

**PUBLIC HEARING AND CITY COUNCIL MEETING**  
**Tuesday, August 18, 2009 7:00 p.m.**  
**Public Safety Building**  
**3925 W Cedar Hills Drive, Cedar Hills, Utah**

*This meeting may be held electronically via telephone to permit one or more of the council members to participate.*

NOTICE is hereby given that the City Council of the City of Cedar Hills, Utah, will hold a Public Hearing followed by their Regular City Council Meeting on Tuesday, August 18, 2009, beginning at 7:00 p.m.

**COUNCIL MEETING**

1. Call to Order, Invocation and Pledge
2. Public Comment: Time has been set aside for the public to express their ideas, concerns, and comments (Comments limited to 3 minutes per person with a total of 30 minutes for this item).

**PUBLIC HEARINGS**

3. Proposed Special Events Ordinance

**CONSENT AGENDA**

4. Minutes from the August 4, 2009, Regular City Council Meeting

**SCHEDULED ITEMS**

5. Review/Action on a Water Regeneration Project
6. Review/Action on the Welcome to Cedar Hills Sign requirement for Phillips Edison Located at the Northeast Corner of Cedar Hills Drive and 4800 West
7. Review/Action on Bid Bond for Vancon, Inc.
8. Review/Action on a Special Events Ordinance
9. Review/Action on Resolution Adopting Fees (business licensing fees)
10. Review/Action on Board/Committee Appointments - Board of Adjustment
11. Review/Action on Cedar Hills Golf Course Items
12. Review/Action on Resolution Proclaiming September 6 - 13, 2009, as Childhood Cancer Awareness Week
13. Review/Action on Median Alteration on Briggs Boulevard and Nielson Boulevard
14. Review/Action on Resolution for a Healthy Cedar Hills
15. Review/Action on Resolution to Amend the City's Retirement Coverage Date
16. City Manager Report and Discussion

**MAYOR AND COUNCIL REPORTS**

17. Board and Committee Reports

**EXECUTIVE SESSION**

18. Motion to go into Executive Session, Pursuant to Utah State Code 52-4-205  
\* \* \* EXECUTIVE SESSION \* \* \*
19. Motion to Adjourn Executive Session and Reconvene City Council Meeting

**ADJOURNMENT**

20. Adjourn

Posted this 13th day of August, 2009.

\_\_\_\_\_  
Kim E. Holindrake, City Recorder

- Supporting documentation for this agenda is posted on the City's Web Site at [www.cedarhills.org](http://www.cedarhills.org).
- In accordance with the Americans with Disabilities Act, the City of Cedar Hills will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at least 48 hours in advance of the meeting to be held.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David Bunker, City Engineer/PW Director
<b>DATE:</b>	8/18/2009

## City Council Agenda Item

<b>SUBJECT:</b>	North Utah County Recharge Project
<b>APPLICANT PRESENTATION:</b>	Matt Shipp, P.E.
<b>STAFF PRESENTATION:</b>	David Bunker, City Engineer/Public Works Director
<b>BACKGROUND AND FINDINGS:</b>	
<p>An effort has been made to form a coalition of cities and the Central Utah Water Conservancy District, that have an interest in groundwater recharge. The intent would be to use the debris basin at the mouth of AF Canyon as a recharge zone. Using winter water flows or excess water from the cities systems, water would be held in the basin, which will then percolate into the groundwater. Through application to the State of Utah, water that has been injected into the recharge zone, could then be withdrawn in various wells throughout the recharge zone.</p>	
<b>PREVIOUS LEGISLATIVE ACTION:</b>	
<p>The item has been presented before. However, council asked that a representative from Highland bring further information for review.</p>	
<b>FISCAL IMPACT:</b>	
<p>The fiscal impact will be an initial \$20,000.</p>	
<b>SUPPORTING DOCUMENTS:</b>	
<p>None</p>	
<b>RECOMMENDATION:</b>	
<p>Click here to enter text.</p>	
<b>MOTION:</b>	
<p>To approve/not approve the expenditure of approximately \$20,000 for the participation of a groundwater recharge study based on information as presented by Matt Shipp, Highland City Engineer subject to . . .</p>	



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Greg Robinson, Assistant to the City Manager
<b>DATE:</b>	8/18/2009

## City Council Agenda Item

<b>SUBJECT:</b>	Review/Action on the Cedar Hills Entrance Sign - Phillips Edison
<b>APPLICANT PRESENTATION:</b>	Chris Grzybowski, Philips Edison Development Project Manager
<b>STAFF PRESENTATION:</b>	Greg Robinson, Assistant to the City Manager, Planning
<b>BACKGROUND AND FINDINGS:</b> Phillips Edison is back to finalize plans for the city entrance sign. From the last city council meeting a sign similar to Holladay City's entrance sign was discussed and suggested as a preferred style.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> May 15, 2007 – Final Site Plan Approval July 14, 2009 – Design reviewed by the City Council	
<b>FISCAL IMPACT:</b> N/A	
<b>SUPPORTING DOCUMENTS:</b> Drawings will be provided at the meeting, or will be provided electronically before the day of the meeting.	
<b>RECOMMENDATION:</b> Review and design for a standard that you would like to see for every entrance sign to the city.	
<b>MOTION:</b> To approve/not approve the proposed entrance sign to include... ...for the northeast corner of Cedar Hills Drive and 4800 West.	





# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David H. Bunker, City Engineer
<b>DATE:</b>	8/18/2009

## City Council Agenda Item

<b>SUBJECT:</b>	Costs for Vancon Inc. Bid Withdrawl
<b>APPLICANT PRESENTATION:</b>	None
<b>STAFF PRESENTATION:</b>	David Bunker
<b>BACKGROUND AND FINDINGS:</b> <p>This item was continued from the May 5, 2009 City Council Meeting. Council has asked staff to prepare a list of costs that have been incurred in order to facilitate the withdrawl of Vancon Inc, bid and award the project to Hills Construction.</p> <p>At this time, the only identifiable costs associated with the VanCon bid withdrawl are the additional review costs, which total \$1,405. No additional water from the CUP will need to be purchased. Staff also feels that any delays in the completion of the project at this point are the responsibility of the current contractor Hills Construction.</p>	
<b>PREVIOUS LEGISLATIVE ACTION:</b> <p>Action to request the bid security bond be remitted to the City 3/17/09. Amount of the bid security bond is \$13,500.</p>	
<b>FISCAL IMPACT:</b> <p>Additional review costs of \$1,405.</p>	
<b>SUPPORTING DOCUMENTS:</b> <p>N/A.</p>	
<b>RECOMMENDATION:</b> <p>Staff recommends City Council review the bid security procedures and costs to determine an adequate bond amount to cover costs incurred. Actual costs to date are \$1,405.</p>	
<b>MOTION:</b> <p>To retain/not retain the VanCon Inc. bid security bond in the amount of \$_____ for the Cottonwood Pumphouse Well project.</p>	



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Greg Robinson, Assistant City Manager
<b>DATE:</b>	8/18/2009

## City Council Agenda Item

<b>SUBJECT:</b>	Review/Action on a Special Events Ordinance
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Greg Robinson, Assistant City Manager
<b>BACKGROUND AND FINDINGS:</b> As requested by the City Council, the Planning Commission and Staff have reviewed and developed a special events ordinance that is heavily based on an ordinance in Holladay, Utah. The ordinance will give the city enough flexibility to allow events into the city while still allowing the city to reject applications that do not meet city standards. The ordinance is intended to reduce the city's exposure to liability and to put the responsibility of properly planning an event on the applicant.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> 7/30/2009 – Planning Commission sent it on to the City Council with a positive recommendation.	
<b>FISCAL IMPACT:</b> \$100 Application Fee	
<b>SUPPORTING DOCUMENTS:</b> Proposed Ordinance	
<b>RECOMMENDATION:</b> Review carefully the Special Events Ordinance because this will open the door to other entities that will want to use city property for other events and we will want to maintain the beauty of our parks, and other city facilities.	
<b>MOTION:</b> To approve Ordinance Number _____ amending Title 10 of the City Code of the City of Cedar Hills, Utah, Zoning Regulations.	

# Chapter \_\_\_\_

## **SPECIAL EVENTS**

### **\_\_\_\_.\_\_\_\_.01: PURPOSE:**

The purpose and intent of this chapter is to establish reasonable and uniform regulations governing the time, place and manner of holding special events on city streets and on city property, in order to promote, protect and assure the safety and convenience of the people in their use of public streets and places.

### **\_\_\_\_.\_\_\_\_.02: APPLICATION OF PROVISIONS:**

This chapter imposes regulatory requirements on certain activities which are held on city streets and property and which are defined as "special events". The requirements imposed by this chapter do not alter, supersede or nullify any requirements contained in other statutes, ordinances or regulations which may also regulate these same activities. These requirements shall be applied in a content neutral manner and without discrimination as to race, religion, sex, national origin, political affiliation or other unlawful discriminatory classification.

### **\_\_\_\_.\_\_\_\_.03: DEFINITIONS:**

For the purpose of this chapter, the following words shall have the following meanings:

**ATHLETIC EVENT:** An organized competitive or recreational event in which a group of people collectively engage in a sport or form of physical exercise, including, but not limited to, running, jogging, walking, bicycling or skating, on any city street or city property.

**ENTERTAINMENT EVENT:** An organized event having as its primary purpose the entertainment or amusement of a group of people, including, but not limited to, parades, carnivals, fairs, concerts, block parties or neighborhood gatherings, on any city street or city property.

**POLITICAL EVENT:** An organized event, not including an athletic or entertainment event, having as its primary purpose the exercise of expressive activities of a political nature, including, but not limited to, speech making, picketing, protesting, marching, demonstrating or debating public issues, on any city street or city property.

**SPECIAL EVENT:** Any athletic event, entertainment event or political event, whether held for profit, nonprofit or charitable purposes.

### **\_\_\_\_.\_\_\_\_.04: PERMIT REQUIRED:**

It is unlawful for any person, corporation, partnership, association or other entity, public

or private, to promote, advertise or hold a special event without first obtaining a special event permit and paying the fees as required in this chapter.

**\_\_\_\_.\_\_\_\_.05: EXEMPTION FROM PERMIT REQUIREMENT:**

The provisions of this chapter shall not be applied to regulate the use of traditional public forums as alternative channels of communication by the public, provided such use is for the free exercise of constitutionally protected activities and does not disrupt or interfere with traffic on public streets or the use of public places by other members of the public.

**\_\_\_\_.\_\_\_\_.06: PERMIT; APPLICATION PROCEDURES:**

A. Form; Information: All applications for special event permits shall be made on a special event permit application form prescribed by the city and shall include the following information:

1. Type and description of event;
2. Name of the sponsoring entity, contact person, address and telephone number;
3. Name of the promoting entity, contact person, address and telephone number;
4. Proposed date, together with beginning and ending times;
5. Proposed location, including barricade plan and route map;
6. Estimated numbers of event staff, participants and spectators;
7. Admission fee, donation, or other consideration to be charged or requested;
8. Signature of applicant; and
9. If the event is a block party, applicant must collect and submit with the application form a list of signatures consenting to the street closure from all neighbors whose vehicular access to their property is affected by the street closure.

B. Obtain From the Building and Zoning Department: Special event permit application forms may be obtained from the Building and Zoning Department.

- C. Submission; Time Limit: Completed application forms shall be submitted to the department at least sixty (60) calendar days before the event is scheduled to take place, in order to allow sufficient time to process the application and to allow timely appeal to the City Manager in the event the application is denied. Applications submitted less than sixty (60) calendar days prior to the scheduled event shall be denied unless the applicant demonstrates to the city manager that compliance with the sixty (60) day deadline was impractical or impossible due to the nature of the event.
- D. Advertising: No advertising of a special event shall be permitted until city approval of the special event is granted and a special event permit is issued.
- E. Multiple Jurisdictions: Special events which cross or involve multiple governmental jurisdictions shall be approved only if the applicant also obtains formal authorization from all respective governing bodies.

#### **\_\_\_.\_\_\_.07: PERMIT; APPLICATION PROCESSING:**

- A. Approval of Agencies: Upon receipt of a special event permit application, the Building and Zoning department shall circulate copies of the application to the following agencies for the purpose of obtaining their approval or disapproval of the proposed special event, and must bring to the evidence to the Building and Zoning Department of approval:
1. Utah County-county health department;
  2. The city law enforcement services provider;
  3. The city fire service provider; and
  4. Any other city department which is to provide a service in connection with the special event.
- B. Considerations: In reviewing an application, the departments involved shall consider the following:
1. The impact of the special event on the traffic, security, health and safety of the public;

2. A determination by the department of appropriate and reasonable requirements for the mitigation of traffic, security, health and safety concerns, and an evaluation of the measures proposed by the applicant to satisfy those requirements;
  3. The demonstrated ability of the applicant to comply with requirements necessary to protect the safety, health and welfare of the public;
  4. The location and duration of the special event and the city's ability to accommodate the event with the necessary resources; and
  5. Other previously approved special events that could cause scheduling conflicts during the same period and cause over extension of the city's resources.
- C. Additional Requirements Or Conditions: The agencies or departments involved in reviewing an application may impose additional requirements or conditions necessary to protect the public interest by ensuring traffic management, security of property, or the health and safety of the public.

**\_\_\_. \_\_\_.08: PERMIT; FEES:**

- A. Fee: Each initial application for a special event permit shall be accompanied by a nonrefundable fee of one hundred dollars (\$100.00) to defray the administrative costs of processing the application.
- B. Protection Fees: In order to promote, protect and assure the safety and convenience of the people in their use of public streets and places, the city shall coordinate the use of professional peace officers if the special event requires traffic control or police protection and an additional fee shall be charged by the city to cover the costs incurred. The city shall specify the fee required upon its approval of the special event permit application, based upon the number of officers and amount of support equipment required by such factors as: the date and time of the event; the route location and length; the anticipated traffic and weather conditions; the estimated number of participants and spectators; the nature, composition, format and configuration of the event; and the estimated time for the event. The fee charged for traffic control or police protection shall be paid prior to the issuing of the special event permit.
- C. Additional Fees: Additional fees may be charged by the Utah County-county health department or other city departments or service providers. Such additional fees shall be specified at the time the department approves the special event permit application and shall be paid directly to the agency prior to the issuing of the special event permit.
- D. Exempt From Fees: The following special events shall be exempt from the fees set forth in this section:

1. Political events;
2. Parades of less than one mile in length;
3. School events in the immediate area of the school;
4. Events sponsored in whole by the city; and
5. Block parties.
6. Approved community events at the discretion of the City Manager or his/her designee.

### **\_\_\_.\_\_\_.09: PERMIT; APPROVAL AND ISSUANCE:**

- A. Approval; Issuance: A special event permit application shall be approved and a permit shall be issued to the applicant by the department upon approval by all affected departments and compliance with the requirements of this chapter. The department shall notify the city manager, the city council and all affected agencies of all special events permits issued pursuant to this chapter.
- B. Reasons For Denial Specified: If a special event permit application is denied by the department, the reason or reasons for denial shall be provided in writing to the applicant.
- C. Authority To Deny: The city reserves the right to deny permit applications for proposed special events which pose a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public.

### **\_\_\_.\_\_\_.10: PERMIT; LIABILITY INSURANCE AND INDEMNIFICATION:**

- A. Certificate Of Insurance: No special event permit shall be issued unless and until the applicant has submitted to the department a certificate of insurance, listing the city as an additional insured, on an occurrence policy issued by an insurance company authorized to do business in the state, showing comprehensive general liability and property damage coverage for the event with minimum limits of: two hundred fifty thousand dollars (\$250,000.00) for injury or death for one person in any one occurrence; five hundred thousand dollars (\$500,000.00) for injury or death for two (2) or more persons in any one occurrence; and one hundred thousand dollars (\$100,000.00) for property damage in any one occurrence.

B. Exemptions: The following special events shall be exempt from the insurance requirements set forth in this section;

1. Political events;
2. Parades of less than one mile in length;
3. School events in the immediate area of the school;
4. Events sponsored in whole by the city; and
5. Block parties.

C. Save Harmless Agreement: In consideration for the issuing of a special event permit and the use of city streets or property, the applicant agrees to indemnify, save harmless and defend the city, its officers, employees, and volunteers against any claim for loss, damage or expense (including, without limitation, the city attorney fees and costs, if any) sustained by any person on account of injury, death or property damage occurring by reason of or arising out of the special event.

#### **\_\_\_.\_\_\_.11: APPEAL PROCEDURES:**

Any permit applicant desiring to appeal an administrative decision of the department concerning the denial of a special event permit may petition the city manager. All appeals shall be in writing, shall state the specific grounds for the appeal, and shall be filed in the city office within seven (7) calendar days after the date the applicant received notice of the administrative denial. An applicant aggrieved by the decision of the city manager may seek judicial review of such decision pursuant to rule 65(b), Utah rules of civil procedure, or any other applicable ordinance, statute or rule providing for such review.

