

PUBLIC WORKS TECH I

August 13, 2010
Opening Date

Until Fill
Closing Date

JOB SUMMARY:

This is a full-time, benefitted position with the Public Works and Water/Sewer functions of the City of Cedar Hills in the Public Services Department. The scope of this position is broad, ranging from duties which are somewhat technical to those which are primarily labor related.

DUTIES:

- Performs a variety of entry level duties related to the installation, maintenance, and repair of City water supply, transmission and distribution system; monitors pump stations, water tanks, and metering equipment.
- Performs all duties related to municipal functions which may include technical assignments, duties, or tasks.
- Conducts routine to complex inspections of public works projects related to general improvements to public right-of-ways, earthwork, surfacing, surface restoration, water and sewer lines, manholes, storm drains, curb, gutter, waterways, sidewalks, signs, parks, etc. Install, maintain, and repair the same.
- Maintenance and repair of buildings, vehicles, and equipment.
- Discusses construction problems with contractor or personnel; evaluates scope of problems and determines alternate courses of action; exercises professional judgment where errors could be costly.
- Performs routine maintenance on all City facilities.
- Additional duties performed as necessary.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Able to work extended hours when necessary. Willing to be "on-call" for emergencies. Able to respond within 20 minutes.
- Able to climb into and out of trenches for inspections.
- Must be able to lift up to 100 lbs. Ability to perform strenuous manual labor.
- Maintain a current and valid Utah Drivers License; Able to obtain CDL within 6 months of hire
- Ability to work from blueprints and/or plans.
- Ability and skill in working as a team member in a rapidly growing community and team-oriented organization.
- Good communication skills, both orally and written, is absolutely essential; ability to deal effectively with staff and public.

QUALIFICATIONS:

Required - High School degree or equivalent,

One year of maintenance/repair experience related to general maintenance, carpentry, plumbing, electrical, mechanical, water systems, etc.

Preferred - Previous municipal experience in a Public Works, Water, and /or Sewer Department.

SALARY:

Starting salary \$13.83/hour

Benefits package includes paid retirement into State Retirement System, fully paid family medical/dental plans, paid holidays, and paid vacation/sick leave.

SCHEDULE: 40 hours per week + Additional weekend on-call assignments

Those interested in applying should submit their application to the City as soon as possible. Only the information on or attached to the application will be used for screening purposes. The City will make reasonable efforts in the application process to accommodate disabled applicants. If you have special needs, please call David Bunker at 785-9668

THE CITY OF CEDAR HILLS IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER