

PUBLIC HEARING AND CITY COUNCIL MEETING
Tuesday, June 7, 2011 7:00 p.m.
Public Safety Building
3925 W Cedar Hills Drive, Cedar Hills, Utah

This meeting may be held electronically via telephone to permit one or more of the council members to participate.

NOTICE is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a public hearing in connection with their Regular City Council Meeting on Tuesday, June 7, 2011, beginning at 7:00 p.m.

COUNCIL MEETING

1. Call to Order, Invocation and Pledge
2. Public Comment: Time has been set aside for the public to express their ideas, concerns, and comments (comments limited to 3 minutes per person with a total of 30 minutes for this item)

PUBLIC HEARINGS

3. Amendments to the Fiscal Year 2011 Budget (July 1, 2010 to June 30, 2011)

CONSENT AGENDA

4. Minutes from the May 17, 2011, Public Hearing and Regular City Council Meeting

SCHEDULED ITEMS

5. Review/Action on a Memorandum of Understanding Regarding the Dissolution of Manila Water Company
6. Review/Presentation of Financial Statements
7. Review/Action on Resolution Adopting Fees
8. Review/Action on Amendments to the Fiscal Year 2011 Budget (July 1, 2010 to June 30, 2011)
9. Review/Action on a Resolution Adopting the Fiscal Year 2012 Budget (July 1, 2011 to June 30, 2012)
10. Review/Action on Amendments to the City Code, Title 2, Chapter 3, Youth City Council Advisory Committee
11. City Manager Report and Discussion

MAYOR AND COUNCIL REPORTS

12. Board and Committee Reports

EXECUTIVE SESSION

13. Motion to go into Executive Session, Pursuant to Utah State Code 52-4-204 and 52-4-205
* * * EXECUTIVE SESSION * * *
14. Motion to Adjourn Executive Session and Reconvene City Council Meeting

ADJOURNMENT

15. Adjourn

Posted this 3rd day of June, 2011.

Kim E. Holindrake, City Recorder

- Supporting documentation for this agenda is posted on the City's Web Site at www.cedarhills.org.
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-785-9668 at least 48 hours in advance of the meeting to be held.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Konrad Hildebrandt, City Manager <i>[Signature]</i>
DATE:	6/7/2011

City Council Memorandum

SUBJECT:	Resolution – Memorandum of Understanding – Pleasant Grove City
APPLICANT PRESENTATION:	None
STAFF PRESENTATION:	David Bunker, City Engineer

BACKGROUND AND FINDINGS:

Please see attached Memorandum of Understanding (MOU). For many years, the existence of the Manila Water Company has caused differing levels of tribulation for the City. We have worked with the City of Pleasant Grove to initiate the dissolution of the Manila Water Company, seeing that the company ONLY existed through the administrative efforts of Pleasant Grove.

Finally, the dissolution has been approved by the Manila Water Company, Pleasant Grove and The State of Utah. This MOU is the initial action that is being taken giving only the basic parameters of a future Interlocal Agreement that the City of Cedar Hills and Pleasant Grove need to have completed prior to December 31, 2011. After this date, all of the CH residents that are currently on Manila Water will be transferred to the City of Cedar Hills system along with the agreed upon infrastructure and available cash.

PREVIOUS LEGISLATIVE ACTION:

None

FISCAL IMPACT:

\$TBD

SUPPORTING DOCUMENTS:

See attached

RECOMMENDATION:

Staff recommends that the City Council, by resolution, approve the Memorandum of Understanding with the City of Pleasant Grove concerning the dissolution of the Manila Water System.

MOTION:

Motion to approve, by resolution, the Memorandum of Understanding with the City of Pleasant Grove concerning the dissolution of the Manila Water System and instructing staff to create an initial draft copy of an Interlocal Agreement to be brought back to City Council for approval prior to December 31, 2011.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS
AUTHORIZING THE MAYOR TO EXECUTE A MEMO OF UNDERSTANDING WITH
THE MANILA WATER COMPANY.**

WHEREAS, the City Council wishes to make its intentions clearly known to all regarding the dissolution of the Manila Water Company, and

WHEREAS, the City Council wishes to act as wise and prudent stewards over taxpayer funds and to protect and uphold the financial interests of the City, and

WHEREAS, the City Council wishes to affirm that the intent of the City is to provide municipal services to all residents who reside within the legal boundaries of the lawfully incorporated City.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Cedar Hills that the attached Memorandum of Understanding regarding the dissolution of the Manila Water Company is hereby created and approved, and that the Mayor is authorized and directed to execute and deliver said Memorandum of Understanding on behalf of the City.

PASSED AND APPROVED this 7th day of June, 2011.

Eric Richardson, Mayor

ATTEST:

Kim E. Holindrake, City Recorder

Memorandum of Understanding between Pleasant Grove and Cedar Hills

Parameters for Interlocal Agreement

1. Splitting of the cash assets is by the number of users within each city's boundaries. That percentage is:

Pleasant Grove City- 92.7%

City of Cedar Hills- 7.3%

2. Splitting of the infrastructure- The interlocal agreement will determine what is best for both cities in the exact allocation of the infrastructure.
3. Splitting of water rights will be allocated by ERU within the boundaries of each city.
4. Water rates will not be adjusted for former Manila Water users until January 1, 2012
5. Any costs/liabilities/revenues received/ incurred until interlocal agreement is signed will be split as agreed upon by the two cities.
6. Interlocal agreement will be completed and signed by December 31, 2011.



CITY OF CEDAR HILLS

TO:	Mayor Richardson and City Council
FROM:	Konrad Hildebrandt, City Manager
DATE:	6/1/2011

SUBJECT:	July 2010-May 2011 Financial Statements
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Rebecca Tehero
BACKGROUND AND FINDINGS:	
PREVIOUS LEGISLATIVE ACTION:	
FISCAL IMPACT:	
SUPPORTING DOCUMENTS:	The unaudited May 2011 Financial Statements will be provided at the meeting.
RECOMMENDATION:	To review the financial statements
MOTION:	



CITY OF CEDAR HILLS

TO:	Mayor Richardson & City Council
FROM:	Konrad Hildebrandt, City Manager
DATE:	6/1/2011

City Council Memorandum

SUBJECT:	Changes to the Fee Schedule (Effective July 1, 2011)
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Rebecca Tehero, Finance Director
BACKGROUND AND FINDINGS:	The City Fee Schedule needs to be modified to cover increased storm drain and public safety expenditures.
PREVIOUS LEGISLATIVE ACTION:	
FISCAL IMPACT:	<ul style="list-style-type: none">- Paramedic Fee: \$5.95/month (Increase of \$4 per month)- Storm Drain Fee: \$7.25/month (Increase of \$1 per month)
SUPPORTING DOCUMENTS:	<ul style="list-style-type: none">- Fee Schedule Resolution
RECOMMENDATION:	To adopt the resolution
MOTION:	Motion to adopt Resolution No. _____, a resolution adding, amending, or deleting certain fees to the official fees, bonds, and fines schedule of the City of Cedar Hills, Utah.

RESOLUTION NO. _____

A RESOLUTION ADDING, AMENDING, OR DELETING CERTAIN FEES TO THE OFFICIAL FEES, BONDS, AND FINES SCHEDULE OF THE CITY OF CEDAR HILLS, UTAH.

WHEREAS, the City has enacted various ordinances and fee resolutions setting certain fees for the City; and

WHEREAS, the City Council desires to provide an updated schedule of all City fees; and

WHEREAS, the purpose of this resolution is to add, amend or delete certain fees on the fee schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, as follows:

**Section 1
Adoption**

Pursuant to the provisions of Section 10-3-717 UCA, 1953, as amended, the City Council hereby adopts the schedule of fees for certain municipal services provided by the City as set forth under Attachment A, which is attached hereto and by this reference made part of this Resolution.

Specific fees to be added and/or amended are as follows:

Fee Type	Current Fee	Amended/Added Fee
Paramedic Fee	\$1.95	\$5.95
Storm Drain/Flood Control Fee	\$6.25	\$7.25

**Section 2
Update/Adjustment of Fees**

1. Any subsequent fee resolutions for any or all of the fees contained within this fee schedule shall have the effect of updating and/or adjusting the fee schedule accordingly.
2. Any adjustment that is needed for those fees not created by a separate fee resolution shall be accomplished only by amending or repealing this resolution and adoption of a new fee resolution.

**Section 3
Severability**

If any section, sentence, clause, or phrase of this resolution is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not effect the validity or constitutionality of any other section, sentence, clause, or phrase of this resolution.

All resolutions or policies in conflict herewith are hereby repealed.

PASSED AND APPROVED THIS 7TH DAY OF JUNE, 2011.

Eric Richardson, Mayor

ATTEST:

Kim E. Holindrake, City Recorder



CITY OF CEDAR HILLS

TO:	Mayor Richardson and City Council
FROM:	Konrad Hildebrandt, City Manager
DATE:	6/1/2011

SUBJECT:	Review/Action on FY 2011 Budget Amendments
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Rebecca Tehero
BACKGROUND AND FINDINGS: The City is required to keep expenditures within budget. As the Council is aware, accurately forecasting all the expenditures and needs of the community is difficult; therefore, budget amendments may be necessary to comply with State requirements.	
PREVIOUS LEGISLATIVE ACTION:	
FISCAL IMPACT:	
SUPPORTING DOCUMENTS: - FY 2011 Budget Amendments - Resolution amending the FY 2011 Budget	
RECOMMENDATION: To approve the resolution.	
MOTION: Adopt Resolution No. _____A RESOLUTION ADOPTING THE AMENDED 2010-2011 FISCAL YEAR BUDGET FOR THE CITY OF CEDAR HILLS, UTAH.	

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE AMENDED 2010-2011 FISCAL YEAR BUDGET FOR THE CITY OF CEDAR HILLS, UTAH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

Pursuant to §10-6-118, Utah Code, the Amended 2010-2011 Fiscal Year Budget for the General Fund, Capital Projects Fund, Water/Sewer Fund, Motor Pool Fund and Golf Course Fund for the City of Cedar Hills, Utah, is hereby adopted. A copy of said budget amendments is attached hereto (Attachment A), and by this reference made part of this Resolution.

PASSED THIS 7TH DAY OF JUNE, 2011.

APPROVED:

Eric Richardson, Mayor

ATTEST:

Kim E. Holindrake, City Recorder

2011 BUDGET AMENDMENTS

June 7, 2011

ACCOUNT #	DESCRIPTION	ORIGINAL BUDGET	CHANGE	FINAL BUDGET
Recreation Programs				
10-65-400	Recreation Programs Expenditures	\$ (25,000)	\$ (20,000)	\$ (45,000)
10-35-110	Recreation Programs Revenue	\$ 30,000	\$ 20,000	\$ 50,000
Fire & Paramedic Services				
10-55-300	Fire Services	\$ (362,000)	\$ (24,000)	\$ (386,000)
10-55-500	Crossing Guards	\$ (22,400)	\$ 4,000	\$ (18,400)
10-31-100	Property Taxes	\$ 630,000	\$ 20,000	\$ 650,000
Outdoor Movie Screen				
10-65-600	Family Festival	\$ (45,000)	\$ (30,000)	\$ (75,000)
10-35-110	Recreation Programs Revenue	\$ 50,000	\$ 5,000	\$ 55,000
10-31-400	Franchise Taxes	\$ 320,000	\$ 25,000	\$ 345,000
Public Works Building Basement				
40-77-720	Public Works Building	\$ -	\$ (35,000)	\$ (35,000)
40-30-990	Fund Balance	\$ 2,003,000	\$ 35,000	\$ 2,038,000
Transfer of Recreation Impact Fees				
40-95-200	Community Recreation Center	\$ (2,850,000)	\$ 2,850,000	\$ -
40-30-900	Use of Saved Impact Fees	\$ 3,794,366	\$ (350,000)	\$ 3,444,366
40-96-115	Transfer to Community Recreation Fund	\$ -	\$ (2,500,000)	\$ (2,500,000)
Sale of Sunset Room				
75-80-900	Loss on Sale of Asset	\$ -	\$ (33,000)	\$ (33,000)
Water Utilities				
51-73-280	Utilities	\$ (228,000)	\$ (37,500)	\$ (265,500)
51-37-110	Water Fees - Residents	\$ 415,000	\$ 10,000	\$ 425,000
51-37-113	PI Fees - Usage	\$ 415,000	\$ 10,000	\$ 425,000
51-37-114	PI Fees - Base Rate	\$ 465,000	\$ 15,000	\$ 480,000
51-37-115	CUP	\$ 142,500	\$ 2,500	\$ 145,000
TSSD Billings				
51-74-470	TSSD Billings	\$ (508,000)	\$ (30,000)	\$ (538,000)
51-38-110	Sewer Fees - Residents	\$ 850,000	\$ 30,000	\$ 880,000



CITY OF CEDAR HILLS

TO:	Mayor Richardson & City Council
FROM:	Konrad Hildebrandt, City Manager
DATE:	6/1/2011

City Council Memorandum

SUBJECT:	FY 2012 Budget
APPLICANT PRESENTATION:	
STAFF PRESENTATION:	Rebecca Tehero, Finance Director
BACKGROUND AND FINDINGS:	Presentation of the Proposed Fiscal Year 2012 Budget
PREVIOUS LEGISLATIVE ACTION:	
FISCAL IMPACT:	
SUPPORTING DOCUMENTS:	Proposed Fiscal Year 2012 Budget
RECOMMENDATION:	To adopt the resolution
MOTION:	Motion to adopt Resolution _____, a resolution adopting the 2011-2012 Fiscal Year Budget for the City of Cedar Hills, Utah.

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE 2011-2012 FISCAL YEAR BUDGET FOR THE CITY OF CEDAR HILLS, UTAH.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH:

Pursuant to §10-6-118, Utah Code, the 2011-2012 Fiscal Year Budget for the General Fund, Capital Projects Fund, Motor Pool Fund, Sewer/Water Fund, and Recreation Fund for the City of Cedar Hills, Utah, is hereby adopted. A copy of said budget is attached hereto (Attachment A), and by this reference made part of this Resolution.

PASSED THIS 7TH DAY OF JUNE, 2011.

APPROVED:

Eric Richardson, Mayor

ATTEST:

Kim E. Holindrake, City Recorder

GENERAL FUND REVENUES

TAX REVENUE		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-31-100	Property Tax	\$675,440	\$650,212	\$630,000	\$630,000	\$0
10-31-150	Motor Vehicle Tax	\$117,807	\$98,817	\$120,000	\$120,000	\$0
10-31-200	Delinquent Tax	\$75,289	\$41,978	\$75,000	\$75,000	\$0
10-31-250	Penalty & Interest	\$3,897	\$1,984	\$5,000	\$4,000	(\$1,000)
10-31-275	Fees in Lieu of Taxes	\$3,691	\$1,591	\$1,000	\$2,500	\$1,500
10-31-300	Sales & Use Tax	\$902,522	\$792,269	\$950,000	\$1,000,000	\$50,000
10-31-350	Care Tax	\$30,527	\$28,139	\$28,000	\$35,000	\$7,000
10-31-400	Franchise Tax	\$334,355	\$307,973	\$320,000	\$360,000	\$40,000
10-31-500	Telecom Tax	\$112,395	\$100,280	\$120,000	\$125,000	\$5,000
		\$2,255,922	\$2,023,244	\$2,249,000	\$2,351,500	\$102,500
LICENSES & PERMITS		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-32-190	Business License	\$21,060	\$18,835	\$22,000	\$22,000	\$0
10-32-200	Building Permits	\$59,633	\$13,336	\$30,000	\$50,000	\$20,000
10-32-210	Plan Check Fees	\$24,736	\$7,629	\$10,500	\$20,000	\$9,500
10-32-260	Miscellaneous Inspection Fees	\$3,141	\$1,824	\$1,500	\$3,000	\$1,500
		\$108,570	\$41,624	\$64,000	\$95,000	\$31,000
INTERGOVERNMENTAL REVENUE		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-33-400	LPPSD Rent	\$16,200	\$16,200	\$16,200	\$36,200	\$20,000
10-33-500	Class C Roads Fund	\$241,114	\$212,803	\$225,000	\$255,000	\$30,000
10-33-600	State Liquor Tax Allotment	\$5,568	\$5,733	\$5,600	\$5,950	\$350
		\$262,882	\$234,736	\$246,800	\$297,150	\$50,350
CHARGES FOR SERVICES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-34-110	Garbage Fees	\$356,546	\$297,178	\$350,000	\$355,000	\$5,000
10-34-120	Recycling Fees	\$45,695	\$39,930	\$40,000	\$50,000	\$10,000
10-34-200	Penalty Fees	\$5,275	\$2,711	\$2,000	\$2,000	\$0
10-34-300	Application & Processing Fees	\$200	\$0	\$0	\$0	\$0
10-34-350	Zoning Violation Fees	\$4,955	\$4,824	\$0	\$0	\$0
10-34-360	Weed Abatement Fees	\$0	\$606	\$3,000	\$3,000	\$0
10-34-450	Paramedic Fees	\$0	\$47,818	\$55,000	\$175,000	\$120,000
		\$412,671	\$393,068	\$450,000	\$585,000	\$135,000
RECREATION & CULTURE REVENUE		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-35-100	Festival Income	\$11,466	\$525	\$25,000	\$25,000	\$0
10-35-110	Recreation Programs	\$33,923	\$52,254	\$30,000	\$60,000	\$30,000
10-35-120	Other Recreation Revenue	\$50	\$851	\$0	\$0	\$0
		\$45,439	\$53,630	\$55,000	\$85,000	\$30,000
MISCELLANEOUS REVENUE		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-36-100	Interest Income	\$7,887	\$6,951	\$12,000	\$10,000	(\$2,000)
10-36-800	Use of Class C Roads Fund	\$0	\$0	\$332,200	\$136,350	(\$195,850)
10-36-802	Use of Fund Balance	\$0	\$0	\$22,400	\$0	(\$22,400)
10-36-900	Other Income	\$25,271	\$13,683	\$20,000	\$20,000	\$0
		\$33,158	\$20,635	\$386,600	\$166,350	(\$220,250)
GRAND TOTALS		\$3,118,642	\$2,766,936	\$3,451,400	\$3,580,000	\$128,600

GENERAL FUND EXPENDITURES

GENERAL GOVERNMENT EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-40-200	Materials & Supplies	\$8,071	\$7,354	\$12,000	\$12,000	\$0
10-40-210	Dues & Subscriptions	\$0	\$0	\$0	\$10,000	\$10,000
10-40-211	Education & Training	\$0	\$0	\$0	\$3,000	\$3,000
10-40-220	Newsletter/Utility Billing	\$19,706	\$16,716	\$22,000	\$22,000	\$0
10-40-221	Legal Advertising	\$2,386	\$1,037	\$4,000	\$4,000	\$0
10-40-240	Computer/IT Expenses	\$13,840	\$22,399	\$22,400	\$30,000	\$7,600
10-40-250	Repairs & Maintenance (PSB)	\$10,276	\$10,036	\$11,500	\$12,500	\$1,000
10-40-260	Office Equipment	\$8,590	\$6,308	\$11,000	\$20,000	\$9,000
10-40-280	Utilities	\$10,473	\$15,740	\$22,000	\$15,000	(\$7,000)
10-40-281	Postage	\$2,174	\$1,925	\$2,500	\$2,500	\$0
10-40-290	Communications/Telephone	\$5,418	\$6,375	\$9,500	\$16,000	\$6,500
10-40-305	Legal Services	\$69,472	\$40,119	\$74,000	\$75,000	\$1,000
10-40-315	Auditing Services	\$31,000	\$19,500	\$19,500	\$20,500	\$1,000
10-40-330	Professional/Technical	\$29,117	\$57,938	\$71,500	\$25,000	(\$46,500)
10-40-510	Insurance	\$16,653	\$17,230	\$18,500	\$25,000	\$6,500
10-40-975	Bad Debt	\$18,310	\$0	\$2,500	\$2,500	\$0
		\$245,486	\$222,675	\$302,900	\$295,000	(\$7,900)

MAYOR/COUNCIL EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-41-110	Salary & Wages (FT)	\$49,200	\$41,000	\$49,200	\$49,200	\$0
10-41-115	Planning Commission	\$2,030	\$2,000	\$4,200	\$4,200	\$0
10-41-150	Employee Benefits	\$3,972	\$3,583	\$4,000	\$4,850	\$850
10-41-200	Materials & Supplies	\$1,482	\$60	\$1,000	\$1,000	\$0
10-41-210	Dues & Subscriptions	\$0	\$0	\$100	\$0	(\$100)
10-41-211	Education & Training	\$2,651	\$3,943	\$5,500	\$5,500	\$0
10-41-290	Communications/Telephone	\$5,212	\$4,500	\$5,400	\$5,400	\$0
		\$64,547	\$55,086	\$69,400	\$70,150	\$750

ADMINISTRATIVE SERVICES EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-44-110	Salary & Wages (FT)	\$277,881	\$119,749	\$153,600	\$161,900	\$8,300
10-44-111	Overtime	\$410	\$253	\$300	\$350	\$50
10-44-120	Salary & Wages (PT)	\$14,291	\$3,506	\$15,400	\$15,400	\$0
10-44-150	Employee Benefits	\$118,253	\$55,994	\$68,250	\$76,300	\$8,050
10-44-200	Materials & Supplies	\$2,900	\$318	\$1,000	\$1,000	\$0
10-44-210	Dues & Subscriptions	\$2,142	\$1,512	\$1,500	\$1,500	\$0
10-44-211	Education & Training	\$6,029	\$1,727	\$4,000	\$4,000	\$0
10-44-290	Communications/Telephone	\$1,217	\$684	\$1,400	\$1,500	\$100
		\$423,123	\$183,744	\$245,450	\$261,950	\$16,500

ADMINISTRATIVE SERVICES - RECORDER		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-45-110	Salary & Wages (FT)	\$0	\$34,240	\$45,200	\$45,450	\$250
10-45-111	Overtime	\$0	\$0	\$700	\$750	\$50
10-45-120	Salary & Wages (PT)	\$0	\$12,211	\$15,500	\$16,550	\$1,050
10-45-150	Employee Benefits	\$0	\$20,248	\$25,400	\$27,000	\$1,600
10-45-200	Materials & Supplies	\$0	\$847	\$1,000	\$1,000	\$0
10-45-210	Dues & Subscriptions	\$0	\$567	\$700	\$700	\$0
10-45-211	Education & Training	\$0	\$1,772	\$3,000	\$3,000	\$0
10-45-215	Contract Labor	\$1,855	\$1,568	\$3,250	\$3,250	\$0
10-45-250	City Code	\$2,822	\$1,982	\$2,500	\$2,500	\$0