#### **\_\_\_.\_\_\_.12: CITY LIABILITY:**

By issuing a special event permit, the city makes no guarantees and assumes no liability for the safety of participants or spectators of special events.

#### **\_\_\_.\_\_\_.13: VIOLATION; PENALTY:**

A violation of section \_\_\_.\_\_\_.04 of this chapter shall be a misdemeanor. Failure to obtain a permit as required by this chapter may also result in enforcement action by the city or its designee which, in its discretion, may stop an event which has not been issued a permit and/or may issue citations where event staff or participants violate other state

statutes or city ordinances, including, but not limited to, traffic rules and regulations, disturbing the peace, public nuisance, failure to disperse, trespass, or other health and safety regulations.



# CITY OF CEDAR HILLS

<b>TO:</b>	City Council
<b>FROM:</b>	Brad Kearl
<b>DATE:</b>	August 18, 2009

## City Council Agenda Item

<b>SUBJECT:</b>	Business License Fee Analysis
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Brad Kearl - CBLO
<b>BACKGROUND AND FINDINGS:</b>	
<p>In order to cover the cost associated with Business Licensing, staff has conducted an analysis of last year's revenue and expenditures. It was determined that each home based business was costing an average of \$62 and was only being charged \$55. The current base rate for Home businesses, according to the City Fee Schedule, is \$50. For a Home-Based Business, there is an additional \$5 fee. Staff was instructed to create a tiered system for Home-Based Businesses. Non-impact (Home Office); Low Impact (1 business related vehicle); Moderate Impact (1-2 employee/client); High Impact (Multiple vehicles/ Noise) Staff recommended fee table. (enclosed)</p>	
<b>PREVIOUS LEGISLATIVE ACTION:</b>	
<p>To approve a fee change for Home-Based businesses, but to also construct a tiered system in order to apply appropriate fees for types of businesses and their impact on the community.</p>	
<b>FISCAL IMPACT:</b>	
<p>\$20 Non-Impact- \$65 Low Impact- \$150 Moderate Impact- \$340 High Impact</p>	
<b>SUPPORTING DOCUMENTS:</b>	
<p>See attached Fee Analysis</p>	
<b>RECOMMENDATION:</b>	
<p>To consider fee changes for Home-Based businesses based on the impact the businesses have on the community. However, staff recommends the previous non-tiered proposal.</p>	
<b>MOTION:</b>	
<p>Motion to approve the business license fee rate changes.</p>	

## **Business License Fee Analysis - FY09**

Commercial Businesses	10
Home Business requiring inspection	37
Home Office	207
Total Home Based Businesses	244
Average Total Businesses	254

**Business License Revenue** \$ **18,520.00**

### Business License Expenditures

Administrative	\$ 13,000.00
Training Seminars	\$ 1,263.00
Materials and Supplies	\$ 961.00
Inspections	\$ 1,056.00
Utah Business License	\$ 25.00
<b>Total Business License Expenditures</b>	<b>\$ 16,305.00</b>

<b>Avg. City Cost per Home Based Business</b>	<b>\$ 64.19</b>
Revenue per Home Based Business	\$ 55.00
Current annual Home Business License fee	\$ 55.00 (\$50 base+\$5)
Proposed Increase for Home Business	\$ 65.00 (\$55 base+\$10)

Total Cost per Home Based Business	\$ 15,663.07
Current Total Revenue Home Based Businesses	\$ 14,025.00
Total proposed increase of \$10 per Home business	\$ 2,550.00
<b>Total</b>	<b>\$ 16,575.00</b>

### Proposed Fees For Home-Based Businesses

<b>Non-Impact Fee (Home Office)</b>	<b>\$</b>	<b>20.00</b>	<b>100</b>	<b>\$</b>	<b>2,000.00</b>
<b>Low Impact Fee (1 business related vehicle)</b>	<b>\$</b>	<b>65.00</b>	<b>107</b>	<b>\$</b>	<b>6,955.00</b>
<b>Moderate Impact Fee (1-2 employee/client)</b>	<b>\$</b>	<b>150.00</b>	<b>26</b>	<b>\$</b>	<b>3,900.00</b>
<b>High Impact Fee (Multiple vehicles/noise)</b>	<b>\$</b>	<b>340.00</b>	<b>11</b>	<b>\$</b>	<b>3,740.00</b>
<b>Total</b>				<b>\$</b>	<b>16,595.00</b>

**RESOLUTION NO. 8-19-2008A**

**A RESOLUTION ADDING, AMENDING, OR DELETING CERTAIN FEES TO THE OFFICIAL FEE SCHEDULE OF THE CITY OF CEDAR HILLS, UTAH.**

**WHEREAS**, the City has enacted various ordinances and fee resolutions setting certain fees for the City; and

**WHEREAS**, the City Council desires to provide an updated schedule of all City fees; and

**WHEREAS**, the purpose of this resolution is to add, amend or delete certain fees on the fee schedule.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH**, as follows:

**Section 1  
Adoption**

Pursuant to the provisions of Section 10-3-717 UCA, 1953, as amended, the City Council hereby adopts the schedule of fees for certain municipal services provided by the City as set forth under Attachment A, which is attached hereto and by this reference made part of this Resolution.

Specific fees to be added and/or amended are as follows:

Fee Type	Current Fee	Amended/Added Fee
Parking Violation Fine	-0-	\$35
Bond - Sexually Oriented Business	-0-	\$20,000

**Section 2  
Update/Adjustment of Fees**

1. Any subsequent fee resolutions for any or all of the fees contained within this fee schedule shall have the effect of updating and/or adjusting the fee schedule accordingly.
2. Any adjustment that is needed for those fees not created by a separate fee resolution shall be accomplished only by amending or repealing this resolution and adoption of a new fee resolution.

