORDERED POSTED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, THIS 20TH DAY OF MARCH, 2012.

Eric Richardson, Mayor

ATTEST:

Kim E. Holindrake, City Recorder



CITY OF CEDAR HILLS

TO: Mayor Richardson, City Council, and Staff
FROM: Kim E. Holindrake, City Recorder
DATE: March 1, 2012

City Council
Memorandum

SUBJECT: Proclamation Regarding Girl Scout Day
APPLICANT PRESENTATION:
STAFF PRESENTATION: Stephanie Martinez, City Council

BACKGROUND AND FINDINGS:

This proclamation declares March 12, 2012, as “Girl Scout Day” in the City of Cedar Hills. It recognizes the 100th Anniversary of the Girl Scouts of the USA and expresses appreciation for the leadership, self-esteem, and character building the organization provides through its dedicated service to the girls and women of Utah.

PREVIOUS LEGISLATIVE ACTION:

FISCAL IMPACT:

SUPPORTING DOCUMENTS:

- Proclamation

RECOMMENDATION

To approve the proclamation.

MOTION

To approve the Proclamation declaring March 12, 2012, as Girl Scout Day in the City of Cedar Hills.

PROCLAMATION BY THE
CITY OF CEDAR HILLS, UTAH

GIRL SCOUT DAY - MARCH 12, 2012

WHEREAS, on March 12, 1912, Juliette "Daisy" Gordon Low assembled 18 girls from Savannah, Georgia for the first Girl Scout meeting. Juliette believed that all girls should be given the opportunity to develop physically, mentally, and spiritually; and

WHEREAS, since that time, Girl Scouts of the USA has become a recognized leader in innovative development programs for girls and young women. Girl Scouts believe that one girl makes a difference, but together girls are changing the world. Girl Scouts of the USA has fulfilled its mission to build girls of courage, confidence, and character who make the world a better place. Today, the Girl Scouts of the USA is the largest girl-serving organization in the United States with 2.3 million girl members, 880,000 adult volunteers, 50 million alumnae, and 112 councils nationwide; and

WHEREAS, The Girl Scouts of the USA has declared 2012 as the Year of the Girl and renews its commitment to the education and well-being of today's girls. On March 12, 2012, Girl Scouts of the USA will celebrate a legacy of 100 years of leadership, and has many exciting events planned to reflect Girl Scouts as the voice of and for girls. This milestone provides a unique opportunity to not only reflect on the tremendous contributions the Girl Scouts of the USA have made over the past 100 years, but also to rally support for the next century of Girl Scouting, both nationwide and here in Utah; and

WHEREAS, Girl Scouts of Utah serves the entire state with membership near 8,500 girls and 3,500 adult volunteers who provide more than 500,000 hours of service annually and are a vital part of Utah communities. Girl Scouts of Utah provides a unique experience where a girl finds courage by pushing past her perceived limitations to reach for her dreams, finds confidence by discovering her strengths in a fun, girl-only, supportive environment, and where her character is shaped by learning values that strengthen herself, her community, and her world; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Cedar Hills hereby proclaims March 12, 2012, as "Girl Scout Day" and recognize the 100th Anniversary of the Girl Scouts of the USA. We express appreciation for the leadership, self-esteem, and character building Girl Scouts provides through its dedicated service to the girls and women of the City of Cedar Hills and throughout Utah. We encourage residents to become involved in the activities planned to celebrate this significant event.

PASSED AND ADOPTED this 6th day of March, 2012.

Attest:

Eric Richardson, Mayor

Kim E. Holindrake, City Recorder



CITY OF CEDAR HILLS

TO:	Mayor Richardson and City Council
FROM:	Konrad Hildebrandt, City Manager
DATE:	2/29/2012

SUBJECT:	Review/Action on FY 2012 Budget Amendments
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Rebecca Tehero, Finance Director
BACKGROUND AND FINDINGS: The City is required to keep expenditures within budget. As the Council is aware, accurately forecasting all the expenditures and needs of the community is difficult; therefore, budget amendments may be necessary to comply with State requirements.	
PREVIOUS LEGISLATIVE ACTION:	
FISCAL IMPACT: Unexpected Legal Fees: 10-40-305 Legal Fees \$40,000 increase from \$75,000 to \$115,000 10-55-300 Fire Services \$40,000 decrease from \$530,000 to \$490,000 Recreation Equipment: 10-65-400 Recreation Programs \$20,000 increase from \$50,000 to \$70,000 10-36-802 Beginning Care Tax Balance \$20,000 increase from \$0 to \$20,000 Utility Rate Analysis: 51-73-330 Professional & Technical \$20,000 increase from \$6,000 to \$26,000 51-37-110 Water Fees – Residents \$20,000 increase from \$440,000 to \$460,000 Full-Time Employee Moved to Administration Department from the Finance Department: 10-44-110 Salary & Wages \$20,000 increase from \$191,300 to \$211,300 10-44-150 Employee Benefits \$15,000 increase from \$93,350 to \$108,350 10-50-110 Salary & Wages \$20,000 decrease from \$113,900 to \$93,900 10-50-150 Employee Benefits \$15,000 decrease from \$56,450 to \$41,450	
SUPPORTING DOCUMENTS:	
RECOMMENDATION: To approve the resolution.	
MOTION: Adopt Resolution No. _____ A RESOLUTION ADOPTING THE AMENDED 2011-2012 FISCAL YEAR BUDGET FOR THE CITY OF CEDAR HILLS, UTAH.	