10-45-300	Document Imaging	\$1,049	\$1,049	\$1,200	\$1,050	(\$150)
10-45-350	Other Events	\$0	\$3,125	\$4,000	\$4,000	\$0
10-45-400	Election Expenses	\$8,686	\$0	\$0	\$10,000	\$10,000
		\$14,412	\$77,608	\$102,450	\$115,250	\$12,800

FINANCE DEPARTMENT EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-50-110	Salary & Wages (FT)	\$0	\$79,952	\$104,050	\$113,900	\$9,850
10-50-111	Overtime	\$0	\$0	\$900	\$1,000	\$100
10-50-150	Employee Benefits	\$0	\$39,682	\$48,850	\$61,450	\$12,600
10-50-200	Materials & Supplies	\$0	\$992	\$1,000	\$1,000	\$0
10-50-210	Dues & Subscriptions	\$0	\$500	\$500	\$750	\$250
10-50-211	Education & Training	\$0	\$1,897	\$2,200	\$3,000	\$800
		\$0	\$123,024	\$157,500	\$181,100	\$23,600

PUBLIC SAFETY EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-55-300	Fire Services	\$198,699	\$384,780	\$362,000	\$508,000	\$146,000
10-55-400	Police Services	\$357,238	\$369,728	\$382,000	\$381,000	(\$1,000)
10-55-500	Crossing Guard Expenses	\$14,330	\$11,995	\$22,400	\$16,000	(\$6,400)
10-55-600	Animal Control	\$4,965	\$5,742	\$5,750	\$6,250	\$500
		\$575,232	\$772,245	\$772,150	\$911,250	\$139,100

BUILDING & ZONING EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-60-110	Salary & Wages (FT)	\$83,644	\$58,615	\$78,600	\$78,100	(\$500)
10-60-111	Overtime	\$0	\$0	\$950	\$1,000	\$50
10-60-150	Employee Benefits	\$38,733	\$28,189	\$36,400	\$37,800	\$1,400
10-60-200	Materials & Supplies	\$163	\$68	\$800	\$1,000	\$200
10-60-210	Dues & Subscriptions	\$1,076	\$440	\$1,000	\$1,000	\$0
10-60-211	Education & Training	\$1,175	\$1,049	\$2,000	\$2,000	\$0
10-60-265	Tools & Equipment	\$91	\$0	\$500	\$500	\$0
10-60-290	Communications/Telephone	\$550	\$367	\$700	\$750	\$50
		\$125,433	\$88,728	\$120,950	\$122,150	\$1,200

PUBLIC WORKS EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-61-110	Salary & Wages (FT)	\$194,954	\$88,913	\$118,200	\$125,250	\$7,050
10-61-111	Overtime	\$393	\$431	\$2,600	\$2,700	\$100
10-61-120	Salary & Wages (PT)	\$2,477	\$1,536	\$4,200	\$5,650	\$1,450
10-61-150	Employee Benefits	\$103,354	\$56,174	\$68,750	\$74,900	\$6,150
10-61-200	Materials & Supplies	\$2,845	\$2,594	\$8,100	\$8,000	(\$100)
10-61-210	Dues & Subscriptions	\$215	\$318	\$500	\$500	\$0
10-61-211	Education & Training	\$1,721	\$286	\$2,000	\$2,000	\$0
10-61-250	Repairs & Maintenance (PWB)	\$7,636	\$4,875	\$7,000	\$7,000	\$0
10-61-265	Tools & Equipment	\$4,476	\$242	\$6,000	\$9,500	\$3,500
10-61-280	Utilities (PWB)	\$0	\$0	\$0	\$5,000	\$5,000
10-61-290	Communications/Telephone	\$2,128	\$866	\$1,600	\$2,000	\$400
10-61-310	Engineering Services	\$2,844	\$0	\$2,000	\$2,000	\$0
		\$323,043	\$156,235	\$220,950	\$244,500	\$23,550

STREETS EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-62-410	Street Lights O&M	\$50,601	\$16,012	\$42,000	\$40,000	(\$2,000)
10-62-420	Signs	\$20,632	\$3,243	\$20,000	\$20,000	\$0
10-62-430	Weed Control	\$2,467	\$10	\$3,000	\$3,000	\$0
10-62-440	Streets Expense	\$137,568	\$257,976	\$375,000	\$250,000	(\$125,000)

10-62-450	Snow Removal	\$42,314	\$16,157	\$35,000	\$25,000	(\$10,000)
10-62-460	Street Sweeping	\$7,540	\$2,463	\$10,000	\$10,000	\$0
10-62-470	Sidewalk Maintenance	\$20,056	\$5,974	\$40,000	\$45,000	\$5,000
		\$281,177	\$301,835	\$525,000	\$393,000	(\$132,000)

SOLID WASTE EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-63-300	Solid Waste Services	\$285,454	\$224,189	\$300,000	\$275,000	(\$25,000)
10-63-400	Recycling	\$49,028	\$42,937	\$50,000	\$45,000	(\$5,000)
10-63-975	Bad Debt	\$4,744	\$0	\$2,800	\$4,250	\$1,450
		\$339,226	\$267,127	\$352,800	\$324,250	(\$28,550)

PARKS EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-64-240	Park Supplies & Maintenance	\$118,870	\$92,650	\$125,000	\$135,000	\$10,000
10-64-260	Provo River Canal Trail	\$0	\$0	\$3,100	\$0	(\$3,100)
		\$118,870	\$92,650	\$128,100	\$135,000	\$6,900

COMMUNITY SERVICES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-65-110	Salary & Wages (FT)	\$37,229	\$30,511	\$42,000	\$61,900	\$19,900
10-65-111	Overtime	\$72	\$149	\$500	\$550	\$50
10-65-120	Salary & Wages (PT)	\$5,950	\$3,762	\$17,100	\$17,100	\$0
10-65-150	Employee Benefits	\$13,726	\$13,065	\$16,900	\$39,200	\$22,300
10-65-200	Materials & Supplies	\$0	\$677	\$800	\$1,000	\$200
10-65-210	Dues & Subscriptions	\$50	\$50	\$250	\$250	\$0
10-65-211	Education & Training	\$1,490	\$0	\$1,500	\$1,500	\$0
10-65-300	Recreation Expenses	\$294	\$427	\$500	\$0	(\$500)
10-65-400	Recreation Programs	\$19,181	\$39,036	\$25,000	\$50,000	\$25,000
10-65-500	Library Expenses	\$14,000	\$14,000	\$14,000	\$14,000	\$0
10-65-600	Family Festival Celebration	\$39,251	\$314	\$45,000	\$50,000	\$5,000
10-65-601	Other Events	\$10,278	\$728	\$2,000	\$2,000	\$0
10-65-605	Youth City Council	\$2,358	\$2,620	\$2,500	\$2,500	\$0
		\$143,880	\$105,339	\$168,050	\$240,000	\$71,950

OTHER USES OF FUNDS		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
10-69-910	Transfer to Capital Projects Fund	\$1,026,067	\$75,381	\$178,845	\$154,250	(\$24,595)
10-69-911	Transfer to Motor Pool Fund	\$60,121	\$0	\$78,855	\$132,150	\$53,295
10-69-912	Transfer to Care Tax Reserves	\$0	\$0	\$28,000	\$0	(\$28,000)
		\$1,086,189	\$75,381	\$285,700	\$286,400	\$700

GRAND TOTALS		\$3,740,617	\$2,521,678	\$3,451,400	\$3,580,000	\$128,600
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CAPITAL PROJECTS FUND EXPENDITURES