**Section 3**  
**Severability**

If any section, sentence, clause, or phrase of this resolution is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not effect the validity or constitutionality of any other section, sentence, clause, or phrase of this resolution.

All resolutions or policies in conflict herewith are hereby repealed.

**PASSED AND APPROVED THIS 19 TH DAY OF AUGUST, 2008.**

\_\_\_\_\_  
Michael C. McGee, Mayor

ATTEST:

\_\_\_\_\_  
Kim E. Holindrake, City Recorder

**City of Cedar Hills - Fees, Bonds, and Fines Schedule**  
**EFFECTIVE: 6-16-2009**

<u>Fee</u>	<u>Amount</u>	<u>When Collected</u>	<u>Enabling Legislation (if applicable)</u>
<b>Business Licensing</b>			
Commercial			Resolution 12-9-2008A Resolution 12-9-2008A Resolution 6-18-2002A Resolution 12-9-2008A
Base Building and Fire Inspection Additional Per Employee	\$75.00 \$60.00 \$10.00	Per Year	
Beer sold in original containers, to be consumed off the premises, such as grocery stores and convenience stores.	\$190.00	Per Year	
Beer License - Class "A"			
Beer to be consumed on the premises, not to exceed 30% of gross sales, such as restaurants.	\$150.00	Per Year	Resolution 12-9-2008A
Beer License - Class "B"			
Beer to be consumed on the premises, for customers over 21 years of age, such as taverns and beer bars.	\$213.00	Per Year	Resolution 12-9-2008A
Beer License - Class "C"			
Special events for bona fide corporations, churches, political organizations, associations or a subordinate lodge, chapter, convention, civic or community enterprise, non-profit fundraiser.	\$150.00	Per Year	Resolution 12-9-2008A
Beer License - Class "D"			
Liquor Consumption License	\$16.00	Per Year	Resolution 12-9-2008A
Consumption of liquor on the premises such as restaurants.			
Bond - Sexually Oriented Business	\$20,000.00	at Application	Resolution 8-19-2008A
<b>Residential</b>			
Home/Premises/PedVen/Solic	\$50.00	Per Year	Resolution 6-21-2005A
Home/Premises Occupation	Base plus \$5.00	Per Year	Resolution 6-18-2002A
Peddlers, Vendors	Base plus \$10.00	Per Year	Resolution 2-20-2007A
Solicitation (door-to-door)	Base + \$15 + \$5 per badge	Per Year	Resolution 4-17-2007B
Inspection Fee	\$25.00	Per Year	Resolution 2-20-2007A
One reinspection allowed, then charged fee each time thereafter			
<b>Other Fees</b>			
Late Fee	\$10.00	Per Month	Resolution 4-18-2006C
Replacement/Duplicate License	\$5.00		Resolution 2-20-2007A
Forfeiture of Fees	Fees Forfeited		Resolution 2-20-2007A



# CITY OF CEDAR HILLS

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**TO:** Mayor McGee, City Council, and Staff  
**FROM:** Kim E. Holindrake, City Recorder  
**DATE:** August 12, 2009

## City Council Memorandum

**SUBJECT:** Board and Committee Appointments  
**APPLICANT PRESENTATION:**  
**STAFF PRESENTATION:** Mayor McGee

### BOARD OF ADJUSTMENT

#### BACKGROUND AND FINDINGS:

The vacancy for this Committee has been advertised in the newsletter. Two applications were received.

#### SUPPORTING DOCUMENTS:

- Application from Richard Hancock
- Application from Carl Volden

#### RECOMMENDATION

Mayor McGee will make his recommendation at the meeting.

#### MOTION

To affirm Mayor McGee's appointment of \_\_\_\_\_ to fill the vacancy on the Board of Adjustment. with a term ending December 31, 2010.



# CITY OF CEDAR HILLS

## BOARD OF ADJUSTMENT APPLICATION

PLEASE PRINT

### BIOGRAPHIC DATA

NAME (First) <u>Richard</u> (Middle) <u>C.</u> (Last) <u>Hancock</u>		
ADDRESS <u>9299 Canyon Heights Dr.</u>	HOME PHONE <u>801-796-5306</u>	WORK PHONE <u>801-898-5306</u>
E-MAIL ADDRESS <u>richardchancock@aol.com</u>	YEARS LIVED IN CEDAR HILLS <u>8</u>	

RESUMES MAY BE USED TO SUPPLEMENT THIS INFORMATION.

### EDUCATIONAL BACKGROUND

Name	City	State	Major Course of Study	Circle Last Year Successfully Completed	Date Completed	Diploma or Degree
High School or Preparatory	<u>Chatsworth</u>	<u>CA</u>	<u>GENERAL</u>	1 2 3 4	<del>XXXX</del>	<u>HS</u>
College	<u>L.A. Pierce Com.</u>	<u>CA</u>	<u>"</u>	1 ② 3 4	<u>1978</u>	<u>AA</u>
College				1 2 3 4		
Additional Education	<u>Portland</u>	<u>OR</u>	<u>Hardwood Grader</u>	<u>YES</u>	<u>2006</u>	<u>CERT.</u>

### EMPLOYMENT HISTORY

Name of Employer	City	State	Position	Dates of Employment
<u>Hancock Const. (SELF)</u>	<u>Cedar Hills</u>	<u>VT</u>	<u>OWNER</u>	<u>10 yrs current</u>
<u>" " "</u>	<u>Calif Chatsworth</u>	<u>CA</u>	<u>"</u>	<u>25 yrs</u>

### ADDITIONAL SKILLS AND ACTIVITIES

List Extra-Curricular Activities or Honors in College.
Please list additional skills, technical or professional knowledge that you feel would enhance this application.
<u>LICENSED GENERAL CONTRACTOR IN UTAH FOR 10 YRS</u>
<u>" " " " CALIF FOR 25 YRS</u>
List any other licenses, certificates, publications or professional achievements that would support this application.