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE AMENDED 2011-2012 FISCAL YEAR BUDGET FOR THE CITY OF CEDAR HILLS, UTAH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

Pursuant to §10-6-118, Utah Code, the Amended 2011-2012 Fiscal Year Budget for the General Fund, Capital Projects Fund, Water/Sewer/Storm Drain Fund, Motor Pool Fund and Community Recreation Fund for the City of Cedar Hills, Utah, is hereby adopted. A copy of said budget amendments is attached hereto (Attachment A), and by this reference made part of this Resolution.

PASSED THIS 6TH DAY OF MARCH, 2012.

APPROVED:

Eric Richardson, Mayor

ATTEST:

Kim E. Holindrake, City Recorder



CITY OF CEDAR HILLS

TO:	Mayor Richardson & City Council
FROM:	Konrad Hildebrandt, City Manager
DATE:	2/29/2012

City Council Memorandum

SUBJECT:	FY 2013 Budget Presentation
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Rebecca Tehero, Finance Director
BACKGROUND AND FINDINGS:	Presentation of the 2013 Capital Projects Fund Budget & General Fund Revenues Budget
PREVIOUS LEGISLATIVE ACTION:	
FISCAL IMPACT:	
SUPPORTING DOCUMENTS:	Preliminary 2013 Capital Projects Fund Budget & General Fund Revenues Budget
RECOMMENDATION:	To review and comment on the 2013 Capital Projects Fund Budget & General Fund Revenues Budget
MOTION:	

GENERAL FUND REVENUES

TAX REVENUE		FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE
10-31-100	Property Tax	\$675,440	\$652,210	\$630,000	\$645,000	\$15,000
10-31-150	Motor Vehicle Tax	\$117,807	\$115,089	\$120,000	\$115,000	(\$5,000)
10-31-200	Delinquent Tax	\$75,289	\$62,289	\$75,000	\$75,000	\$0
10-31-250	Penalty & Interest	\$3,897	\$3,658	\$4,000	\$4,000	\$0
10-31-275	Fees in Lieu of Taxes	\$3,691	\$2,113	\$2,500	\$6,000	\$3,500
10-31-300	Sales & Use Tax	\$902,522	\$954,063	\$1,000,000	\$1,050,000	\$50,000
10-31-350	Care Tax	\$30,527	\$33,308	\$35,000	\$35,000	\$0
10-31-400	Franchise Tax	\$334,355	\$358,995	\$360,000	\$370,000	\$10,000
10-31-500	Telecom Tax	\$112,395	\$112,640	\$125,000	\$120,000	(\$5,000)
		\$2,255,922	\$2,294,365	\$2,351,500	\$2,420,000	\$68,500
LICENSES & PERMITS		FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE
10-32-190	Business License	\$21,060	\$21,840	\$22,000	\$22,000	\$0
10-32-200	Building Permits	\$59,633	\$29,330	\$50,000	\$80,000	\$30,000
10-32-210	Plan Check Fees	\$24,736	\$16,224	\$20,000	\$35,000	\$15,000
10-32-260	Miscellaneous Inspection Fees	\$3,141	\$2,852	\$3,000	\$4,000	\$1,000
		\$108,570	\$70,245	\$95,000	\$141,000	\$46,000
INTERGOVERNMENTAL REVENUE		FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE
10-33-400	LPPSD Rent	\$16,200	\$16,200	\$36,200	\$36,200	\$0
10-33-500	Class C Roads Fund	\$241,114	\$257,351	\$260,000	\$260,000	\$0
10-33-600	State Liquor Tax Allotment	\$5,568	\$5,733	\$5,950	\$5,300	(\$650)
		\$262,882	\$279,284	\$302,150	\$301,500	\$650
CHARGES FOR SERVICES		FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE
10-34-110	Garbage Fees	\$356,546	\$356,662	\$355,000	\$360,000	\$5,000
10-34-120	Recycling Fees	\$45,695	\$48,050	\$50,000	\$50,000	\$0
10-34-300	Application & Processing Fees	\$200	\$0	\$0	\$0	\$0
10-34-350	Zoning Violation Fees	\$4,955	\$5,174	\$0	\$0	\$0
10-34-360	Weed Abatement Fees	\$0	\$606	\$3,000	\$3,000	\$0
10-34-450	Paramedic Fees	\$0	\$57,456	\$175,000	\$177,500	\$2,500
		\$407,395	\$467,949	\$583,000	\$590,500	\$7,500
RECREATION & CULTURE REVENUE		FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE
10-35-100	Festival Income	\$11,466	\$11,160	\$25,000	\$15,000	\$10,000
10-35-110	Recreation Programs	\$33,923	\$56,372	\$60,000	\$60,000	\$0
10-35-120	Other Recreation Revenue	\$50	\$851	\$0	\$0	\$0
		\$45,439	\$68,383	\$85,000	\$75,000	\$10,000
MISCELLANEOUS REVENUE		FY 2010 ACTUAL	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE
10-36-100	Interest Income	\$7,887	\$4,118	\$10,000	\$5,000	(\$5,000)
10-34-200	Penalty Fees	\$5,275	\$3,261	\$2,000	\$2,000	\$0
10-36-800	Use of Class C Roads Fund	\$0	\$0	\$131,350	\$130,000	(\$1,350)
10-36-802	Use of Fund Balance	\$0	\$0	\$0	\$0	\$0
10-36-900	Other Income	\$30,181	\$38,552	\$20,000	\$20,000	\$0
		\$43,343	\$45,931	\$163,350	\$157,000	(\$6,350)
GRAND TOTALS		\$3,123,552	\$3,226,157	\$3,580,000	\$3,685,000	\$105,000