STREET PROJECTS		FY 2011 YTD	FY 2011	FY 2012	CHANGE
40-78-731	Sidewalk Projects	\$0	\$15,000	\$0	(\$15,000)
40-78-778	Speed Tables	\$0	\$25,000	\$0	(\$25,000)
40-78-779	Street Lights	(\$714)	\$25,000	\$25,000	\$0
40-78-781	Harvey Blvd Widening	\$0	\$500,000	\$500,000	\$0
40-78-783	GIS - Streets	\$0	\$12,200	\$16,350	\$4,150
		(\$714)	\$577,200	\$541,350	(\$35,850)
PARK PROJECTS		FY 2011 YTD	FY 2011	FY 2012	CHANGE
40-80-802	Deerfield Park - Land Purchase	\$0	\$972,000	\$972,000	\$0
40-80-803	Deerfield Park - Development	\$0	\$1,500,000	\$1,500,000	\$0
40-80-819	Sage Vista Park	\$0	\$20,000	\$0	(\$20,000)
40-80-820	Heritage Park - Basketball Court	\$0	\$0	\$40,000	\$40,000
40-80-821	Splash Pad	\$0	\$0	\$350,000	\$350,000
		\$0	\$2,492,000	\$2,862,000	\$370,000
MISCELLANEOUS PROJECTS		FY 2011 YTD	FY 2011	FY 2012	CHANGE
40-95-190	Orchard Commercial Development	\$1,797	\$10,000	\$0	(\$10,000)
40-95-200	Community Recreation Center	\$83,969	\$2,850,000	\$0	(\$2,850,000)
40-95-210	Entrance Sign	\$0	\$3,000	\$0	(\$3,000)
40-77-720	Public Works Building Basement	\$31,723	\$0	\$0	\$0
40-95-220	Civic Center	\$0	\$0	\$550,000	\$550,000
		\$117,489	\$2,863,000	\$550,000	(\$2,313,000)
DEBT SERVICE		FY 2011 YTD	FY 2011	FY 2012	CHANGE
40-98-100	1999 Lease Revenue Bond - PSB	\$40,000	\$40,000	\$400,000	\$360,000
40-98-105	Interest Expense	\$105,147	\$105,850	\$101,450	(\$4,400)
40-98-200	2006 Excise Revenue Bond - PWB	\$60,000	\$60,000	\$65,000	\$5,000
40-98-795	Trustee Fees	\$1,500	\$4,020	\$4,020	\$0
		\$206,647	\$209,870	\$570,470	\$360,601
OTHER USES		FY 2011 YTD	FY 2011	FY 2012	CHANGE
40-96-120	Transfer to the Community Recreation Fund	\$0	\$0	\$2,500,000	\$2,500,000
		\$0	\$0	\$2,500,000	\$2,500,000
GRAND TOTALS		\$	\$	\$	\$
		323,423	6,142,070	7,023,820	881,751

WATER, SEWER, & STORM DRAIN REVENUES

WATER REVENUE		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
51-37-110	Water Fees - Residents	\$438,462	\$356,142	\$415,000	\$440,000	\$25,000
51-37-111	Water Fees - American Fork	\$11,012	\$0	\$18,000	\$18,000	\$0
51-37-112	Water Fees - Contractor	\$4,399	\$750	\$900	\$2,100	\$1,200
51-37-113	PI Fees - Usage	\$352,141	\$352,309	\$415,000	\$440,000	\$25,000
51-37-114	PI Fees - Base Rate	\$496,146	\$398,049	\$465,000	\$495,000	\$30,000
51-37-115	CUP	\$143,995	\$121,227	\$142,500	\$147,500	\$5,000
51-37-160	Water Lateral Inspections	\$1,050	\$375	\$450	\$1,050	\$600
51-37-190	Water Meters	\$5,250	(\$2,225)	\$2,250	\$7,250	\$5,000
51-37-350	Water Impact Fees	\$35,207	\$10,835	\$10,000	\$25,800	\$15,800
		\$1,487,663	\$1,237,463	\$1,469,100	\$1,576,700	\$107,600

STORM DRAIN REVENUE		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
51-35-110	Storm Drain - Residents	\$166,319	\$153,758	\$180,000	\$215,000	\$35,000
		\$166,319	\$153,758	\$180,000	\$215,000	\$35,000

SEWER REVENUE		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
51-38-110	Sewer Fees - Residents	\$687,287	\$731,955	\$850,000	\$880,000	\$30,000
51-38-160	Sewer Lateral Inspections	\$1,050	\$375	\$450	\$1,050	\$600
51-38-660	Sewer Impact Fees - 80 Rod	\$877	\$460	\$200	\$850	\$650
51-38-670	Sewer Impact Fees - S Aqueduct	\$4,102	\$0	\$2,350	\$3,000	\$650
		\$693,316	\$732,790	\$853,000	\$884,900	\$31,900

MISCELLANEOUS REVENUE		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
51-39-200	Penalty Fees	\$55,062	\$41,471	\$55,000	\$55,000	\$0
51-39-410	Interest Income	\$10,764	\$3,790	\$10,000	\$5,000	(\$5,000)
51-39-600	Utility Setup Fees	\$14,574	\$9,620	\$10,000	\$10,000	\$0
51-39-900	Other Income	\$7,191	\$90	\$500	\$2,000	\$1,500
51-39-950	Contribution Income	\$22,800	\$0	\$0	\$11,400	\$11,400
		\$110,390	\$54,971	\$75,500	\$83,400	\$7,900

GRAND TOTALS		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
		\$2,457,689	\$2,178,982	\$ 2,577,600	\$ 2,760,000	\$182,400

WATER, SEWER, & STORM DRAIN EXPENDITURES

WATER EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
51-73-110	Salary & Wages (FT)	\$196,224	\$155,003	\$205,300	\$217,400	\$12,100
51-73-111	Overtime	\$356	\$521	\$3,250	\$3,350	\$100
51-73-120	Salary & Wages (PT)	\$5,941	\$5,220	\$8,600	\$10,400	\$1,800
51-73-150	Employee Benefits	\$111,572	\$91,814	\$113,300	\$125,100	\$11,800
51-73-200	Water Supplies	\$2,465	\$1,874	\$2,500	\$3,500	\$1,000
51-73-210	Dues & Subscriptions	\$1,625	\$955	\$1,700	\$2,000	\$300
51-73-211	Education & Training	\$1,203	\$1,566	\$3,500	\$3,500	\$0
51-73-240	Computer Expenses	\$2,037	\$3,000	\$3,000	\$3,000	\$0
51-73-260	Office Equipment	\$0	\$1,000	\$1,000	\$1,000	\$0
51-73-265	Tools & Equipment	\$981	\$0	\$2,000	\$4,500	\$2,500
51-73-280	Utilities	\$260,010	\$197,639	\$228,000	\$270,000	\$42,000
51-73-282	Blue Stakes	\$824	\$795	\$1,000	\$1,500	\$500
51-73-290	Communications/Telephone	\$1,593	\$1,051	\$2,000	\$2,000	\$0
51-73-310	Engineering Services	(\$50)	\$0	\$1,000	\$1,000	\$0
51-73-330	Professional/Technical	\$5,158	\$10,067	\$14,000	\$6,000	(\$8,000)
51-73-360	Meter Installation & Maintenance	\$6,084	\$14,968	\$10,000	\$30,000	\$20,000
51-73-470	Water Purchases - AF	\$595.75	\$0	\$5,000	\$0	(\$5,000)
51-73-471	Water Purchases - PG	\$14,450	\$17,683	\$15,000	\$17,700	\$2,700
51-73-472	Water Testing	\$3,551	\$2,572	\$6,500	\$6,500	\$0
51-73-510	Insurance	\$14,021	\$10,687	\$11,000	\$12,500	\$1,500
51-73-751	Water Construction Projects/Repair	\$32,308	\$8,578	\$20,000	\$27,500	\$7,500
51-73-800	Supplementary Water	\$114,034	\$115,353	\$125,000	\$120,000	(\$5,000)
51-73-801	PI Expenses	\$33,230	\$5,336	\$15,000	\$15,000	\$0
51-73-900	Credit Card Fees	\$8,813	\$8,954	\$8,000	\$12,000	\$4,000
51-75-799	Trustee Fees	\$3,100	\$3,100	\$3,100	\$4,700	\$1,600
51-75-803	Bond Interest	\$348,295	\$338,216	\$327,900	\$328,350	\$450
51-73-960	Depreciation - Water	\$384,509	\$303,606	\$408,500	\$408,000	(\$500)
51-73-965	Amortization - Bond Costs	\$7,429	\$5,572	\$7,430	\$7,450	\$20
51-73-975	Bad Debt	\$17,524	\$0	\$10,650	\$18,500	\$7,850
		\$1,577,882	\$1,305,127	\$1,563,230	\$1,662,450	\$99,220