Why do you want to be a member of the Board of Adjustment?

COMMUNITY SERVICE

What do you consider is your strongest attribute you could bring to the Board of Adjustment?

OBJECTIVITY & FAIRNESS

How many hours a month can you give to meetings, research and investigations?

5-10

As a Board member you will address issues for neighbors, friends or relatives. Can you place commitment to the rule of law above personal relationships?

YES

Can you communicate views well? Can you be intimidated or can you express an opinion even though it may not be the view of each/any Board member?

YES

What do you feel is the biggest obstacle you will have in serving on the Board of Adjustment?

Any comments you would like to make or additional information you would like to give?



# CITY OF CEDAR HILLS

## BOARD OF ADJUSTMENT APPLICATION

PLEASE PRINT

BIOGRAPHIC DATA

NAME (First) <i>Carl-Dean</i> (Middle) <i>L</i> (Last) <i>Volden</i>		
ADDRESS <i>4259 Manila Creek Dr</i>	HOME PHONE <i>801-796-3557</i>	WORK PHONE <i>801-691-2313</i>
E-MAIL ADDRESS <i>Carl.volden@yahoo.com</i>	YEARS LIVED IN CEDAR HILLS <i>10+</i>	

RESUMES MAY BE USED TO SUPPLEMENT THIS INFORMATION.

### EDUCATIONAL BACKGROUND

Name	City	State	Major Course of Study	Circle Last Year Successfully Completed	Date Completed	Diploma or Degree
High School or Preparatory	<i>Oregon</i>	<i>W</i>	<del>_____</del>	1 2 3 <b>4</b>	<del>_____</del>	
College	<i>Roxbury</i>	<i>Id</i>	<i>CIS</i>	1 <b>2</b> 3 4	<i>1992</i>	<i>AA</i>
College				1 2 3 4		
Additional Education						

### EMPLOYMENT HISTORY

Name of Employer	City	State	Position	Dates of Employment
<i>O.C. Tonner</i>	<i>SLC</i>	<i>UT</i>	<i>SRQA Engineer</i>	<i>07 - Present</i>
<i>Symantec</i>	<i>Oregon</i>	<i>UT</i>	<i>SRQA Engineer</i>	<i>06 - 07</i>
<i>Digital Harbor</i>	<i>Portland</i>	<i>UT</i>	<i>SRQA Engineer</i>	<i>05 - 06</i>
<i>Self-employed</i>	<i>Cedar Hills</i>	<i>UT</i>	<i>Real Estate Investor</i>	<i>02 - present</i>

### ADDITIONAL SKILLS AND ACTIVITIES

List Extra-Curricular Activities or Honors in College.
<i>None</i>
Please list additional skills, technical or professional knowledge that you feel would enhance this application.
<i>Former Planning Commission Member - Cedar Hills</i>
List any other licenses, certificates, publications or professional achievements that would support this application.
<i>None</i>

QUESTIONS

Why do you want to be a member of the Board of Adjustment?

To serve the city. Get involved again

What do you consider is your strongest attribute you could bring to the Board of Adjustment?

Open mind, fairness, understanding of city codes and rule of law

How many hours a month can you give to meetings, research and investigations?

5-10

As a Board member you will address issues for neighbors, friends or relatives. Can you place commitment to the rule of law above personal relationships?

Yes. As a member of the planning commission for Cedar Hills this was something we had to do

Can you communicate views well? Can you be intimidated or can you express an opinion even though it may not be the view of each/any Board member?

I believe my experience on the planning commission demonstrates I can communicate clearly, think for myself and arrive at decisions based on fact, not hearsay.

What do you feel is the biggest obstacle you will have in serving on the Board of Adjustment?

You don't know, what you don't know - I don't foresee any

Any comments you would like to make or additional information you would like to give?

Look forward to an opportunity to serve



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Konrad Hildebrandt, City Manager <i>Konrad</i>
<b>DATE:</b>	8/18/2009

City Council  
Agenda Item

<b>SUBJECT:</b>	Golf Course Operations
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Konrad Hildebrandt, City Manager
<b>BACKGROUND AND FINDINGS:</b> Previously, the City Council has requested that Councilmember Richardson meet with Ken Harris to discuss and create various golf course scenarios. He has completed this request and will report on his findings.	
<b>PREVIOUS LEGISLATIVE ACTION:</b> Multiple previous reviews	
<b>FISCAL IMPACT:</b> TBD	
<b>SUPPORTING DOCUMENTS:</b> To be distributed at CC meeting	
<b>RECOMMENDATION:</b> Direct City staff concerning all golf-related items – including clubhouse/events center	
<b>MOTION:</b> To direct staff to _____ concerning golf-related matters.	



# CITY OF CEDAR HILLS

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**TO:** Mayor McGee, City Council and Staff  
**FROM:** Kim E. Holindrake, City Recorder  
**DATE:** August 12, 2009

## City Council Memorandum

**SUBJECT:** Proclamation - Childhood Cancer Awareness Week  
**APPLICANT PRESENTATION:**  
**STAFF PRESENTATION:** Mayor McGee

### **BACKGROUND AND FINDINGS:**

At the request of the American Cancer Fund for Children, Inc., and Kids Cancer Connection, Inc., Mayor McGee proposes designating the week of September 6 - 13, 2009, as Childhood Cancer Awareness Week.