CAPITAL PROJECTS FUND REVENUES

	FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE	STATE FORMAT
40-30-100 Impact Fees - Park Development	\$11,700	\$11,700	\$23,400	\$11,700	1.03
40-30-110 Impact Fees - Park Land	\$43,780	\$43,780	\$87,560	\$43,780	1.03
40-30-120 Impact Fees - Recreation	\$16,400	\$16,400	\$32,800	\$16,400	1.03
40-30-130 Impact Fees - Public Safety	\$5,370	\$6,360	\$11,730	\$5,370	1.03
40-30-140 Impact Fees - Streets	\$13,140	\$52,560	\$65,700	\$13,140	1.03
40-30-145 Commercial Street Improvement Fee	\$0	\$21,500	\$21,500	\$0	1.03
40-30-600 Interest Income	\$30,726	\$15,000	\$15,000	\$0	1.02
40-30-700 Grant Income	\$5,609	\$5,000	\$5,000	\$0	1.03
40-30-801 Transfers in from General Fund	\$95,177	\$154,250	\$100,830	(\$53,420)	1.01
40-30-802 Transfers in from W&S Fund	\$76,681	\$77,900	\$75,830	(\$2,070)	1.03
	\$298,583	\$404,450	\$439,350	\$34,900	

CAPITAL PROJECTS FUND EXPENDITURES

STREET PROJECTS		FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE	STATE FORMAT
40-78-731 Sidewalk Projects		\$4,010	\$0	\$20,000	\$20,000	3.01
40-78-778 Speed Tables		\$4,200	\$0	\$0	\$0	3.01
40-78-779 Street Lights		\$10,286	\$25,000	\$5,000	(\$20,000)	3.01
40-78-781 Harvey Blvd Widening		\$0	\$500,000	\$500,000	\$0	3.01
40-78-783 GIS - Streets		\$11,274	\$16,350	\$0	(\$16,350)	3.01
		\$29,770	\$541,350	\$525,000	(\$16,350)	

PARK PROJECTS		FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE	STATE FORMAT
40-80-802 Deerfield Park - Land Purchase		\$0	\$972,000	\$972,000	\$0	3.02
40-80-803 Deerfield Park - Development		\$0	\$1,500,000	\$1,500,000	\$0	3.02
40-80-819 Sage Vista Park		\$20,000	\$0	\$0	\$0	3.02
40-80-820 Heritage Park - Basketball Court		\$0	\$40,000	\$0	(\$40,000)	3.02
40-80-821 Splash Pad		\$0	\$350,000	\$0	(\$350,000)	3.02
		\$20,000	\$2,862,000	\$2,472,000	(\$390,000)	

MISCELLANEOUS PROJECTS		FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE	STATE FORMAT
40-95-190 Orchard Commercial Development		\$7,345	\$0	\$0	\$0	3.03
40-77-720 Public Works Building Basement		\$35,047	\$0	\$0	\$0	3.03
40-95-220 Civic Center		\$0	\$550,000	\$550,000	\$0	3.03
		\$42,392	\$550,000	\$550,000	\$0	

DEBT SERVICE		FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE	STATE FORMAT
40-98-100 1999 Lease Revenue Bond - PSB		\$40,000	\$400,000	\$0	(\$400,000)	3.04
40-98-105 Interest Expense		\$105,147	\$101,450	\$86,700	(\$14,750)	3.04
40-98-200 2006 Excise Revenue Bond - PWB		\$60,000	\$65,000	\$65,000	\$0	3.04
40-98-795 Trustee Fees		\$4,020	\$4,020	\$1,500	(\$2,520)	3.04
		\$209,167	\$570,470	\$153,200	(\$417,270)	

OTHER USES		FY 2011 ACTUAL	FY 2012 BUDGET	FY 2013 BUDGET	CHANGE	STATE FORMAT
40-96-115 Transfer to the Community Recreation Fund		\$371,726	\$2,500,000	\$0	(\$2,500,000)	3.05
		\$371,726	\$2,500,000	\$0	(\$2,500,000)	

GRAND TOTALS		\$ 673,055	\$7,023,820	\$3,700,200	\$ (3,323,620)	
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