STORM DRAIN EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
51-72-110	Salary & Wages (FT)	\$0	\$92,347	\$124,650	\$131,450	\$6,800
51-72-111	Overtime	\$0	\$380	\$2,450	\$2,500	\$50
51-72-120	Salary & Wages (PT)	\$0	\$1,536	\$4,200	\$5,650	\$1,450
51-72-150	Employee Benefits	\$0	\$54,535	\$69,500	\$76,300	\$6,800
51-72-200	Storm Drain Supplies	\$0	\$601	\$1,000	\$3,000	\$2,000
51-72-210	Dues & Subscriptions	\$0	\$1,560	\$2,000	\$2,000	\$0
51-72-211	Education & Training	\$0	\$105	\$500	\$1,000	\$500
51-72-240	Computer Expenses	\$0	\$1,200	\$1,200	\$1,200	\$0
51-72-265	Tools & Equipment	\$0	\$43	\$1,000	\$2,000	\$1,000
51-72-290	Communications/Telephone	\$0	\$686	\$1,400	\$1,500	\$100
51-72-310	Engineering Services	\$0	\$3,350	\$10,000	\$0	(\$10,000)
51-72-330	Professional/Technical	\$0	\$2,674	\$54,500	\$1,000	(\$53,500)
51-72-470	Testing	\$0	\$0	\$200	\$200	\$0
51-72-510	Insurance	\$0	\$4,275	\$4,400	\$5,000	\$600
51-72-751	Storm Drain Maintenance	\$17,461	\$8,976	\$50,000	\$80,000	\$30,000
51-72-960	Depreciation - Storm Drain	\$60,235	\$45,176	\$59,750	\$64,000	\$4,250
51-72-975	Bad Debt	\$1,962	\$0	\$1,300	\$2,500	\$1,200
		\$79,657	\$217,444	\$388,050	\$379,300	(\$8,750)

SEWER EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
51-74-110	Salary & Wages (FT)	\$131,304	\$101,390	\$133,850	\$142,250	\$8,400
51-74-111	Overtime	\$286	\$316	\$2,050	\$2,050	\$0
51-74-120	Salary & Wages (PT)	\$3,900	\$3,475	\$6,400	\$8,000	\$1,600
51-74-150	Employee Benefits	\$73,394	\$58,822	\$72,550	\$80,150	\$7,600
51-74-200	Sewer Supplies	\$1,040	\$833	\$1,000	\$1,000	\$0
51-74-211	Education & Training	\$655	\$245	\$1,500	\$1,500	\$0
51-74-240	Computer Expenses	\$0	\$1,800	\$1,800	\$1,800	\$0
51-74-265	Tools & Equipment	\$506	\$0	\$700	\$1,000	\$300
51-74-280	Utilities	\$1,780	\$97	\$2,100	\$2,000	(\$100)

51-74-281	Postage	\$575	\$0	\$1,500	\$1,500	\$0
51-74-282	Blue Stakes	\$166	\$716	\$0	\$0	\$0
51-74-290	Communications/Telephone	\$1,325	\$0	\$1,400	\$1,500	\$100
51-74-330	Professional/Technical	\$2,260	\$1,535	\$2,000	\$2,000	\$0
51-74-310	Engineering Services	\$0	\$0	\$1,000	\$1,000	\$0
51-74-470	TSSD Billing	\$413,895	\$468,711	\$508,000	\$570,000	\$62,000
51-74-472	Sewer Television Expenses	\$0	\$0	\$2,000	\$2,000	\$0
51-74-510	Insurance	\$14,021	\$6,412	\$6,600	\$7,500	\$900
51-74-752	Sewer Construction Projects	\$0	\$764	\$10,000	\$10,000	\$0
51-74-960	Depreciation - Sewer	\$128,806	\$96,604	\$133,000	\$138,000	\$5,000
51-74-975	Bad Debt	\$8,106	\$0	\$6,050	\$10,000	\$3,950
		\$782,017	\$741,720	\$893,500	\$983,250	\$89,750

NON-OPERATING EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
51-75-820	Transfer to Capital Projects	\$0	\$75,381	\$76,625	\$77,900	\$1,275
51-75-911	Transfer to Motor Pool Fund	\$60,642	\$0	\$72,045	\$57,100	(\$14,945)
		\$60,642	\$75,381	\$148,670	\$135,000	(\$13,670)

GRAND TOTALS		\$ 2,500,198	\$ 2,339,672	\$ 2,993,450	\$ 3,160,000	\$ 166,550
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MOTOR POOL REVENUES

	FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
60-30-100 Contribution from General Fund	\$60,121	\$0	\$78,855	\$132,150	\$53,295
60-30-200 Contribution from Water & Sewer Fund	\$60,642	\$0	\$72,045	\$57,100	(\$14,945)
60-30-300 Contribution from Community Recreation Fund	\$134	\$0	\$2,550	\$2,750	\$200
60-70-205 Gain on Sale of Assets	\$23,354	\$0	\$6,000	\$18,000	\$12,000
	\$144,251	\$0	\$159,450	\$210,000	\$50,550

MOTOR POOL EXPENDITURES

VEHICLE EXPENDITURES	FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
60-40-100 Gas & Oil - Admin	\$5,353	\$4,066	\$5,000	\$7,500	\$2,500
60-40-200 Vehicle Maintenance - Admin	\$420	\$718	\$500	\$1,000	\$500
60-40-300 Insurance - Admin	\$874	\$1,085	\$1,600	\$1,500	(\$100)
60-40-400 Gas & Oil - Bldg/Zoning	\$1,483	\$924	\$1,200	\$1,250	\$50
60-40-500 Vehicle Maintenance - Bldg/Zoning	\$322	\$532	\$550	\$500	(\$50)
60-40-600 Insurance - Bldg/Zoning	\$430	\$525	\$800	\$750	(\$50)
60-40-700 Gas & Oil - PW	\$20,160	\$20,020	\$25,000	\$30,000	\$5,000
60-40-800 Vehicle Maintenance - PW	\$5,527	\$4,464	\$5,000	\$10,000	\$5,000
60-40-900 Insurance - PW	\$4,366	\$4,898	\$5,000	\$7,500	\$2,500
60-40-930 Gas & Oil - Golf	\$0	\$1,075	\$1,500	\$1,500	\$0
60-40-940 Vehicle Maintenance - Golf	\$0	\$0	\$250	\$500	\$250
60-40-950 Insurance - Golf	\$134	\$525	\$800	\$750	(\$50)
60-40-905 Contingency	\$0	\$0	\$1,000	\$1,000	\$0
	\$39,069	\$38,833	\$48,200	\$63,750	\$15,550

EQUIPMENT EXPENDITURES	FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
60-60-400 Rent Expense	\$16,858	\$0	\$16,250	\$16,250	\$0
60-70-200 Depreciation	\$88,324	\$59,825	\$95,000	\$130,000	\$35,000
	\$105,182	\$59,825	\$111,250	\$146,250	\$35,000