### **PREVIOUS LEGISLATIVE ACTION:**

### **FISCAL IMPACT:**

### **SUPPORTING DOCUMENTS:**

- Resolution and proclamation

### **RECOMMENDATION**

To adopt the resolution and proclamation

### **MOTION**

To adopt Resolution No. \_\_\_\_\_, a resolution of the City Council of the City of Cedar Hills, Utah, adopting a proclamation designating the week of September 6 - 13, 2009, as Childhood Cancer Awareness Week.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH, ADOPTING A PROCLAMATION DESIGNATING SEPTEMBER 6 - 13, 2009, AS CHILDHOOD CANCER AWARENESS WEEK.**

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among children in the United States. This tragic disease is detected in more than 20,000 of our nation's young people each and every year; and

**WHEREAS**, founded more than fifteen years ago by Steven A. F. Firestein, a descendent of cosmetics magnate Max Factor, the American Cancer Fund for Children, Inc. and sister organization, Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services and hospital activities to children undergoing cancer treatment at Primary Children's Medical Center; Department of Pediatric Hematology/Oncology in Salt Lake City and The Children's Hospital; Pediatric Hematology/Oncology in Denver, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

**WHEREAS**, through its uniquely sensitive and comforting Magical Caps for Kids program, the American Cancer Fund for Children and Kids Cancer Connection distributes thousands of beautifully hand made caps and decorated baseball caps to children who want to protect their heads following the trauma of chemotherapy, bone marrow transplants, surgery and/or radiation treatments; and

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection also sponsor nationwide Courageous Kid recognition award ceremonies and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

**NOW THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Cedar Hills, Utah as follows:

**SECTION 1.** The attached Proclamation is issued by the City Council of the City of Cedar Hills, Utah, resolving that September 6 - 13, 2009, is designated as "Childhood Cancer Awareness Week."

**SECTION 2.** This Resolution shall take effect immediately upon its approval and adoption.

**PASSED, APPROVED and ADOPTED this 18th day of August, 2009.**

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Michael C. McGee, Mayor

ATTEST:

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Kim E. Holindrake, City Recorder

# OFFICIAL PROCLAMATION

CITY OF CEDAR HILL, UTAH

CHILDHOOD CANCER AWARENESS WEEK  
SEPTEMBER 6 - 13, 2009

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among children in the United States. This tragic disease is detected in more than 20,000 of our nation's young people each and every year; and

**WHEREAS**, founded more than fifteen years ago by Steven A. F. Firestein, a descendent of cosmetics magnate Max Factor, the American Cancer Fund for Children, Inc. and sister organization, Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services and hospital activities to children undergoing cancer treatment at Primary Children's Medical Center; Department of Pediatric Hematology/Oncology in Salt Lake City and The Children's Hospital; Pediatric Hematology/Oncology in Denver, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

**WHEREAS**, through its uniquely sensitive and comforting Magical Caps for Kids program, the American Cancer Fund for Children and Kids Cancer Connection distributes thousands of beautifully hand made caps and decorated baseball caps to children who want to protect their heads following the trauma of chemotherapy, bone marrow transplants, surgery and/or radiation treatments; and

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection also sponsor nationwide Courageous Kid recognition award ceremonies and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

**NOW THEREFORE**, I, Michael C. McGee, Mayor of the City of Cedar Hills, do hereby proclaim and declare September 6 - 13, 2009, as "CHILDHOOD CANCER AWARENESS WEEK" in the City of Cedar Hills.

**Dated** this 18th day of August, 2009.

---

Michael C. McGee, Mayor



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	David H. Bunker, City Engineer
<b>DATE:</b>	8/18/2009

## City Council Agenda Item

<b>SUBJECT:</b>	TSLO recommendation for median alteration on Briggs & Nielson Blvd.
<b>APPLICANT PRESENTATION:</b>	None
<b>STAFF PRESENTATION:</b>	David Bunker

**BACKGROUND AND FINDINGS:**

The TSLO committee met on 8\12\09. One item on the agenda was the discussion and recommendation for additional cutouts in the median on Briggs Blvd. and Nielson Blvd. The main concern of the HOA board members that were present is the safety of the residents, and in particular the safety of residents as people drive up the wrong side of the road to avoid going around or all the way to Hayes Circle. Other safety issues discussed were the ability of LPSSD to respond effectively to emergencies, and the funneling of traffic to the circle area which is also a park. The HOA board requested three cutouts be made at: Segalla & Nielson, Bristol & Briggs, and Sawmill & Nielson, and are listed above in order of importance to the board.

The TSLO committee made a motion for recommendation to the city council that a median cutout be added to Segalla & Nielson Blvd. The HOA board offered \$3,000 towards construction efforts (see email). Projected costs for the cutout are estimated at \$9,000.

**PREVIOUS LEGISLATIVE ACTION:**

The city council previously authorized construction of a cutout on Briggs Blvd. & Oakmont.

**FISCAL IMPACT:**

Median alterations are estimated at \$9,000.

**SUPPORTING DOCUMENTS:**

Cedars West HOA board email dated 8/12/09

**RECOMMENDATION:**

Staff recommends City Council review the recommendation by the TSLO committee to participate in the construction of a median cutout at Segalla & Nielson Blvd.

**MOTION:**

To approve/not approve the construction of a median cutout at Segalla & Nielson Blvd, subject to . . .

David & Cedar Hills City Council,

The residents of the Cedars West HOA would like to request the following traffic cutouts:

)Segalla & Nielson

)Bristol & Briggs

)Sawmill & Nielson

Our priority is to have the Segalla & Nielson cutout installed to alleviate safety issues. In order to speed up the process and aid in the installation the HOA is willing to contribute \$3000 towards the construction efforts. In addition we are willing to install London Plain trees along Briggs & Nielson to aid in the beautification of the city. Our intent is to install those trees and 30ft intervals requiring over 100+ trees to do so and a cost of roughly \$20,000.

We thank you for your time and willingness to work with us.

Sincerely,  
The Cedars HOA Board

**Brian Gates**  
President/Lead Designer  
**Design My Idea LLC**  
800-862-0546 ext. 703  
801-376-0891 cell  
[www.designmyidea.com](http://www.designmyidea.com)



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Konrad Hildebrandt, City Manager <i>Konrad</i>
<b>DATE:</b>	8/18/2009

City Council  
**Agenda Item**

<b>SUBJECT:</b>	Healthy Cedar Hills
<b>APPLICANT PRESENTATION:</b>	N/A
<b>STAFF PRESENTATION:</b>	Konrad Hildebrandt, City Manager
<b>BACKGROUND AND FINDINGS:</b> Previously, the City Council has adopted a resolution on modest magazines (enclosed). As the commercial zone continues to grow – it is proposed to assist CH and other residents to eat 'healthy' through providing calorie content information in future restaurants	
<b>PREVIOUS LEGISLATIVE ACTION:</b> None	
<b>FISCAL IMPACT:</b> None	
<b>SUPPORTING DOCUMENTS:</b> Resolution attached	
<b>RECOMMENDATION:</b> Staff recommends that the City Council review and approve/deny this resolution	
<b>MOTION:</b> Approve/Deny resolution 8-18-2009 ____ A Resolution of the City Council of the City of Cedar Hills, Utah, Promoting Awareness of Calorie Content in Ready-To-Eat Food.	

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH,  
PROMOTING AWARENESS OF CALORIE CONTENT IN READY-TO-EAT FOOD.**

**WHEREAS**, there is a concern about the calorie content of ready-to-eat foods sold by restaurants, and the impact such foods may have on the health of children and adults; and,

**WHEREAS**, other cities and states have required restaurants selling ready-to-eat foods with more than nineteen (19) outlets operating under common ownership or control to display the calorie content of each item for sale on their menu and menu board in a size and typeface that is clear and conspicuous; and

**WHEREAS**, the City Council of the City of Cedar Hills wishes to encourage such restaurants to do the same in the City of Cedar Hills.

**NOW THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Cedar Hills, Utah County, Utah, as follows:

**Section 1.** The City of Cedar Hills promotes informed decision making by its residents with respect to the purchase of ready-to-eat foods because, quite literally, you are what you eat.

**Section 2.** The City of Cedar Hills strongly encourages all restaurants selling ready-to-eat foods located within the boundaries of Cedar Hills, Utah, with more than nineteen (19) outlets operating under common ownership or control in the State of Utah to display the calorie content of each item for sale on their menu and menu board in a size and typeface that is clear and conspicuous, in the same manner that other cities and states require.

**PASSED, APPROVED and ADOPTED this 18th day of August, 2009.**

ATTEST:

\_\_\_\_\_  
Michael C. McGee, Mayor

\_\_\_\_\_  
Kim E. Holindrake, City Recorder

**RESOLUTION NO. 8-7-2007A**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CEDAR HILLS, UTAH,  
PROMOTING CHILD-APPROPRIATE STANDARDS IN THE CITY.**

**WHEREAS**, the there is a concern about the proliferation of written and photographic material that is placed in the public view, which may have a degrading effect on a wholesome child-rearing and family environment; and,

**WHEREAS**, local businesses, schools, and other public institutions can establish their own guidelines on what materials to have available to the public, inasmuch as they adhere to the Utah Code, and the manner in which to display them; and,

**WHEREAS**, The City Council of the City of Cedar Hills wishes to encourage each business, school, or public institution to establish a “Child-Appropriate Standard” and make changes needed in their operations or public displays to uphold that “Standard.”

**NOW THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Cedar Hills, Utah County, Utah, as follows:

- Section 1.** The City of Cedar Hills promotes a community standard, that reflects and encourages a wholesome environment for children and families;
- Section 2.** The City of Cedar Hills strongly encourages all businesses, schools, and public institutions in the City to adopt and implement child-appropriate standards.
- Section 3.** The City of Cedar Hills encourages all its citizens to become aware of this standard and to promote it for the good of the entire community, particularly for its future – our children.

**PASSED, APPROVED and ADOPTED this 7th day of August, 2007.**

ATTEST:

Michael C. McGee, Mayor

Kim E. Holindrake, City Recorder



# CITY OF CEDAR HILLS

<b>TO:</b>	Mayor and City Council
<b>FROM:</b>	Konrad Hildebrandt, City Manager <i>Konrad</i>
<b>DATE:</b>	8/18/2009

## City Council Memorandum

<b>SUBJECT:</b>	Retirement Coverage Date
<b>APPLICANT PRESENTATION:</b>	None
<b>STAFF PRESENTATION:</b>	Konrad Hildebrandt, City Manager
<b>BACKGROUND AND FINDINGS:</b> <p>Currently the City of Cedar Hills initiated retirement coverage dates with the State of Utah Retirement Systems on October 1, 1997. This attached resolution allows the initiation date to be moved to May 23, 1991. One employee is affected through this action.</p> <p>The second reading of this item – City Council requested the total fiscal impact of this action from the URS - \$24,889.45</p> <p>Based on current URS legislation, an employee is not eligible for retirement benefits if he/she does not receive any regular city benefits – during the proposed time period, NO city benefits were being given – no sick leave, no vacation, no medical, no dental, no retirement, etc.</p>	
<b>PREVIOUS LEGISLATIVE ACTION:</b> Previous reviews – June 16, 2009, August 4, 2009	
<b>FISCAL IMPACT:</b> To be determined based on terms of service and hours	
<b>SUPPORTING DOCUMENTS:</b> Resolution enclosed	
<b>RECOMMENDATION:</b> Staff recommends that the City Council take no action. This will leave the current date of October 1 1997 as the City's initiated retirement coverage date.	
<b>MOTION:</b> Motion to approve/deny the URS initiation date for the City of Cedar Hills, Utah from October 1, 1997 to May 23, 1991.	