GRAND TOTAL	\$144,251	\$98,658	\$159,450	\$210,000	\$50,550
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COMMUNITY RECREATION FUND REVENUES

GOLF REVENUE		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
75-30-100	Green Fees	\$499,732	\$364,899	\$680,000	\$580,000	(\$100,000)
75-30-300	Practice Range	\$27,514	\$18,372	\$30,000	\$35,000	\$5,000
75-30-400	Pro Shop Revenue	\$78,433	\$59,078	\$110,000	\$90,000	(\$20,000)
75-30-500	Snack Shack & Concessions	\$34,547	\$21,968	\$55,000	\$20,000	(\$35,000)
75-30-600	Season Passes	\$27,925	\$20,670	\$40,000	\$50,000	\$10,000
75-30-800	Other Income	\$250	\$0	\$0	\$0	\$0
75-35-400	2005 GO Bond - Property Tax	\$385,260	\$396,406	\$385,250	\$385,000	(250)
		\$1,053,660	\$881,393	\$1,300,250	\$1,160,000	(\$140,250)
EVENTS REVENUE		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
75-30-500	Grill & Concessions	\$0	\$0	\$0	\$40,000	\$40,000
75-30-750	Events Center Rentals	\$11,570	\$4,743	\$8,000	\$70,000	\$62,000
		\$11,570	\$4,743	\$8,000	\$110,000	\$102,000
TRANSFERS IN		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
75-35-300	Transfer from Capital Projects Fund	\$0	\$0	\$0	\$2,500,000	\$2,500,000
		\$0	\$0	\$0	\$2,500,000	\$2,500,000
GRAND TOTAL		\$1,065,230	\$886,135	\$1,308,250	\$3,770,000	\$2,461,750

COMMUNITY RECREATION FUND EXPENDITURES

GOLF EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
75-43-110	Salary & Wages (FT)	\$169,226	\$165,871	\$206,000	\$230,000	\$24,000
75-43-111	Overtime	\$274	\$81	\$1,000	\$1,000	\$0
75-43-120	Salary & Wages (PT)	\$109,472	\$68,343	\$150,000	\$145,000	(\$5,000)
75-43-150	Employee Benefits	\$114,342	\$104,384	\$131,850	\$140,000	\$8,150
75-50-100	Supplies	\$8,646	\$6,459	\$10,000	\$10,000	\$0
75-50-200	Utilities	\$24,844	\$16,658	\$27,000	\$30,000	\$3,000
75-50-400	Miscellaneous Expenses	\$2,834	\$1,725	\$2,500	\$3,000	\$500
75-50-500	Snack Shack & Concessions	\$27,147	\$18,992	\$42,000	\$15,000	(\$27,000)
75-50-600	Credit Card Expenses	\$14,366	\$9,995	\$18,000	\$15,000	(\$3,000)
75-50-700	Pro Shop	\$41,526	\$16,362	\$45,000	\$45,000	\$0
75-60-100	Golf Course Repairs & Maintenance	\$31,836	\$18,028	\$37,500	\$60,000	\$22,500
75-60-200	Fertilizer & Chemicals	\$23,969	\$15,478	\$33,000	\$30,000	(\$3,000)
75-60-300	Water & Pumping Costs	\$12,251	\$8,669	\$20,000	\$15,000	(\$5,000)
75-60-500	Petroleum & Oil	\$12,683	\$8,213	\$14,000	\$16,000	\$2,000
75-60-600	Equipment Repair & Replacement	\$27,814	\$13,343	\$22,000	\$22,000	\$0
75-60-700	Equipment Rental	\$379	\$1,086	\$2,650	\$2,500	(\$150)
75-60-750	Insurance	\$1,696	\$2,373	\$2,000	\$5,000	\$3,000
75-60-900	Cart Battery Replacement	\$7,552	\$312	\$10,000	\$10,000	\$0
75-70-100	Dues & Subscriptions	\$4,599	\$3,471	\$3,500	\$3,500	\$0
75-70-200	Printing	\$583	\$587	\$2,000	\$2,000	\$0
75-70-300	Travel/Training	\$609	\$914	\$2,500	\$2,500	\$0
75-70-400	Licenses & Fees	\$971	\$1,000	\$2,000	\$2,000	\$0
75-70-500	Computers/Phones	\$5,355	\$3,233	\$6,000	\$6,000	\$0
75-70-600	Advertising	\$23,901	\$31,474	\$32,000	\$32,000	\$0
75-80-200	Clubhouse Lease Payment	\$13,008	\$9,841	\$13,050	\$5,300	(\$7,750)
75-80-300	Cart Lease payment - Interest	\$0	\$7,826	\$14,500	\$8,700	(\$5,800)
75-80-400	Maintenance Equipment Lease - Interest	\$0	\$2,569	\$2,850	\$400	(\$2,450)
75-80-450	Trustee Fees	\$450	\$450	\$450	\$450	\$0
75-80-500	2005 GO Bond Interest	\$262,683	\$242,620	\$242,650	\$237,300	(\$5,350)
75-80-501	Amortization Expense	\$4,097	\$3,073	\$4,100	\$4,100	\$0
75-80-505	Interest Expense	\$0	\$0	\$3,000	\$3,000	\$0
75-80-550	Depreciation Expense	\$290,643	\$189,627	\$252,100	\$255,500	\$3,400
75-80-911	Transfer to Motor Pool Fund	\$134	\$0	\$2,550	\$2,750	\$200
		\$1,237,888	\$973,060	\$1,357,750	\$1,360,000	\$2,250
EVENTS EXPENDITURES		FY 2010 ACTUAL	FY 2011 YTD ACTUAL	FY 2011 BUDGET	FY 2012 BUDGET	CHANGE
75-43-110	Salary & Wages (FT)	\$0	\$0	\$0	\$20,000	\$20,000
75-43-120	Salary & Wages (PT)	\$0	\$0	\$0	\$15,000	\$15,000
75-43-150	Employee Benefits	\$0	\$0	\$0	\$15,000	\$15,000
75-50-100	Supplies	\$0	\$0	\$0	\$2,000	\$2,000
75-50-500	Grill & Concessions	\$0	\$0	\$0	\$30,000	\$30,000
75-50-600	Credit Card Expenses	\$0	\$0	\$0	\$1,000	\$1,000
75-50-800	Building Maintenance	\$981	\$314	\$2,000	\$2,000	\$0
75-70-600	Advertising	\$0	\$0	\$0	\$10,000	\$10,000
75-80-550	Depreciation Expense	\$0	\$0	\$0	\$15,000	\$15,000
75-80-900	Loss on Sale of Asset	\$0	\$32,921	\$0	\$0	\$0
		\$981	\$33,235	\$2,000	\$110,000	\$108,000
GRAND TOTAL		\$1,238,869	\$1,006,295	\$1,359,750	\$1,470,000	\$110,250



CITY OF CEDAR HILLS

TO:	Mayor and City Council
FROM:	Greg Robinson, Assistant City Manager
DATE:	6/7/2011

City Council Agenda Item

SUBJECT:	Review/Action on Amendments to the City Code, Title 2, Chapter 3, Youth City Council Advisory Committee
APPLICANT PRESENTATION:	N/A
STAFF PRESENTATION:	Greg Robinson, Assistant City Manager
BACKGROUND AND FINDINGS: The new Youth City Council (YCC) term is beginning and as part of that Staff has reviewed the current bylaws and is recommending the attached changes be made.	
PREVIOUS LEGISLATIVE ACTION: N/A	
FISCAL IMPACT: N/A	
SUPPORTING DOCUMENTS: The YCC bylaws showing changes	
RECOMMENDATION: Review the recommended bylaw changes for the YCC.	
MOTION: To approve/not approve the proposed changes to Cedar Hills City Code Title 2, Chapter 3, Youth City Council Advisory Committee.	

Chapter 3 YOUTH CITY COUNCIL ADVISORY COMMITTEE

2-3-1: ESTABLISHED; MEMBERSHIP:

The youth city council (YCC) of the City of Cedar Hills is hereby established on October 14, 2003. The YCC shall consist of one (1) or two (2) YCC mayors, YCC members, and other appointed officers. (Ord. 5-6-2008A, 5-6-2008)

2-3-2: APPOINTMENTS:

YCC appointments shall be made as follows:

A. Minimum Requirements: YCC members must be high school students, residents of the city, and ~~maintain a 2.0 grade point average~~ be in good academic standing.

B. Presentation: Those candidates interested in the position of YCC mayor, or YCC city council shall present themselves to their group of peers after returning a completed application. This presentation will also be heard by a YCC adult advisory committee, compiled of community volunteers organized by the YCC advisor. The results of the peer and YCC adult advisory committee will influence the YCC advisor's recommendation to the mayor.

C. Names Submitted To Mayor: The YCC advisor, with the ~~advice and consent~~ recommendation of the YCC and YCC adult advisory committee, shall submit names for YCC appointments to the mayor.

D. Appointment: YCC ~~members~~ mayor(s) shall be appointed by the mayor, ~~with the advice and consent of the city council~~. (Ord. 10-14-2003A, 10-14-2003)

2-3-3: TERM OF OFFICE:

A. The term of office for YCC members shall be one year beginning the first week of ~~May~~ July and ending the last week of ~~April~~ June the following year, with the option of applying for subsequent terms.

~~B. Each term shall continue until a successor is chosen and qualified~~, except in the case of the member's resignation, removal or disqualification from holding office. (Ord. 5-6-2008A, 5-6-2008)

2-3-4: DUTIES AND RESPONSIBILITIES:

The YCC shall act in an advisory capacity to the city council and shall have the following duties and responsibilities:

- A. To advise the city council on issues that affect the youth in the community city.
- B. To act as liaisons between the youth community and the city council.
- C. To identify and advocate for the needs of youth in the community city.
- D. To identify and carry out service projects, events and activities that are important to the youth of the city.
- E. To represent the city and the youth of this community city when visiting other agencies or programs.
- ~~F. To provide the community with various services.~~
- G. To train as future leaders and attend workshops, conferences, forums, seminars and meetings that further leadership skills. (Ord. 10-14-2003A, 10-14-2003)

2-3-5: ATTENDANCE REQUIREMENTS AND DISMISSALS:

Members of the YCC shall be required to maintain a positive attendance record to meetings, and represent the YCC in a positive manner.

A. Notice of Nonattendance: If members are unable to attend a scheduled meeting, they must call contact the YCC advisor prior to the meeting, or if in the case of an emergency, up to ~~one~~ three days following the meeting, to excuse their absence.

B. Unexcused Number Permitted: A total of three (3) unexcused absences shall constitute grounds for dismissal from the youth city council.

C. Excused Percentage Permitted: All excused absences should be limited to an amount that allows a member to maintain at least a seventy five percent (75%) attendance rate. If excused absences reach a total that prevent a member from keeping an attendance rate of seventy five percent (75%), it shall constitute grounds for dismissal from the youth city council.

D. Exceptions For Special Circumstances: In special circumstances, exceptions can be made to this rule as determined by the ~~YCC and~~ YCC advisor or a leave of absence may be given to facilitate absences that will be of significant duration. (Ord. 10-14-2003A, 10-14-2003)

2-3-6: OFFICERS AND DUTIES:

A. YCC Mayors: The first YCC mayor shall preside as acting mayor for the first six (6) months of office fulfilling certain duties. The first YCC mayor shall call each meeting to order, preside over all meetings, create agendas along with the YCC advisor and YCC recorder, work closely with the YCC advisor and the YCC members, and oversee and direct specified YCC projects. The second

mayor, during the first six (6) months, shall be a voting member in the YCC. At the end of the first six (6) months, the two (2) mayors shall switch duties and responsibilities for the remaining six (6) months. They shall fulfill the responsibilities of the other when one is not present and shall coordinate with each other regularly.

B. YCC Mayor Pro Tempore: When the need arises, a mayor pro tempore shall be appointed by the YCC advisor. The YCC mayor pro tempore shall assume the responsibilities and duties of the YCC mayors when the YCC mayors are absent, resign or are incapable. The YCC mayor pro tempore shall work closely with the YCC mayors and YCC advisor to oversee all other elected officers.

C. YCC Members: YCC members are required to fulfill one term.

D. YCC Recorder: The YCC recorder shall be responsible for the posting and distribution of agendas and minutes and the recording of meetings and other archives. The YCC recorder shall inform the general membership of changes to meeting and other events through phone calls, e-mails, etc.

E. YCC Treasurer: The YCC treasurer shall maintain and keep current records of the YCC expenditures and revenues. Biannually and when necessary, the YCC treasurer shall prepare a YCC treasurer's report to the YCC and city council. The YCC treasurer will also work with the YCC mayors and YCC advisor to develop an annual budget for the city council's approval.

F. YCC Publicity Chair: The YCC publicity chair shall work with the YCC mayors on the development, publishing and distribution of promotional material such as flyers, posters, announcements, etc. The YCC publicity chair shall send announcements, invitations and other materials pertaining to special events to the general membership and other agencies. Prior to releasing materials, the YCC publicity chair shall present material to the YCC for approval.

G. Other Officers As Needed: The YCC advisor shall select other officer titles as the need arises. (Ord. 5-6-2008A, 5-6-2008)

2-3-7: VOTING:

A. Number Permitted: Each member of the YCC shall have one vote.

B. Quorum: Fifty one percent (51%) of the voting membership of the YCC shall constitute a quorum.

C. Minimum Number Of Votes Required: The minimum number of votes required to take any action shall be four (4).

D. Tie Vote: In the event of a tie, the acting YCC mayor will make the deciding vote. (Ord. 5-6-2008A, 5-6-2008)

2-3-8: MEETINGS:

A. Schedule: The YCC will hold meetings each month, at a designated place and time set by the YCC and publicized to its members at least twenty four (24) hours prior to the meeting. The YCC annual meeting schedule will be approved in July at the beginning of the YCC term.

B. Agenda: The YCC shall work from an agenda prepared in advance by the YCC recorder with the advice of the YCC Mayor(s) and YCC advisor.

C. Conduct: The YCC will conduct meetings in similar fashion to the city council, following "Robert's Rules of Order".

D. Special Meetings: Special meetings may be called on the request of any three (3) YCC members and consent of the YCC advisor; provided, that all YCC members receive not less than twenty four (24) hours' notice of such special meeting.

E. Changes: The YCC may at any time, by majority vote of a quorum, change the regular meeting days and time to better accommodate the needs of the membership, as long as the facilities are available. (Ord. 5-6-2008A, 5-6-2008)

2-3-9: AMENDMENTS TO BYLAWS:

A. Proposal: Amendments to the bylaws may be proposed by any individual member of the YCC. Proposals to amend the bylaws must be submitted in writing and be submitted to all members of the YCC.

B. Majority Vote Required: Amendments to the bylaws require a majority vote to recommend to the city council. This recommendation shall be submitted to the city council for approval.

C. Filing: All amendments to the bylaws shall be filed with the city recorder and the YCC advisor. (Ord. 10-14-2003A, 10-14-2003)

2-3-10: ASSISTANCE PROVIDED BY COMMUNITY SERVICES DEPARTMENT:

The community services department shall render reasonable assistance to the youth city council. The department may make available staff support to the YCC in order to fulfill its functions and duties, provided such staff and clerical support is available. (Ord. 10-14-2003A, 10-14-2003)